

San Mateo County Harbor District Board of Harbor Commissioners Meeting Agenda

November 6, 2013
6:00 p.m.

Comfort Inn
2930 Cabrillo Highway
Half Moon Bay, Ca. 94019

All Harbor District Commission meetings are audio recorded.

Roll Call

Commissioners

Robert Bernardo, President
Pietro Parravano, Vice President
James Tucker, Treasurer & Secretary
Sabrina Brennan, Commissioner
William Holsinger, Commissioner

Staff

Peter Grenell, General Manager
Debra Galarza, Director of Finance
Marietta Harris, Human Resource Manager
Scott A. Grindy, Harbor Master
Jean Savaree, District Counsel

Public Comments/Questions -

The Public may directly address the Board of Harbor Commissioners for a limit of three minutes, unless a request is granted for more time, on any item of public interest within the subject matter jurisdiction of the San Mateo County Harbor District, Board of Harbor Commissioners that is not on the regular Agenda. If a member of the public wishes to address the Board on an Agenda Item, that person must complete a Public Speaker Form and wait until that Item comes up for discussion. Agenda material may be reviewed at the administration offices of the District, 400 Oyster Point Blvd., Suite 300, South San Francisco, CA 94080 or online at www.smharbor.com.

Persons requiring special accommodation with respect to physical disability are directed to make such requests per the Americans With Disabilities Act to the Deputy Secretary to the Board at 650-583-4400.

Staff Recognition-

Consent Calendar

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- 1 TITLE: **Minutes of Meeting October 16, 2013**
 REPORT: Draft minutes
 PROPOSED ACTION: Approval

Commissioner Requests

The Board of Harbor Commissioners may make public requests. Requests may be made to place items on future agendas.

Continued Business

- 2 TITLE: **Johnson Pier Sewer Replacement: Selection of Lowest Responsible Bidder**
 REPORT: Grindy, Memo, Attachment
 PROPOSED ACTION: Accept the bid from Valentine Construction, Inc. and authorize the General Manager to execute a contract with Valentine Construction, Inc. in an amount not to exceed \$187,874.00.

- 3 TITLE: **Pillar Point Harbor Concessionaires Building Sewer Line Repair Project: Construction Bid Notice**
 REPORT: Grindy, Grenell, Memo, Report
 PROPOSED ACTION: Authorize the General Manager to issue a public notice to invite construction bids for the Pillar Point Harbor Concessionaires Building Sewer Line Repair Project

- 4 TITLE: **Informational Item: District Counsel: Responding to Questions Regarding Use of Public Agency Website by Elected Official to Promote Social Media, Business, Political and Personal Websites**
 REPORT: Savaree, Report

- 5 TITLE: **Informational Update: Outside Facilitator For Harbor Commission Functioning**
 REPORT: Grenell

New Business

- 6 **TITLE:** **Quarterly Investment Balances Report**
 REPORT: Galarza, Report
 PROPOSED ACTION: Accept quarterly investment balances report
- 7 **TITLE:** **Bills and Claims in the Amount of \$296,073.59**
 REPORT: Bills and Claims Detailed Summary
 PROPOSED ACTION: Approval of Bills and Claims for payment and a transfer in
 the amount of \$296,073.59 to cover payment of Bills and
 Claims

Staff Reports: a) Administration and Finance

- 8 **General Manager - Grenell**
- 9 **Director of Finance - Galarza**
- 10 **Human Resources Manager - Harris**

b) Operations

- 11 **Oyster Point Marina/Park and Pillar Point Harbor – Grindy**

Board of Harbor Commissioners

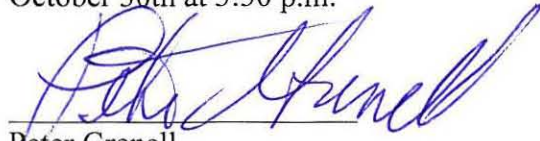
- 12 A. Committee Reports
- B. Commissioner Statements

The Board of Harbor Commissioners may make public statements.

Adjournment

The next scheduled meeting will be held on December 4, 2013 at the Comfort Inn, 2930 Cabrillo Hwy, Half Moon Bay at 6:00 p.m.

Agenda Posted As Required:
October 30th at 3:30 p.m.



Peter Grenell
Acting Deputy Secretary