

San Mateo County Harbor District Board of Harbor Commissioners Meeting Minutes

August 20, 2008
7:00 p.m.

Municipal Services Building
33 Arroyo Drive
South San Francisco, CA 94083

Roll Call

Commissioners

Ken Lundie, President
Leo Padreddii, Vice President
Sally Campbell, Treasurer
Pietro Parravano, Secretary
James Tucker, Commissioner

Staff

Peter Grenell, General Manager
Marcia Schnapp, Director of Finance
Marietta Harris, Human Resource Manager
Robert Johnson, Harbormaster
Dan Temko, Harbormaster
Theresa DellaSanta, Deputy Secretary
Marc Zafferano, District Counsel

Public Comments/Questions - None

Staff Recognition- Temko thanked DellaSanta, Harris, Padreddii, Campbell, and the Pillar Point staff for their attendance and help running the booths at the 75th Anniversary celebration. He added that it was a very positive event and went well.

Grenell thanked Congresswoman Anna Eshoo, Congresswoman Jackie Speier's Aide, State Senator Leland Yee, Assemblyman Gene Mullin, and San Mateo County Supervisors Rich Gordon and Jerry Hill for their attendance and for presenting proclamations at the 75th Anniversary celebration. Grenell added his recognition and thanks to the District's event coordinator Debbie Isely who worked very hard to put the event together. Grenell thanked DellaSanta, Temko and the Pillar Point crew for their help.

Grenell recognized Johnson, Assistant Harbormaster Charles White and Lead Maintenance Specialist Jim Merlo for their help in getting the launch ramp reconstruction project finished one month ahead of schedule. He added that South San Francisco Mayor Pedro Gonzalez and Councilmember Rich Garbarino were present.

Grenell recognized Padreddii and Campbell for their help in getting issues resolved around the ferry terminal project at Oyster Point. He added that Campbell went with him to a meeting at DBW at which significant progress was made.

- 1** TITLE: **Water Transportation Options for the Future**
REPORT: Charles King, PowerPoint Presentation
PROPOSED ACTION: To Be Determined

Charles King, East Palo Alto Transportation Commissioner gave a presentation on Water Transportation options for the future which related to Hovercrafts.

The Board took up Item 7 next.

- 7** TITLE: **Proclamation Honoring Joseph Fernekes**
REPORT: Proclamation
PROPOSED ACTION: Approve Proclamation Honoring Joseph Fernekes

Lundie read the Proclamation for the record.

South San Francisco Mayor Pedro Gonzalez thanked the Board for their recognition of the late Joseph Fernekes. Denise Fernekes thanked the Board for recognizing all of his accomplishments and efforts with the City of South San Francisco.

Mayor Gonzalez introduced Joseph Fernekes' wife, daughter, and father wife, City councilmember Rich Garbarino and his wife, Paul Formosa of South San Francisco Scavenger and his wife, South San Francisco Chamber of Commerce Director Maria Martinucci.

Action: Motion by Tucker, second by Padreddii to approve Item 7. The motion passed.

Ayes: 5

Nays: 0

Consent Calendar

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- 2** TITLE: **Minutes of Meeting August 6, 2008**
REPORT: Draft minutes
PROPOSED ACTION: Approval

Action: motion by Tucker, second by Padreddii to approve Item 1. The motion passed.

Ayes: 4

Nays: 0

Abstentions: 1 (Lundie)

- 3 TITLE: Financial Statements and Independent Auditors' Report for the Fiscal Year Ended June 30, 2007**
REPORT: Resolution 19-08
PROPOSED ACTION: Adopt Resolution 19-08 and Accept Financial Statements and Auditor's Report

Action: Motion by Tucker, second by Lundie to approve Item 3. The motion passed.

Ayes: 5

Nays: 0

Continued Business

- 4 TITLE: Limited Commercial Activity Permit for Coastside Infant Toddlers Center on Saturday, September 28th at Pillar Point Harbor**
REPORT: Temko, Application
PROPOSED ACTION: Approve Limited Commercial Activity Permit for Coastside Infant Toddlers Center on Saturday, September 28th at Pillar Point Harbor with Waiver of Fees

Temko informed the Board that this is an annual event held at Pillar Point Harbor and is always low impact. He recommended approval with waiver of fees.

Action: Motion by Tucker, second by Parravano to approve Item 4. The motion passed.

Ayes: 5

Nays: 0

- 5 TITLE: Limited Commercial Activity Permit for Leukemia and Lymphoma Society at Pillar Point Harbor on Saturday, August 30th**
REPORT: Temko, Application
PROPOSED ACTION: Approve Limited Commercial Activity Permit for Leukemia and Lymphoma Society at Pillar Point Harbor on Saturday, August 30th with Waiver of Fees

Temko stated that this is an annual event with low impact on Harbor staff. He recommended approval with waiver of fees.

Action: Motion by Campbell, second by Padreddii to approve Item 5. The motion passed.

Ayes: 5

Nays: 0

- 6 TITLE: Limited Commercial Activity Permit for Leukemia and Lymphoma Society – Light the Night Walk at Oyster Point Marina/Park on Thursday, October 16th**
- REPORT: Johnson, Application
- PROPOSED ACTION: Approve Limited Commercial Activity Permit for Leukemia and Lymphoma Society – Light the Night Walk at Oyster Point Marina/Park on Thursday, October 16th with Waiver of Fees

Johnson stated that this is an annual event at Oyster Point. He added that it gives good exposure to the Marina. Johnson recommended approval with waiver of fees.

