

**San Mateo County Harbor District
Board of Harbor Commissioners
Meeting Minutes**

**April 6, 2005
7:00 p.m.**

**Coastside County Water District Office
766 Main Street
Half Moon Bay, CA 94019**

Campbell called the meeting to order at 7:00 p.m.

Roll Call

Commissioners

Sally Campbell, President
Pietro Parravano, Vice President
James J. Tucker, Treasurer
x Ken Lundie, Secretary
Leo Padreddii, Commissioner

Staff

Peter Grenell, General Manager
Eileen Wilkerson, Human Resources Manager
Robert Johnson, Harbormaster
Dan Temko, Harbormaster
Marc L. Zafferano, District Counsel

x Lundie absent.

**Public Comments/Questions — Public and Staff
Recognition**

The public may address the Board of Harbor Commissioners for a limit of three minutes regarding any items not on the agenda, unless a request is granted for more time.

Johnson stated that two new employees, Deputy Harbormaster (A) Nick Nash and Harbor Worker (B) Doug Neilie are now on board and were welcomed by Oyster Point staff today.

Consent Calendar

All items on the consent calendar are approved by one motion unless a request is made at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- 1** TITLE: **Minutes of March 2, 2005 Meeting**
 REPORT: Minutes
 PROPOSED ACTION: Approve Minutes
- 2** TITLE: **Minutes of March 16, 2005 Meeting**
 REPORT: Minutes
 PROPOSED ACTION: Approve Minutes
- 3** TITLE: **Resolution 06-05 for Acceptance of \$828,000
Grant Funds from Department of Boating and
Waterways for Oyster Point Marina Small
Craft Launching Facility**

 REPORT: Report, Resolution 06-05
 PROPOSED ACTION: Adopt Resolution 06-05

Action: Tucker requested that Item #4 be removed from the Consent Calendar.

Motion by Tucker, second by Padreddii to approve Consent Items 1, 2, and 3. Motion carried by unanimous vote.

- 4** TITLE: **Proclamation Honoring John H. Pecan**
 REPORT: Proclamation
 PROPOSED ACTION: Approve Proclamation

Public Hearing - None

Continued Business –

5 TITLE: Study Item: Pillar Point Harbor Water Quality

RECOMMENDATION: To Be Determined

Action: Temko summarized the purpose of this item. Brenda Donald of Montara then spoke about the issue. She stated that Pillar Point Harbor is on the State Water Resources Control Board's Sec. 303.d list of "impaired water bodies". She asked that the District send a letter to the head of the Regional Water Quality Control Board asking for a summary of past studies on the problem and urging that the Board seek a solution.

Campbell asked if the District should approach the Regional Board first and then go to the County Public Works Dept. (PWD), or approach both simultaneously. Donald suggested starting with the Regional Board, which has the authority to permit County action and can delegate responsibility. She further said that institutional memory is important, and that personnel have changed in the several agencies that are involved in the issue.

Parravano stated that the Harbor Commission's authority stops at the shoreline but that the District can bring forth violations or solutions to the problem, whether natural or human-caused. Initially, the responsible groups should be brought together. He asked if there is a joint agreement between the Granada Sanitary District (GSD) and the Sewer Authority Midcoast (SAM). Donald said that SAM is a Joint Powers Authority.

Donald said further that the District is "at the end of the pipe" and should go to the Regional Board first. She feels that there should be no dry weather flow from the storm drain into the harbor. The responsibility for keeping such flow out of the storm drain probably is with the County PWD, but many parties are involved.

Grenell asked about the seabirds as a contributor to the problem. Donald said they are definitely part of the problem. Seabirds are polluting Venice Beach in Half Moon Bay as well.

Campbell said she has lived on the coast for a long time and supports trying to solve this problem. She said that Donald is probably the most knowledgeable person on this problem, and asked if Donald would continue to work with Temko and Grenell on it. Donald replied affirmatively. She added that GSD has spent a lot of money to try to fix the pipe. Donald has also put this on the Save Our Shores (SOS) agenda in a couple of weeks. The County Surfrider Foundation chapter is also interested. Campbell said further that she would be happy to donate some of her time to the issue.

Grenell said he acknowledges the Commission's guidance to continue to pursue his efforts with Temko and Donald to address the problem. He referred to previous meetings they have attended with other agency representatives on it.

Temko said that he wants to bring SOS into their efforts as much as possible. He mentioned writing a support letter recently for an SOS grant application to deal with this problem.

