



# San Mateo County Harbor District Board of Harbor Commissioners

“To assure the public is provided with clean, safe, well-managed, financially sound and environmentally pleasant marinas.”

## REGULAR MEETING MINUTES

**April 18, 2018  
6:30 PM**

San Mateo County Harbor District  
Conference Room  
504 Avenue Alhambra, Ste. 200  
El Granada, CA 94018

**A). Roll Call** 6:30 PM - All Commissioners present.

### **B). 1. Public Comments**

- **James Lee Han** – Comments directed to Commissioner Mattusch regarding comments from Supervisor Horsley, and to President Chang Kiraly regarding a social media issue.
- **TJ Glauthier** – Thanked the Board for their work. Suggested that the old boat at the entrance to Pillar Point Harbor be repainted.

### **2. Commissioner Comments**

- **Commissioner Larenas** – Updates from Climate Change Resilience and Wildlife Protection Committees. Concerns regarding perceived actions towards the minority of the Board.
- **Commissioner Brennan** – Comments related to the Oyster Point Marina Joint Liaison Committee meeting from April 17<sup>th</sup> and the proposed new draft fifteen (15) year joint powers agreement (JPA), which will need Harbor District Board approval. Commented regarding culture of sexual harassment and retaliation of Harbor District.
- **Commissioner Chang Kiraly** – Met with staff at Oyster Point Marina and commended them all for their work. Office hours with SMC Board Supervisor Don Horsley at Pillar Point Harbor was well received. Addressed comment made by James Lee Han regarding social media. Stated that she had attended an event at the HMB Yacht Club where members of the public affirmed the work of the Harbor District. She attended three District committee meetings the previous week.

## C). Consent

ITEMS PULLED FROM CONSENT WILL BE HEARD AFTER DISCUSSION ITEMS.

All Consent items were pulled by Commissioner Brennan.

## D). Discussion

- ❖ 6:52 PM President Chang Kiraly calls for a five-minute break.
- ❖ 6:57 PM Board meeting reconvened.

### 1. Bills and Claims (Chan)

#### Public Comment-

- **James Lee Han** – Comments regarding the request by Commissioner Brennan to add a column to the Bills and Claims of attorney fees.

**Motion:** (Brennan/Larenas) Approve Bills and Claims.

**Ayes:** All in favor.

**Nays:** None

**Motion passed.**

### 5. Pillar Point Harbor West Trail Erosion Protection Project Update; Presentation (Moren)

Receive presentation and update from Consultant GHD. Information only.

#### Public Comment-

- **James Lee Han** – Opposes project as presented.

### 9. Fathom Marine: Amendment to Commercial Activity Permit 2017- 46 to allow Tideline Marine Group Use of Dock 7 for Private Ferry Service (Moren)

#### Public Comment-

- **Nathan Nayman** (President of Tideline Marine Group) – Shared background of Tideline Marine Group; will answer any questions.
- **James Lee Han** – Supportive of public transportation but commented regarding fees.

**Motion:** (Brennan/Larenas) Move to authorize the General Manager to negotiate and enter into an amendment to the existing Commercial Activity Permit #2017-46 with Fathom Marine to allow limited private charter ferry service pickup/drop-off to occur on Dock 7 at Oyster Point Marina until December 31, 2018.

**Ayes:** All in favor.

**Nays:** None.

**Motion passed.**

### 6. Fiscal Year 2016-17 Audited Financial Statements; Presentation (Henthorne/Pyle)

Receive presentation and 2016/17 Audit from Maze & Associates.

### 8. SMCHD Preliminary Budget for Fiscal Year (FY) 2018/19; Adopt Resolution No.18-05; Budget Presentation (Henthorne/Pyle)

**Motion:** (Mattusch/Bernardo) Adopt Resolution No.18-05 approving the FY 2018/19 Preliminary Budget as recommended by staff, and as revised at this meeting.

**Ayes:** All in favor.

**Nays:** None

**Motion passed.**

**12. Regular Board Meeting Date Change from May 16 to May 23, 2018 (McGrath)**

**Public Comment-**

- **James Lee Han** – Suggests issuing a Public Notice to the press if date change approved in addition to having a Policy to address Commissioner absences and the prospect of calling in to a Board meeting.

