

San Mateo County Harbor District Board of Harbor Commissioners Meeting Minutes

**November 19, 2003
7:00 p.m.**

**Municipal Services Building
33 Arroyo Drive
South San Francisco, CA 94083**

Roll Call

Commissioners

James J. Tucker, President
Leo Padreddii, Vice President
* Pietro Parravano, Secretary /Treasurer
* Sally R. Campbell, Commissioner
Ken Lundie, Commissioner

Staff

Peter Grenell, General Manager
Lindsay A. Marks, Director of Finance
Robert Johnson, Harbormaster
Dan Temko, Harbormaster
Beverly Fontana, Deputy Secretary
Marc L. Zafferano, District Counsel

* Absent

Public Comments/Questions — Public and Staff Recognition

Tucker stated that items 15 and 16 would be removed from tonight's agenda.

Consent Calendar

All items on the consent calendar are approved by one motion unless a request is made at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- 1 TITLE: **Minutes of October 1, 2003 Meeting**
 RECOMMENDATION: Approval

- 2 TITLE: **Minutes of October 15, 2003 Meeting**
 RECOMMENDATION: Approval

- 3 TITLE: **Minutes of November 5, 2003 Meeting**
 RECOMMENDATION: Approval

- 4 TITLE: **Calendar for 2004 Harbor Commission Meetings**
 RECOMMENDATION: Approval

Action: Motion by Lundie, second by Padreddii to approve the consent calendar. Motion carried by a unanimous vote with Padreddii abstaining from item 1 and Tucker abstaining from item 3.

Grenell stated the Commission just approved the 2004 Harbor Commission calendar and he would like the Commission to consider cancellation of the second meeting in December 2003.

Tucker stated an item could be added to the December 3rd agenda to vote on it.

Public Hearing — none

Continued Business

- 5 TITLE: **Pillar Point Harbor Power Pedestals Project**
 RECOMMENDATION: Authorize Purchase of Power Pedestals from Marina Power and Lighting in an Amount not to Exceed \$50,121.70

Action: Temko presented the report on this item. Staff recommends awarding the purchase of the pedestals to Marina Power and Lighting.

Motion by Padreddii, second by Lundie to authorize purchase of power pedestals from Marina Power and Lighting in an amount not to exceed \$50, 121.70.

Motion carried by 3 ayes, 0 nays, 2 absent (Campbell, Parravano).

- 6 TITLE: **Request for Proposals for Development of Parcel A at Oyster Point Marina/Park**
- RECOMMENDATION: Authorize General Manager to Publish Request for Proposals for Development of Parcel A at Oyster Point Marina/Park

Action: Tucker requested this item be continued for 90 days. He has appointed a sub-committee consisting of Parravano and himself and plan to meet with City of South San Francisco personnel. Tucker stated he would like to further review the intentions of the City of South San Francisco as to their plans for the Oyster Point Marina/Park area.

Motion by Tucker, second by Padreddii to continue this item for 90 days. Motion carried by a unanimous vote.

- 7 TITLE: **Letter of Support for Department of Boating and Waterways Governor's Transition Team**
- RECOMMENDATION: Approve Letter and Authorize Transmittal by General Manager

Action: Grenell stated a copy of the letter was in the Board's packet and he stated the suggestions from the last meeting of the Board were incorporated into this current draft letter.

Motion by Padreddii, second by Lundie to approve the letter and authorize transmittal by the General Manager. Motion carried by a unanimous vote.

New Business

- 8 TITLE: **Annexation by San Mateo County Mosquito Abatement District of the Balance of San Mateo County**
- RECOMMENDATION: Direct Staff to a) Support the Proposed Mosquito and Disease Control Assessment or b) Do Not Support the Proposed Mosquito and Disease Control Assessment

Action: Grenell presented the report on this item.

Motion by Lundie, second by Padreddii to direct staff to support the proposed Mosquito and Disease Control Assessment and send in the ballot. Motion carried by 3 ayes, 0 nays, 2 absent (Campbell, Parravano).

- 9 TITLE: **Request for Special District Comment on Proposed Sphere of Influence Amendment of Midpeninsula Regional Open Space District for Annexation of the San Mateo County Coastal Area**
- RECOMMENDATION: To Be Determined

Action: Grenell stated at this time all that is being asked of the District is its comments on the proposed annexation of the San Mateo County Coastal area. The Board has a draft copy of his suggested comments and any other comments the Board might like to add can be included on this sheet before being sent out.

