



## San Mateo County Harbor District Board of Harbor Commissioners

“To assure that the public is provided with clean, safe, well-managed, financially sound and environmentally pleasant marinas.”

### **REGULAR MEETING AGENDA (Revised)**

**April 19, 2017  
6:30 PM**

San Mateo County Harbor District  
Conference Room  
504 Avenue Alhambra, 2<sup>nd</sup> Floor  
El Granada, CA 94018

**All Harbor District Commission meetings are recorded and posted at [www.PacificCoast.tv](http://www.PacificCoast.tv) within 48 hours of the meeting. Pacifica residents can tune into Comcast Channel 26 and residents from Montara through Pescadero can tune into Comcast Channel 27. Copies of the meetings can also be purchased from PCT and mailed for \$18.**

Persons requiring special accommodation with respect to physical disability are directed to make such requests per the Americans With Disabilities Act to the Deputy Secretary to the Board at 650-583-4400, 72 hours in advance.

#### **A.) Roll Call**

#### **B.) Public Comments/Questions**

The Public may directly address the Board of Harbor Commissioners for a limit of three (3) minutes, unless a request is granted for more time, on any item of public interest within the subject matter jurisdiction of the San Mateo County Harbor District, Board of Harbor Commissioners that is not on the regular Agenda. If a member of the public wishes to address the Board on an Agenda Item, that person must complete a Public Speaker Form and wait until that Item comes up for discussion. Agenda material may be reviewed at the administration offices of the District, 504 Avenue Alhambra, 2nd Floor, El Granada, CA 94018 or online at [www.smharbor.com](http://www.smharbor.com).

#### **C.) Commissioner Comments**

Commissioners may make public statements limited to five (5) minutes.

## D.) Consent Calendar

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

### ITEMS PULLED FROM THE CONSENT CALENDAR WILL BE HEARD AFTER DISCUSSION ITEMS.

1. **Bills and Claims (Chan) [click here for Report](#)**  
Recommendation: Review Pre-Approved Bills and Claims in the Amount of \$404,916.53. Pre-Approval Bills and Claims not to exceed up to \$350,000.
2. **Special Meeting Minutes OPM Study Session February 15, 2017 (Gehret) [click here for Report](#)**  
Recommendation: Approve Minutes of the Special Meeting of February 15, 2017.
3. **Special Meeting Minutes March 15, 2017 (Gehret) [click here for Report](#)**  
Recommendation: Approve Minutes of the Special Meeting of March 15, 2017.
4. **Regular Meeting Minutes March 15, 2017 (Gehret)**  
[click here for Meeting Minutes](#)  
[Item 4b - 2017 03 15 Handout1 Ethics & Values](#)  
[Item 4c - 2017 03 15 Handout2 Ullom](#)  
[Item 4d - 2017 03 15 Handout2 ChangKiralay](#)  
Recommendation: Approve Minutes of the Regular Meeting of March 15, 2017.
5. **Special Event Permit Fee Waiver – Fish and Fleet Festival September 10, 2017 (Gehret) [click here for Report](#)**  
Recommendation: Approve Fee Waiver for Special Event Permit for 2017 Fish and Fleet Festival.
6. **California Marine Affairs Navigation Conference (CMANC) Report (McGrath) [click here for Report](#)**  
Information only.
7. **Activity Reports (McGrath/Lazof/Moren)**  
[McGrath Report/ Lazof Report /Moren Report](#)  
Information only.
8. **California Special District Association (CSDA) ‘Legislative Days’ May 2017 (McGrath) [click here for Report](#)**  
Recommendation: Approve attendance at CSDA Conference ‘Legislative Days’ May 16 and 17, 2017 in Sacramento.

## E.) Discussion

9. **ADA Transition Plan Draft Review and Presentation (Moren) [click here for Report](#)**  
Information only.
10. **Temporary Trailer Boat Storage Lot at Oyster Point Marina (Moren) [click here for Report](#)**  
Recommendation: Direction to staff.
11. **Rates and Fees Effective July 1, 2017 (Lazof) [click here for Report](#)**  
Recommendation: Approve adjustment of the Rates and Fees and notice of Public Hearing for adoption.
12. **Adopt Preliminary Budget (Lazof) [click here for Report](#)**  
Recommendation: Adopt Resolution No.17-03 and approve FY 2017/18 Preliminary Budget.
13. **Removed**
14. **Removed**
15. **Set 2017 District Goals and Objectives (McGrath) [click here for Report](#)**  
**[Brennan goals and objectives](#)**  
Recommendation: Review and adopts Goals and Objectives for 2017.
16. **Strategic Plan (McGrath) [click here for Report](#)**  
Recommendation: Receive report on 2014 work product and report on Commission workshop by Brent Ives; provide direction to staff.
17. **California Special District Association (CSDA); Nomination to Board of Directors (McGrath) [click here for Report](#)**  
Policy: The Board may consider nomination to the CSDA Board of Directors.
18. **Special District Risk Management Authority (SDRMA); Nomination to Board of Directors for SDRMA Election (McGrath) [click here for Report](#)**  
Policy: The Board may consider adopting resolution for nomination to the SDRMA Board of Directors.
19. **Review/Discussion – Pulled Consent 3/15 Meeting (Mattusch) [click here for Report](#) [click here for attachment](#)**  
Recommendation: Provide opportunity for discussion as desired of certain accepted or decided items from the Consent agenda of March 15, 2017.
20. **Update on KN Properties Lease (Larenas) [click here for Report](#)**

Recommendation: Receive update and discuss.

**21. Wifi: Discussion of status at Pillar Point Harbor and Oyster Point Marina (Brennan) [click here for Report](#)**

Recommendation: Receive update and discuss

**F.) Discussion/Action on Pulled Consent Items (if any)**

**G.) Adjournment**

The next Regular Meeting will be held on May 17, 2017 at the Municipal Services Building, 33 Arroyo Drive, South San Francisco, CA 94080 at 6:30 PM.

Agenda posted as required:  
April 14, 2017 at 5:00 PM

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Debbie Gehret  
Deputy Secretary