



Board of Harbor Commissioners

Sabrina Brennan, President
Edmundo Larenas, Vice President
Nancy Reyerling, Secretary
Tom Mattusch, Treasurer
Virginia Chang Kiraly, Commissioner

John Moren, Interim General Manager
William Parkin, District Counsel

San Mateo County Harbor District Board of Harbor Commissioners

“To assure the public is provided with clean, safe, well-managed, financially sound and environmentally pleasant marinas.”

REGULAR MEETING MINUTES

June 19, 2019

6:30 PM

San Mateo County Harbor District
Conference Room
504 Avenue Alhambra, Ste. 200
El Granada, CA 94018

A) Roll Call 6:35 PM

- Commissioners Brennan, Chang Kiraly, Larenas, Reyerling present.
- Commissioner Mattusch absent.

B) 1. Public Comments/Questions

- **Steve Stockman** – Coastside Fire District Board member. Pleased with SMCHD property purchase, and potential partnership with Granada Community Services District.
- **Julia Welch** – Live aboard at Pillar Point Harbor, and is disappointed with changes regarding the pump out sanitation service at PPH.

2. Commissioner Comments

- **Commissioner Larenas** – Discussed topics from Wildlife Protection Committee; a Climate Change Resilience Committee will be held in July - will discuss habitat rehabilitation.
- **Commissioner Brennan** - Mentioned possible future agenda item surrounding training for surf athletes who surf in dangerous conditions. Training would be in the fall before the Mavericks surf window opens. CA Legislature will be setting informational hearings in the fall to look at Equality and Equity in professional sports. Harbor District will be able to provide input surrounding events out of Pillar Point Harbor.

C) Consent

1. **Bills and Claims (van Hoff)**

Recommendation: Review Pre-Approved Bills and Claims in the amount of \$531,841.69. Pre-Approve \$500,000 in Bills and Claims until next meeting.

2. **Minutes – Special Meeting May 20, 2019 (Gehret)**

Recommendation: Approve Minutes of the Special Meeting of May 20, 2019.

3. **Minutes – Special Meeting June 6, 2019 (Gehret)**

Recommendation: Approve Minutes of the Special Meeting of June 6, 2019.

4. **Monthly Capital Projects Update (Moren)**

Receive and file.

Motion: (Chang Kiraly/Larenas) Approve Consent Items 1-4.

Ayes: Brennan, Chang Kiraly, Larenas, Reyerling

Nays: None

Absent: Mattusch

Motion passed.

D) Discussion

5. **Fiscal Year 2017/2018 Audited Basic Financial Statements; Presentation (van Hoff)**

Presentation; audit received.

9. **Pillar Point RV Lot: Coastal Development Permit, First Look at Public Restroom, Green Space and Increased ADA Parking Preferred Alternative and Authorize Interim General Manager to Take All Actions Reasonably Necessary to Apply for Grant Funding, Including the Filing of an Application and Contract with Architectural and Engineering Firms (Moren)**

- **Jean Knight** – Supports plan; ADA; concerned about height.
- **John Ullom** – Supportive of project; likes ADA parking.
- **Talitha Derrington** – Supportive of project; ADA access.
- **Eric Nelson** – Supports plan and ADA parking. Possible space for surf school parking?
- **Jane Hillhouse** – Suggests solar on the new building.
- **Emails from Lisa Ketchum, Patrick Tierney and John Ullom.**

Motion: (Chang Kiraly/Larenas) Authorize a Priority Conservation Area Grant application to cover a third of project costs; authorize the Interim General Manager to contract with architectural and engineering firms for plans and cost estimates necessary for the grant application.

Ayes: Brennan, Chang Kiraly, Larenas, Reyerling

Nays: None

Absent: Mattusch
Motion passed.

7. Pillar Point Harbor Launch Ramp Dredge Project Invitation for Bid Approval (Moren)

Motion: (Chang Kiraly/Brennan) Authorize the Interim General Manager, pursuant to an Invitation for Bid to execute an Agreement with the sole bidder, Dixon Marine Services Inc.(Dixon), for the negotiated amount of \$344,480.98, and, subject to continued due diligence and verification of insurance and other obligations outlined in the IFB, award the contract to Dixon Marine Services Inc.

Ayes: Brennan, Chang Kiraly, Larenas, Reyerling

Nays: None

Absent: Mattusch

Motion passed.

8. Public Outreach Services (Moren)

Motion: (Reyerling/Brennan) Authorize the Interim General Manager to execute a Professional Services Agreement for Public Outreach Services with Phondini Partners LLC for an amount not to exceed \$39,900.

Ayes: Brennan, Chang Kiraly, Larenas, Reyerling

Nays: None

Absent: Mattusch

Motion passed.

10. Portola Ave Lot Purchase Update and Designation of New District Administration Office Design Ad Hoc Committee (Moren)

Motion: (Reyerling/Brennan) Form a District Administration Office Design Ad Hoc Committee and assign two Board members (**Brennan and Larenas**).

Ayes: Brennan, Chang Kiraly, Larenas, Reyerling

Nays: None

Absent: Mattusch

Motion passed.

6. Approve Final 2019/20 Operating Budget and Capital Improvement Program; Adopt Resolution No.19-09 (van Hoff)

❖ **8:58 PM** Commissioner Brennan leaves the room.

❖ **9:01 PM** Commissioner Brennan returns.

Public Comment:

- **Christina Fernandez** – City of South San Francisco – expressed concerns from the City of SSF about the five (5) year CIP and delay to repairs at Docks 12, 13 and 14, which per the 2018 Agreement, need to be completed by 12/31/2024.
- **Frank Ratts** – Congratulated Julie on this Budget, which he stated is the most informed Budget the Commission has received. The key

issue is that the Board will need to prioritize and seek funding sources.

❖ **9:20 PM** - Closing Public Hearing on Budget.

Motion: (Brennan/Larenas) Approve Final 2019/20 Operating Budget and Capital Improvement Program (CIP) and adopt Resolution No.19-09.

Ayes: Brennan, Larenas, Reyerling

Nays: Chang Kiraly

Absent: Mattusch

Motion passed.

❖ **9:28 PM Motion:** (Larenas/Reyerling) Extend the meeting by 10 minutes.

Ayes: Brennan, Larenas, Reyerling

Nays: Chang Kiraly

Absent: Mattusch

Motion passed.

11. 2019 Special District Risk Management Authority (SDRMA) Board of Directors Election (van Hoff)

No action taken.

E) Discussion/Action on Pulled Consent Items (if any)

F) Future Agenda Items

G) May Activity Reports: Interim General Manager/Operations; Administration

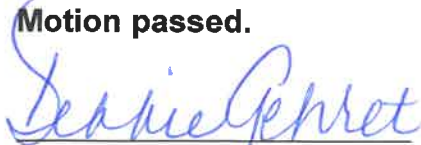
Information only

H) Adjourn 9:30 PM

Motion: (Chang Kiraly/Brennan) Adjourn meeting.

All in favor.

Motion passed.



Debbie Gehret
Deputy Secretary



Sabrina Brennan
President