

# San Mateo County Harbor District Board of Harbor Commissioners Meeting Agenda

February 5, 2014

6:00 p.m.

Comfort Inn  
2930 Cabrillo Highway  
Half Moon Bay, Ca. 94019

All Harbor District Commission meetings are recorded.

## Roll Call

### Commissioners

Robert Bernardo, President  
Pietro Parravano, Vice President  
James Tucker, Treasurer & Secretary  
Sabrina Brennan, Commissioner  
William Holsinger, Commissioner

### Staff

Peter Grenell, General Manager  
Debra Galarza, Director of Finance  
Marietta Harris, Human Resource Manager  
Scott A. Grindy, Harbor Master  
Jean Savaree, District Counsel

## Public Comments/Questions -

The Public may directly address the Board of Harbor Commissioners for a limit of three minutes, unless a request is granted for more time, on any item of public interest within the subject matter jurisdiction of the San Mateo County Harbor District, Board of Harbor Commissioners that is not on the regular Agenda. If a member of the public wishes to address the Board on an Agenda Item, that person must complete a Public Speaker Form and wait until that Item comes up for discussion. Agenda material may be reviewed at the administration offices of the District, 400 Oyster Point Blvd., Suite 300, South San Francisco, CA 94080 or online at [www.smharbor.com](http://www.smharbor.com).

Persons requiring special accommodation with respect to physical disability are directed to make such requests per the Americans With Disabilities Act to the Deputy Secretary to the Board at 650-583-4400.

## Staff Recognition-

## Consent Calendar

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- 1     **TITLE:**                             **Minutes of Meeting January 15, 2014**  
       **REPORT:**                         Draft minutes  
       **PROPOSED ACTION:**         Approval

## Commissioner Requests

The Board of Harbor Commissioners may make public requests. Requests may be made to place items on future agendas.

## Continued Business

- 2     **TITLE:**                             **Change “Commissioner Requests” to “Agenda Setting”**  
       **REPORT:**                         Tucker, Draft Minutes of December 4, 2013  
       **PROPOSED ACTION:**         Discussion and possible action to rename Board agenda item for “Commissioner Requests” to “Agenda Setting”, and to change the paragraph below to read: “Board of Harbor Commissioners may make requests to have future items placed on the agenda.”
- 3     **TITLE:**                             **Records Disposal**  
       **REPORT:**                         Memo, Resolution  
       **PROPOSED ACTION:**         Adopt Resolution 01-14 and Approve Destruction of District Records

## New Business

- 4     **TITLE:**                             **Request for Proposals-Vessel Pump Out Services Oyster Point Marina/Park and Pillar Point Harbor**  
       **REPORT:**                         Grindy, Memo, Attachment  
       **PROPOSED ACTION:**         Approval for Request for Proposals-Vessel Pump Out Services at Oyster Point Marina/Park and Pillar Point Harbor
- 5     **TITLE:**                             **City of San Carlos Request For Support And Compensation Agreement**  
       **REPORT:**                         Grenell, Letter, Report Resolution, Attachments  
       **PROPOSED ACTION:**         Adopt Resolution 03-14 for support and compensation agreement

- 6 TITLE: **Local Agency Formation Commission (LAFCo) Call For Nominations: Special District Selection Committee to Elect Special District Member On San Mateo LAFCo Pursuant Section 56332**  
REPORT: LAFCo Memo, Attachment  
PROPOSED ACTION: To be determined
- 7 TITLE: **Bills and Claims in the Amount of \$337,653.90**  
REPORT: Bills and Claims Detailed Summary  
PROPOSED ACTION: Approval of bills and claims for payment and a transfer in the amount of \$337,653.90 to cover payment of bills and claims
- 8 TITLE: **Informational Report: District Commissioners Health Care Benefits**  
REPORT: Grenell, Harris, Memo
- 9 TITLE: **Informational Report: Use of CAL-Cards**  
REPORT: Grenell, Memo
- 10 TITLE: **Informational Report: Environmental Management System (EMS) Update**  
REPORT: Grindy, Memo

## **Staff Reports: a) Administration and Finance**

- 11 **General Manager - Grenell**
- 12 **Director of Finance - Galarza**
- 13 **Human Resources Manager - Harris**

## **b) Operations**

- 14 **Oyster Point Marina/Park and Pillar Point Harbor – Grindy**

## **Board of Harbor Commissioners**

- 15 A. Committee Reports
- B. Commission Statements  
The Board of Harbor Commissioners may make public statements.

16 TITLE: **Identification of District Real Property Negotiator**  
REPORT: Bernardo  
PROPOSED ACTION: Designate District Real Property Negotiator Peter Grenell

## Closed Session

17 TITLE: **Conference with Real Property Negotiator Peter Grenell:  
Pursuant to Government Code Section 54956.8**

PROPERTY: Pillar Point Seafood (McHenry), Three Captains Sea Products, Inc. (Fortado), Morning Star Fisheries (Mallory), Johnson Pier, Pillar Point Harbor, El Granada, San Mateo County, APN 047-083-060

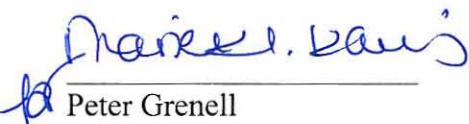
NEGOTIATING PARTIES: Pillar Point Seafood (McHenry), Three Captains Sea Products, Inc. (Fortado), Morning Star Fisheries (Mallory)

UNDER NEGOTIATION: Price, Terms and Conditions for Lease of Property

## Adjournment

The next scheduled meeting will be held on February 19, 2014 at the Municipal Services Building, 333 Arroyo Drive, South San Francisco at 6:00 p.m.

Agenda Posted As Required:  
January 29, 2014 at 3:30 p.m.

  
Peter Grenell  
Acting Deputy Secretary