Action: Motion by Campbell, second by Padreddi to approve Item 6. The motion passed.

Ayes: 5
Nays: 0

URGENCY ITEMS

Action: Motion by Tucker, second by Padreddii to add Urgency Items 7A, 7B and 7C. The motion passed unanimously.

- 7A TITLE: Senate Bill 619 (Migden)**
- REPORT: Memo
- PROPOSED ACTION: Adopt Oppose Position on Senate Bill 619 and Authorize General Manager to Send Position Letter to Legislative Representatives

Grenell stated that this bill was introduced in 2007 and the Board chose to send an oppose position letter last summer. He added that if approved the same letter will be sent with tomorrow's date.

Campbell asked Schnapp if she is in support of the recommended action. Schnapp said yes.

Action: Motion by Tucker, second by Campbell to approve Urgency Item 7A. The motion passed.

Ayes: 5
Nays: 0

- 7B TITLE: Contribution Sponsorship of Ocean Protection Council**

(OPC) Reception on September 10th in Princeton
REPORT: Memo
PROPOSED ACTION: Approve Contribution Sponsorship of Ocean Protection Council (OPC) Reception on September 10th in Princeton

Grenell reported that the Ocean Protection Council (OPC) is the state's lead agency on ocean activities which is increasing its focus mainly on fisheries.

The Board agreed to contribute \$500.00 to the Ocean Science Trust's Reception for the Ocean Protection Council reception on September 10th.

Action: motion by Campbell, second by Parravano to approve Urgency Item 7B. The motion passed unanimously.

Ayes: 5
Nays: 0

7C TITLE: Support Letter for the Ocean Protection Council (OPC) Collaborative Fisheries Research Organization
REPORT: Memo
PROPOSED ACTION: Approve Support Letter for the Ocean Protection Council (OPC) Collaborative Fisheries Research Organization

The Board is in support of sending the letter. The letter will be over President Lundie's signature.

Action: Motion by Campbell, second by Parravano to approve Urgency Item 7C. The motion passed.

Ayes: 5
Nays: 0

New Business

8 TITLE: Bills and Claims in the Amount of \$130,731.08
REPORT: Bills and Claims Detailed Summary
PROPOSED ACTION: Approval of Bills and Claims for payment and a transfer in the amount of \$130,731.08 to cover payment of Bills and Claims

Padreddii informed the Board that he has reviewed the Bills and Claims and found them in order. He recommended approval.

Action: Motion by Padreddii, second by Campbell to approve the Bills and Claims in the amount of \$130,731.08. The motion passed.

Ayes: 5

Nays: 0

Reports for Possible Discussion/Action

Administration and Finance

9 General Manager – Grenell

Nothing further to add to written report.

10 Director of Finance - Schnapp

Schnapp informed the Board that she is preparing to submit a draft updated business plan to DBW.

11 Human Resources Manager - Harris

Nothing further to add to written report.

Operations

12 Oyster Point Marina/Park - Johnson

Nothing further to add to written report.

13 Pillar Point Harbor – Temko

Board of Harbor Commissioners

14 A. Committee Reports

75th Anniversary (Campbell, Parravano)

No report given.

Oyster Point Ferry Terminal (Campbell, Padreddii)

To be discussed in closed session.

B. Commission Statements and Requests

The Board of Harbor Commissioners may make public statements and requests. Requests may be made to place items on future agendas.

None

- 15 TITLE: Identify Real Property Negotiator Pursuant to Government Code §54956.8**

REPORT: Zafferano
PROPOSED ACTION: Identify Real Property Negotiator Peter Grenell

Lundie identified Grenell as real property negotiator.

Action: Motion by Tucker, second by Parravano to adjourn to Closed Session. The motion passed unanimously at 7:50 p.m.

Closed Session

16 TITLE: Conference with Real Property Negotiator: Parcels APN 015-010-060, 015-010-260, 015-010-270, Oyster Point Marina/Park, City of South San Francisco, San Mateo County; San Mateo County Harbor District with San Francisco Bay Water Emergency Transportation Authority (WETA) Regarding Lease Price, Terms and Conditions, Pursuant to Government Code §54956.8

REPORT: Grenell
PROPOSED ACTION: To Be Determined

17 TITLE: Conference with Real Property Negotiator: Parcel 5, APN 047-083-060, Pillar Point Harbor, San Mateo County; SMCHD with Franco Carrubba dba Caffe Riace Regarding Lease Price, Terms, and Conditions, pursuant to Government Code §54956.8

REPORT: Grenell
PROPOSED ACTION: To Be Determined

18 TITLE: Public Employee Performance Evaluation: General Manager, Pursuant to Government Code Section §54957.6

REPORT: None
PROPOSED ACTION: To Be Determined

Action: Motion by Campbell, second by Parravano to adjourn to open session. The motion passed unanimously at 9:00 p.m.

Open Session, Continued

There was no reportable action from Closed Session.

Adjournment

Action: Motion by Tucker, second by Parravano to adjourn the meeting. The motion passed unanimously at 9:01 p.m.

APPROVED BY:

ATTESTED BY:

Ken Lundie
President

Theresa DellaSanta
Deputy Secretary