Kathy Woodbury, of the Midpeninsula Regional Open Space District, addressed the Board. Ms. Woodbury stated she was present to answer any questions of the Board. She did state she was in favor of the annexation.

Lundie asked about eminent domain and the issue of taking any land from local farmers who choose not to sell. Woodbury stated the Board of Directors of the Midpeninsula Regional Open Space District has adopted a Willing Seller's ordinance that provides that the Open Space District will not use eminent domain

Motion by Lundie, second by Padreddii to send the comment sheet to the Midpeninsula Open Space District in regard to the annexation of coastal area. Motion carried by a unanimous vote.

- 10 TITLE: **Bills and Claims in the Amount of \$101,744.01**
- RECOMMENDATION: Approval

Action: Tucker stated he had reviewed the Bills and Claims and found them to be in order. He stated two additional items will be added, a berth refund for \$10.00 and a check to Granite Construction in the amount of \$166,450.07.

Motion by Tucker, second by Lundie to approve the Bills and Claims in the amended amount of \$268,204.08. Motion carried by 3 ayes, 0 nays, 2 absent (Campbell, Parravano).

Reports for Possible Discussion/Action

Administration and Finance

11 General Manager Grenell

Action: Grenell expressed thanks to Congressman Lantos for his efforts in getting a one million dollar appropriation into the House of Energy Appropriation bill for ferryboat construction for Oyster Point Marina/Park. This amount will still have to go to the Senate for approval.

Grenell also expressed thanks to Congresswoman Eshoo, who has informed the District that \$20,000 has been included in the Energy Appropriations for the Army Corps of Engineers to complete the Pillar Point Harbor Breakwater repair.

Tucker stated he wanted to state for the record that he is against Oyster Point Marina/Park becoming a maintenance facility for the proposed ferry services.

Grenell stated there are no plans for this; Oyster Point will be only a passenger terminal.

Lundie requested both Lantos and Eshoo receive thank you letters. The remaining Commissions concurred. Staff will draw up letters for the Board President's signature.

12 Director of Finance Marks

Action: Marks passed out for review the Accounts Receivable for September and October 2003. She stated the report does not include the recent write-off.

Operations

13 Oyster Point Marina/Park — Johnson

Action: Tucker thanked Johnson for his recent service as Acting General Manager.

Johnson thanked Tucker for his comments and stated he had only one item to add to his written report. He stated staff has completed one more vacuum pit at Oyster Point Marina/Park. Johnson added that staff has saved doing the work in-house on this project, quite a bit of money. He thanked members of his staff, White, Merlo and all the Deputy Harbormasters involved.

Padreddii also stated he was at Oyster Point Marina/Park and took note of the good work by staff and asked Johnson to pass on the compliments to the staff members.

A question arose as to whether proper shoring and safety measures were being taken on the project. Johnson stated a safety engineer is present on site.

Tucker asked for an update on the paving project. Johnson stated the City of South San Francisco has chosen not to cost share on this project.

Grenell and Johnson gave a detailed report on their reason for declining to participate.

Tucker stated this is another item to discuss with the City when it meets with the newly formed sub-committee.

14 Pillar Point Harbor — Temko

Action: Temko stated he would take any questions on his written report and added that he and the General Manager recently met with Mark Macy of Jensen and Macy. Their meeting was to begin the design process on the restroom project. Temko added he recently attended the Harbormasters and Port Captains conference in San Francisco and found it to be very informative. He has become aware of a grant that might help with the purchase of a new safety vessel.

Board of Harbor Commissioners

15 A. Committee Reports - None

B. Commission Statements and Requests

The Board of Harbor Commissioners may make public statements and requests. Requests may be made to place items on future agendas.

Action: Tucker requested the General Manager's evaluation be added to the next agenda. He reminded staff to place the cancellation of the December 17, 2003 meeting on the next agenda.

Tucker removed Items 16 and 17 from the calendar at the beginning of the meeting so no closed session was had.

New Business — continued

- 16 TITLE: **Identify Labor Negotiator Pursuant to Government Code §54957.6**
RECOMMENDATION: Identify General Manager Peter Grenell as District Labor Negotiator

Action: No action needed on this item.

Closed Session

- 17 TITLE: **Conference with Labor Negotiator Pursuant to Government Code § 54957.6: Operating Engineers Local 3 and Teamsters Local 856**
RECOMMENDATION: To Be Determined

Adjournment

Motion by Lundie, second by Padreddii to adjourn the meeting. Meeting adjourned at 7:37 p.m. by unanimous vote.

APPROVED BY:

ATTESTED BY:

James J. Tucker
President

Beverly Fontana
Deputy Secretary