

San Mateo County Harbor District Board of Harbor Commissioners Meeting Minutes

October 15, 2008
7:00 p.m.

Municipal Services Building
Marie Peterson Room
33 Arroyo Drive
South San Francisco, CA 94083

Roll Call

Commissioners

Ken Lundie, President
Leo Padreddii, Vice President
x Sally Campbell, Treasurer
Pietro Parravano, Secretary
James Tucker, Commissioner

Staff

x Peter Grenell, General Manager
Marcia Schnapp, Director of Finance
Marietta Harris, Human Resource Manager
Robert Johnson, Harbormaster
Dan Temko, Harbormaster
Theresa DellaSanta, Deputy Secretary
Marc Zafferano, District Counsel

x- absent

Public Comments/Questions - None

Staff Recognition- Temko recognized Assistant Harbormaster John Draper, Lead Maintenance Specialist Mike Williams, Deputy Harbormasters Randy Bankord and Jacob Walding for their instrumental role in rescuing one person and recovering two others after their boat flipped over at Maverick's Beach. Temko added that a kayaker was also involved in rescuing one other person who was on the boat.

Temko recognized Bankord for rescuing a man who fell in the water over the weekend; the man was hospitalized, but has since recovered.

Padreddii complimented Temko for his written recognition of the staff and recognized the crew for their role in the rescue. Lundie concurred.

Consent Calendar

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- 1 **TITLE:** **Minutes of Meeting October 1, 2008**
 REPORT: Draft minutes
 PROPOSED ACTION: Approval

Action: Motion by Tucker, second by Parravano to approve Item 1. The motion passed.

Ayes: 4
Nays: 0

Continued Business

- 2 **TITLE:** **Resolution Opposing Allocation of Harvesting Shares to Fish Processing Companies by the Pacific Fisheries Management Council**
 REPORT: Resolution 21-08
 PROPOSED ACTION: Adopt Resolution 21-08 to Approve Resolution Opposing Allocation of Harvesting Shares to Fish Processing Companies by the Pacific Fisheries Management Council

Temko informed the Board that the resolution will help give guidance to the Pacific Fisheries Management Council on how important trawl and groundfish fisheries are for Pillar Point Harbor. He added that the entire Central Coast is in support of this.

Padreddii asked Temko if he is satisfied with the resolution. Temko said yes.

Steve Fitz, Pillar Point Harbor, stated that he is here to support the resolution and testimony for the Pacific Fisheries Management Council meeting. He added that he hopes this will help take his operation at Pillar Point to the next generation. Fitz concluded that this is a very good collaboration effort between the fishermen and various agencies.

Action: Motion by Padreddii, second by Tucker to approve Item 2. The motion passed.

Ayes: 4
Nays: 0

Parravano thanked Grenell, Temko, and the fishermen and agencies that were involved in helping create the Resolution and testimony.

- 3 TITLE: **District Testimony before Pacific Fisheries Management Council**
REPORT: Parravano, Testimony
PROPOSED ACTION: Accept Testimony and Authorize Commissioner and General Manager to Deliver to November 6 Pacific Fisheries Management Council Meeting

Temko informed the Board that the fishermen may want to revise and add some language to the testimony and that this could be brought back to the next meeting for approval.

Action: Motion by Tucker, second by Parravano to approve Item 7. The motion passed.

Ayes: 4

Nays: 0

- 4 TITLE: **Contract for Professional Services with McCoy's Patrol for Security Services at Oyster Point Marina/Park**
REPORT: Johnson, Application
PROPOSED ACTION: Authorize General Manager to Terminate Contract with Cal State Patrol and execute Contract with McCoy's Patrol Services in an Amount Not to Exceed \$82,000.00

Johnson informed the Board that Cal State Patrol is still non-responsive and therefore recommends approving the second lowest bidder, McCoy's Patrol Service.

Padreddii stated that the Oyster Point Committee (Campbell, Padreddii) recommends approval.

Action: Motion by Padreddii, second by Tucker to approve Item 4. The motion passed,

Ayes: 4

Nays: 0

New Business

- 5 TITLE: **Limited Commercial Activity Permit for S.V. Nina at Pillar Point Harbor**
REPORT: Temko, Application
PROPOSED ACTION: Approve Limited Commercial Activity Permit for S.V. Nina at Pillar Point Harbor With Waiver of Fees

Temko stated that the S.V. Nina is part of the Columbus Fleet and was built by hand using no power tools. He added that they will conduct dockside tours only and recommended approval.

Action: Motion by Parravano, second by Padreddii to approve Item 5. The motion passed.

Ayes: 4

Nays: 0

- 6** **TITLE:** **Limited Commercial Activity Permit for Grays Historical Seaport at Pillar Point Harbor**
 REPORT: Temko, Application
 PROPOSED ACTION: Approve Limited Commercial Activity Permit for Grays Historical Seaport at Pillar Point Harbor With Waiver of Fees

Temko informed the Board that the Lady Washington and Hawaiian Chieftain have been at the Harbor the last two years and things went well. He recommended approval.

