



Board of Harbor
Commissioners

Tom Mattusch, President
Virginia Chang Kiraly, Vice President
Robert Bernardo, Secretary
Pietro Parravano, Treasurer
Sabrina Brennan, Commissioner

Steve McGrath, General Manager
Steven D. Miller, District Counsel

San Mateo County Harbor District Board of Harbor Commissioners

“To assure the public is served with clean, well managed, financially sound and environmentally pleasant marinas.”

MEETING AGENDA

April 6, 2016
6:30 PM

Sea Crest School, Think Tank, Room #19
901 Arnold Way
Half Moon Bay, CA 94019

All Harbor District Commission meetings are recorded and posted at www.PacificCoast.tv within 24-48 hours of the meeting. Pacifica residents can tune into Comcast Channel 26 and residents from Montara through Pescadero can tune into Comcast Channel 27. Copies of the meetings can also be purchased from PCT and mailed for \$18.

Persons requiring special accommodation with respect to physical disability are directed to make such requests per the Americans With Disabilities Act to the Deputy Secretary to the Board at 650-583-4400.

- A.) Roll Call**
- B.) Public Comments/Questions**

The Public may directly address the Board of Harbor Commissioners for a limit of three minutes, unless a request is granted for more time, on any item of public interest within the subject matter jurisdiction of the San Mateo County Harbor District, Board of Harbor Commissioners that is not on the regular Agenda. If a member of the public wishes to address the Board on an Agenda Item, that person must complete a Public Speaker Form and wait until that Item comes up for discussion. Agenda material may be reviewed at the administration offices of the District, 504 Avenue Alhambra, 2nd Floor, El Granada, CA 94018 or online at www.smharbor.com.

C.) Commissioner Comments

1. The Board of Harbor Commissioners may make public statements limited to five (5) minutes.

D.) Staff Recognition

E.) Consent Calendar

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- 1 TITLE: Bills and Claims in the Amount of \$177,929.34
Recommend approval
- 2 TITLE: Half Moon Bay Fish and Fleet Festival Event at Pillar Point Harbor
PROPOSED ACTION: Approve September 18, 2016 for the Half Moon Bay Fish and Feet Festival; waive application and permit fees
- 3 TITLE: Contract extension with Robert Half/Accountemps for temporary staffing services through October 31, 2016
PROPOSED ACTION: Authorize the General Manager to execute a six month extension of service agreement with Robert Half, Accountemps for an additional \$92,300, with a total not to exceed amount of \$200,200
- 4 TITLE: Commercial Activity Permit for Recreational Equipment, Inc. (REI)
PROPOSED ACTION: Deny request for Commercial Activity Permit
- 5 TITLE: Commercial Activity Permit for Beach Volleyball at Perched Beach
PROPOSED ACTION: Deny request for Commercial Activity Permit

F.) Discussion

- 6 TITLE: Resource Conservation District; Report of First Flush Program
PROPOSED ACTION: Receive and File
- 7 TITLE: District Reserve Policy
PROPOSED ACTION: 1) Approve Policy 4.4.3; adopt Resolution 08-16 Reserve Policy' as may be amended
OR
2) Refer the recommended policy to the Finance Committee for additional discussions and/or recommendations
- 8 TITLE: Division of Boating and Waterways Loan
PROPOSED ACTION: Payoff Loan;
- 9 TITLE: "Second Look", San Mateo County Harbor District Budget 2016/17 Fiscal Year
PROPOSED ACTION: Provide Direction to Staff
- 10 TITLE: TIGER Grant Johnson Pier Improvements
PROPOSED ACTION: Receive report, adopt Resolution 11-16, authorizing grant application in amount not to exceed \$5 million.
- 11 TITLE: West Trail Repairs Project
PROPOSED ACTION: Accept the proposal from GHD Inc. for design work for the West Trail repairs in an amount not to exceed \$184,086, and authorize General Manager to execute agreements as necessary
- 12 TITLE: CSDA Board of Directors Call for Nominations
PROPOSED ACTION: Nominate to fill vacant seat
- 13 TITLE: Half Moon Bay Shoreline Erosion Studies and Reports by the Army Corp of Engineers
Commissioner Report: Sabrina Brennan
PROPOSED ACTION: Receive report

G.) Board of Harbor Commissioners

- 14 Committee Reports

H.) Adjournment

The next scheduled meeting will be held on April 20, 2016 at Municipal Services Building, 33 Arroyo Drive, South San Francisco, CA 94080 at 6:30 PM.

Agenda Posted As Required:
April 1, 2016 at 4:00 PM

A handwritten signature in cursive script that reads "Melanie Hadden". The signature is written in black ink and is positioned above a horizontal line.

Melanie Hadden
Temporary Deputy Secretary