**Motion:** (Mattusch/Bernardo) Approve the change in regular meeting date from May 16, 2018 to May 23, 2018; and adopt Resolution 18-07 with changes (include location: 504 Avenue Alhambra, El Granada, CA 94018).

**Ayes:** Bernardo, Chang Kiraly, Larenas, Mattusch

**Nays:** Brennan

**Motion passed.**

❖ 9:28 PM **Motion:** (Brennan/Bernardo) Extend meeting to 9:40 PM.

**Ayes:** All in favor.

**Nays:** None

**Motion passed.**

❖ 9:30 PM President Chang Kiraly calls for a five-minute break.

**10. Rules for Preparation and Distribution of Meeting Agendas; Approve Policy 3.3; Adopt Resolution No.18-06 (McGrath)**

**Public Comment-**

- **James Lee Han** – Not in support of the Policy.
- **TJ Glauthier** – In support of the Policy.

**Motion:** (Chang Kiraly/Bernardo) Approve Policy 3.3, Rules for Preparation and Distribution of Meeting Agendas, and adopt Resolution No.18-06.

**Ayes:** Bernardo, Chang Kiraly, Mattusch

**Nays:** Brennan, Larenas

**Motion passed.**

**2. Minutes – Special Meeting March 21, 2018 (Gehret)**

**Motion:** (Bernardo/Mattusch) Approve Minutes of the Special Meeting of March 21, 2018.

**Ayes:** Bernardo, Chang Kiraly, Larenas, Mattusch

**Nays:** None

**Abstain:** Brennan

**Motion passed**

**3. Minutes – Regular Meeting March 21, 2018 (Gehret)**

**Public Comment-**

- **James Lee Han** – Clarified the mention of his name in the Minutes, of the two letters that he submitted that were read by President Chang Kiraly.

**Motion:** (Bernardo/Mattusch) Approve Minutes of the Regular Meeting of March 21, 2018.

**Ayes:** Bernardo, Chang Kiraly, Larenas, Mattusch

**Nays:** None

**Abstain:** Brennan

**Motion passed**

❖ 9:36 PM **Motion:** (Brennan/Chang Kiraly) Extend meeting to 9:50 PM.

**Ayes:** Brennan, Chang Kiraly, Larenas

**Nays:** Bernardo, Mattusch

**Motion passed.**

**4. 2017/18 Monthly Capital Projects Update (Moren)**

Oral report by Director John Moren.

❖ 9:45 PM Commissioner Brennan leaves Board Meeting.

**E). Future Agenda Items**

**Motion:** (Larenas/Chang Kiraly) Discuss and review Harassment, Discrimination and Retaliation Prevention Policy.

**Ayes:** Bernardo, Chang Kiraly, Larenas

**Nays:** None

**Abstain:** Mattusch

**Absent:** Brennan

**Motion passed**

**Motion:** (Chang Kiraly/Bernardo) Develop a Policy for who is able to interact with District Counsel.

**Ayes:** Bernardo, Chang Kiraly, Mattusch

**Nays:** Larenas

**Abstain:**

**Absent:** Brennan

**Motion passed**

**Items not heard**

**11. 2018/19 Capital Improvement Projects Budget; Presentation (Moren)**

Receive presentation; provide direction to staff.

**12. Call for Nominations for Regular Independent Special District Member on San Mateo LAFCo (McGrath)**

Policy: The Board may consider nomination of a member to the LAFCo Commission.

**F). Discussion/Action on Pulled Consent Items (if any)**

**G). March Activity Reports: General Manager; Administration; Operations**

Information only.

**H). Adjournment 9:50 PM **Motion:** (Mattusch/Bernardo) Adjourn meeting.**

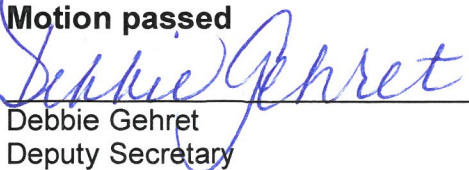
**Ayes:** Bernardo, Chang Kiraly, Larenas, Mattusch


**Nays:** None

**Abstain:** None

**Absent:** Brennan

**Motion passed**

  
Debbie Gehret  
Deputy Secretary

  
Virginia Chang Kiraly  
President