Action: Motion by Tucker, second by Parravano to approve Item 6. The motion passed.

Ayes: 4

Nays: 0

- 7** **TITLE:** **Approval Authority for Commercial Services Activity Permit Use at Oyster Point Marina/Park**
 REPORT: Johnson, Staff Report
 PROPOSED ACTION: Approval Authority for General Manager for Commercial Services Activity Permit Use at Oyster Point Marina/Park

Johnson informed the Board that these types of permits are gaining momentum, but the current cumbersome process deters participants. Johnson recommended giving approval authority to the General Manager in order to reduce time and effort it takes staff to bring to these types of permits to the Board.

Action: Motion by Tucker, second by Parravano to approve Item 7. The motion passed.

Ayes: 4

Nays: 0

- 8** **TITLE:** **Bills and Claims in the Amount of \$187,635.27**
 REPORT: Bills and Claims Detailed Summary
 PROPOSED ACTION: Approval of Bills and Claims for payment and a transfer in the amount of \$187,635.27 to cover payment of Bills and Claims

Padreddii informed the Board that he has reviewed the Bills and Claims and found them in order. He recommended approval.

Action: Motion by Padreddi, second by Parravano to approve the Bills and Claims in amount not to exceed \$187,635.27. The motion passed.

Ayes: 4

Nays: 0

Reports for Possible Discussion/Action

Administration and Finance

9 General Manager - Grenell

Nothing further to add to written report.

10 Director of Finance - Schnapp

Nothing further to add to written report.

11 Human Resources Manager - Harris

Nothing further to add to written report.

Operations

12 Oyster Point Marina/Park - Johnson

Johnson informed the Board that the Leukemia and Lymphoma Society will hold their annual Light the Night walk on Thursday night, October 16th. He said they are expecting approximately 200 walkers.

13 Pillar Point Harbor – Temko

Temko stated that the Launch of the F/V Irene went very well with approximately 500 people in attendance.

Temko handed out a report from Mary Botham on the progress made towards the proposed car show. He added that he has met with Botham and worked out the logistics of parking and organizing.

Lundie stated that he has heard nothing but positive comments on the new restrooms.

Board of Harbor Commissioners

14 A. Committee Reports
Oyster Point Ferry Service (Campbell, Padreddii)

Padreddii informed the Board that a memo regarding an update on the current DBW situation has been handed out. He added that the Committee is hopeful that DBW will give approval before the District's November 5th Board meeting.

Tucker stated that the memo does not reflect what the majority of the Board agreed to. He pointed out some of the issues that he did not agree with and said he feels no progress has been made with DBW.

Harris stated that the memo is only an accounting of the oral communications that Campbell had with DBW and staff will have more concrete information once the agencies meet again. Harris concluded that staff is hopeful to bring the Board a recommendation by November 5th.

Padreddii stated that nothing has been approved. He added that whatever DBW recommends can either be approved or denied. Padreddii said the Committee is still in negotiations.

Schnapp stated that DBW has made concessions to other agencies. Schnapp said if DBW does not approve concessions for the District, staff will ask DBW what concessions have been approved for other agencies.

B. Commission Statements and Requests
The Board of Harbor Commissioners may make public statements and requests. Requests may be made to place items on future agendas.

Tucker requested that an item to cancel the December 17th Board meeting be added to the November 5th Agenda.

Lundie stated that he may have a colleague who can make a time capsule for the District's 75th anniversary. He will work with staff on this.

- 15 TITLE: **Identify Real Property Negotiator Pursuant to Government Code §54956.8**
REPORT: Zafferano
PROPOSED ACTION: Identify Real Property Negotiator Peter Grenell

Zafferano stated that Item 17 will be moved to the next Agenda therefore, no Real Property Negotiator need be identified.

Action: Motion by Tucker, second by Parravano to adjourn to Closed Session. The motion passed unanimously at 7:38 p.m.

Closed Session

- 16 TITLE: **Conference with Legal Counsel-Existing Litigation pursuant to Government Code §54956.9(a) 1 Case, Coats vs. SMCHD**
REPORT: Zafferano
PROPOSED ACTION: To Be Determined
- 17 TITLE: **Conference with Real Property Negotiator: Parcels APN 015-010-060, 015-010-260, 015-010-270, Oyster Point Marina/Park, City of South San Francisco, San Mateo County; San Mateo County Harbor District with San Francisco Bay Water Emergency Transportation Authority (WETA) Regarding Lease Price, Terms and Conditions, Pursuant to Government Code §54956.8**
REPORT: Grenell
PROPOSED ACTION: To Be Determined

Item 17 was postponed until November 5th.

Adjournment

No reportable action from Closed Session.

Action: Motion by Parravano, second by Padreddii to adjourn the meeting. The motion passed unanimously at 8:00 p.m.

APPROVED BY:

ATTESTED BY:

Ken Lundie
President

Theresa DellaSanta
Deputy Secretary