Donald said that almost the entire Denniston Creek watershed empties into the harbor; she showed a map indicating the watershed. Temko said that the Creek is on the list for restoration of habitat.

Parravano referred to Temko's draft letter to Heal the Bay on the issue and said the letter should not be sent yet. Campbell said the letter draft is good but needs revision. Donald urged that Heal the Bay should be asked to help us solve the problem.

Leonard Woren spoke. He said that around 2001 GSD encased the main outfall pipe with nonporous cement. Dye testing proved inconclusive re: human contamination. After the construction, it was determined that there was no human coliform. He offered to provide the 2001 engineer's report on this if desired by the Commission.

Tucker asked whether GSD's camera work showed cracks or breaks. Woren said that as far as he knew, no evidence of cracks or breaks was found, but the pipe section was replaced anyway. Tucker asked if camera work was done on the entire line. Woren replied only the area near the outfall mouth was done. Tucker asked if it was determined that there was not human waste; Woren said that was his understanding. Tucker said that if the outfall is still leaking, then the source must be farther upstream. Woren said that there could be other sources dumping into the pipe.

Grenell said that he and Temko will provide regular reports to the Commission on progress in addressing the problem.

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| 6 | TITLE: | Draft Preliminary Budget, FY 2005-06 |
| | REPORT: | Draft Preliminary Budget, FY 2005-06 |
| | PROPOSED ACTION: | Receive Any Public or Commissioners' Comments |

Action: Campbell said that the budget would be examined in detail at the second workshop on April 20. Grenell said the agenda for the meeting would be kept to a minimum to provide maximum time for the budget discussion. As in past years, the workshop meeting will be at Oyster Point Yacht Club, and will commence at 4 p.m.

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| 7 | TITLE: | Tracking Marine Sanctuary Act
Reauthorization |
| | REPORT: | Grenell, CMANC Memorandum |
| | PROPOSED ACTION: | Authorize Tracking the Marine Sanctuary Act
Reauthorization through CMANC in an amount not
to exceed \$1,000.00 |

Campbell said that she heard that the paving done in Phase I was cracking, and asked for clarification. Temko replied that that was the warranty work he had referred to. There was some deterioration of the slurry seal in B Lot. CSG was told to correct the problem. CSG brought the contractor, who agreed they would re-slurry seal the areas in need. There was no dispute or issue, and CSG did not bill the District even though the contractor was responsible. Temko said further that the contractor wants to bid on the Phase II work. If he is approved for Phase II, he will repair the Phase I areas then; otherwise he will fix those areas directly.

Tucker asked who did the asphalt work. Temko said Granite.

Motion by Parravano, second by Tucker, to approve the CSG contract. Motion carried by 4 Ayes, 0 Nays.

10	TITLE:	Commercial Activity Permit (CAP) Amendment for John Trombulak to include Oyster Point Marina/Park
	REPORT:	Memo, CAP
	PROPOSED ACTION:	Approve Amendment to CAP

Action: Johnson stated his support for the recommended amendment to Trombulak’s CAP. Motion by Tucker, second by Parravano to approve the amendment. Parravano then asked what the CAP practice is: District-wide, or specific to each harbor. Grenell explained that there is no District-wide CAP, and that in the past CAPs have been written for operations at Pillar Point Harbor because that’s where the boats have been.

Campbell said there is a limit on the number of permits at Pillar Point. The District could establish a limit at Oyster Point if and when needed.

Parravano said that he was concerned if a precedent is established of “automatically” approving a CAP for Oyster Point if one is already held at Pillar Point. Campbell said that maybe the item should be brought back at the second Commission meeting in May with information for consideration regarding possible policy development.

Padreddii said Trombulak should have one CAP for one harbor, or pay for one for each.

Temko said there were reasons for the limits established for Pillar Point Harbor. Maybe in the future Oyster Point may need one. At this stage, with the District’s concern for increasing occupancy, it would be beneficial to allow Trombulak to operate there.

Parravano said that without clarification of policy on CAPs, it could be problematic.

Grenell said staf will bring information and recommendations back to the Commission in May. Grenell said further that the District could also offer the Oyster Point CAP if Trombulak agrees to pay the permit fee.

NOTE: ITEM WAS CONTINUED, BUT NEED TO HEAR TAPE FOR CONCLUSION

11	TITLE:	Limited Commercial Activity Permit (LCAP):
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Coastside Infant/Toddler Center

REPORT: Memo, LCAP Application
PROPOSED ACTION: Approve LCAP

Action: Grenell summarized this item.

Motion by Padreddii, second by Parravano, to approve the LCAP. Motion carried by 4 Ayes, 0 Nays.

12 TITLE: Bills and Claims in the Amount of \$123,276.97
REPORT: Bills and Claims Detailed Summary
PROPOSED ACTION: Approval of Bills & Claims for payment and a transfer in the amount of \$123,276.97 to cover payment of the Bills & Claims

Action: Tucker stated he had reviewed the Bills and Claims. Motion by Tucker, second by Padreddii to approve the Bills and Claims.

Parravano asked a question regarding Pulsoni Landscaping’s bill. Johnson answered that it covered February and March billings. Motion carried by 4 Ayes, 0 Nays.

Urgency Item

Motion by Parravano, second by Campbell to place an urgency item on the agenda. Motion carried by unanimous vote.

TITLE: **Letters of Support for Legislation: AB 1590 (Lieber and Cohn) and AB 749 (Leno)**
REPORT: Memo, Bills
PROPOSED ACTION: Approve letters of support and authorize General Manager to send them as noted

Action: Parravano summarized the item. Motion by Parravano, second by Tucker to approve both letters of support and authorization to General Manager to send them. Motion carried by unanimous vote.

Reports for Possible Discussion/Action

Administration and Finance

13 General Manager Grenell

Action: Grenell added information on his meeting with Johnson with the City Manager of South San Francisco and the Director of the Water Transit Authority on the Oyster Point ferry terminal, and on World Environment Day activities planned for Pillar Point.

14 Director of Finance

15 Human Resource Manager Wilkerson

Action: Tucker asked about the status of hiring a Director of Finance. Wilkerson updated the Commission on the hiring process. Tucker said that the Daly City Finance Director had told him that salary for this position is an issue. Wilkerson said that she has received some applications and resumes, and has told those inquiring that the District is “a fun place to work.”

Operations

16 Oyster Point Marina/Park — Johnson

Action: Johnson reported that he has been approached by the Port of San Francisco to see if Oyster Point could accommodate up to twenty seaworthy, non-live aboard vessels (22 ft. – 40 ft.) for a six-month period, as they must be relocated because of the 4th Street Bridge reconstruction. Billings would be directly between San Francisco and Oyster Point on behalf of San Francisco’s tenants. Johnson is preparing an agreement with provisions as per the District’s Rates and Fees Schedule.

17 Pillar Point Harbor — Temko

Action: Temko stated he was on vacation and had not prepared or seen the written report.

Board of Harbor Commissioners

- 18** A. Committee Reports
B. Commission Statements and Requests

The Board of Harbor Commissioners may make public statements and requests. Requests may be made to place items on future agendas.

Action: Campbell presented a summary of the Oyster Point Committee report. Campbell, Padreddii, Johnson and Grenell were present. She said it was the most productive ad hoc committee meeting she had attended in years. Useful information was well presented, including an Oyster Point project list with estimated expenditures. The committee discussed ongoing relationships with the WTA regarding the ferry terminal and parking improvements. The East

Basin parking lot paving is to be deferred. Campbell thanked Johnson for his well-prepared report and Grenell for his input.

Padreddii said that the Oyster Point Liaison Committee, which includes City membership, will meet next week. Campbell said at this meeting a big concern about the District's losing revenue potential while the City sorts out its redevelopment strategy will be discussed.

Parravano made a statement which included a request to put on next meeting agenda an item concerning the following matter: The Pacific Fisheries Management Council will decide this year's salmon season schedule this week. Parravano said it could have a completely different structure. The changes have to do with Klamath River salmon stocks problems. So, May-July may have a split schedule of three fishing days following by four no-fishing days. Parravano wants the Commission to consider temporary changes in the District's transient vessel fees for commercial fishermen at Pillar Point. He said many boats will concentrate at this harbor because of fishing restrictions to the north.

Campbell asked why the split schedule is being considered. Parravano said it would be to maintain a consist market for salmon. Wild salmon now comprises a big share of the market, and if the season is closed for an extended period, Alaskan imports would take over the market. He emphasized that no decision has been made yet on the season structure. Campbell asked that Grenell and Temko check out the situation and report to the Commission.

Closed Session - None

Adjournment- Motion by Parravano, second by Tucker to adjourn the meeting.
Motion carried by unanimous vote at 8:39 p.m.

APPROVED BY:

ATTESTED BY:

Sally Campbell,
President

Ken Lundie
Secretary