



Board of Harbor
Commissioners

Tom Mattusch, President
Virginia Chang Kiraly, Vice President
Robert Bernardo, Secretary
Pietro Parravano, Treasurer
Sabrina Brennan, Commissioner

Steve McGrath, General Manager
Steven D. Miller, District Counsel

San Mateo County Harbor District Board of Harbor Commissioners

“To assure the public is served with clean, well managed, financially sound and environmentally pleasant marinas.”

MEETING AGENDA

April 20, 2016
6:30 PM

Municipal Services Building
33 Arroyo Drive
South San Francisco, CA 94080

All Harbor District Commission meetings are recorded and posted at www.PacificCoast.tv within 24-48 hours of the meeting. Pacifica residents can tune into Comcast Channel 26 and residents from Montara through Pescadero can tune into Comcast Channel 27. Copies of the meetings can also be purchased from PCT and mailed for \$18.

Persons requiring special accommodation with respect to physical disability are directed to make such requests per the Americans With Disabilities Act to the Deputy Secretary to the Board at 650-583-4400.

A.) Roll Call

B.) Public Comments/Questions

The Public may directly address the Board of Harbor Commissioners for a limit of three minutes, unless a request is granted for more time, on any item of public interest within the subject matter jurisdiction of the San Mateo County Harbor District, Board of Harbor Commissioners that is not on the regular Agenda. If a member of the public wishes to address the Board on an Agenda Item, that person must complete a Public Speaker Form and wait until that Item comes up for discussion. Agenda material may be reviewed at the administration offices of the District, 504 Avenue Alhambra, 2nd Floor, El Granada, CA 94018 or online at www.smharbor.com.

C.) Commissioner Comments

A member of the Board of Harbor Commissioners may make public statements limited to five (5) minutes.

D.) Consent Calendar

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- 1** TITLE: Bills and Claims in the Amount of \$163,895.99
RECOMMENDATION: Recommend Approval [click here for Report](#)
- 2** TITLE: Minutes of Special Meeting 5:30 PM January 20, 2016
PROPOSED ACTION: Recommend Approval [click here for Report](#)
- 3** TITLE: Minutes of Special Meeting 5:00 PM February 17, 2016
PROPOSED ACTION: Recommend Approval [click here for Report](#)
- 4** TITLE: Minutes of Special Meeting 5:30 PM March 2, 2016
PROPOSED ACTION: Recommend Approval [click here for Report](#)
- 5** TITLE: Minutes of Special Meeting 5:30 PM March 16, 2016
PROPOSED ACTION: Recommend Approval [click here for Report](#)
- 6** TITLE: Minutes of Special Meeting 5:30 PM April 6, 2016
PROPOSED ACTION: Recommend Approval [click here for Report](#)
- 7** TITLE: 3rd Quarter Rent Report [click here for Report](#)
PROPOSED ACTION: Receive and File
- 8** TITLE: Regional Government Service (RGS) Contract Amendment [click here for Report](#)
PROPOSED ACTION: Extend RGS contract through June 30, 2017, and increase by an additional \$200,000, with a total not to exceed \$600,000. Authorize General Manager to execute agreements as necessary. Recommend Approval

- 9 TITLE: Cox, Wootton, Lerner, Griffin, Hansen & Poulos LLP Agreement In The Matter Of The “Spirit Of Sacramento” Vessel [click here for Report](#)
- PROPOSED ACTION: Increase the contract with Cox, Wootton, Lerner, Griffin, Hansen & Poulos for continuation of legal services, with a total not to exceed \$53,000. Authorize General Manager to execute agreements as necessary. Recommend Approval
- 10 TITLE: GHD Contract Amendment [click here for Report](#)
- PROPOSED ACTION: Increase the contract with GHD by \$3,094.44 in order to close out the engineering services related to the emergency repairs of the West Trail Authorize General Manager to execute agreements as necessary. Recommend Approval
- 11 TITLE: Policy 6.2.6 Personal Use of District’s Vehicles, Vessels and Equipment; Amend Policy [click here for Report](#)
- PROPOSED ACTION: Amend Policy 6.2.6 to prohibit the personal use of District vehicles, vessel and equipment, and restrict use of District office equipment. Recommend Approval

E.) Discussion

- 12 TITLE: Preliminary Budget 2016/17 Fiscal Year [click here for Report](#)
- PROPOSED ACTION: Approve Resolution 12-16 adopting the 2016/17 Preliminary Budget
- 13 TITLE: California Special Districts Association Board of Directors; Call for Nominations [click here for Report](#)
- PROPOSED ACTION: Nominate Commissioner for Election to CSDA Board of Directors
- 14 TITLE: TIGER Grant; Johnson Pier Improvements [click here for Report](#)
- PROPOSED ACTION: Receive Report

F.) Staff Reports:

- 15 General Manager – McGrath [click here for Report](#)
- 16 Interim Director of Administrative Services – Lazof [click here for Report](#)

- 17 Interim Director of Operations – Murphy [click here for Report](#)
- 18 Oyster Point Marina/Park and Pillar Point Harbor – Merlo/Draper [click here for Report](#)

G.) Board of Harbor Commissioners

- 19 Committee Reports [click here for Report](#)

Beach Replenishment Committee Minutes from March 9, 2016 (Unapproved)
Finance Committee Minutes from March 24, 2016 (Unapproved)

H.) Closed Session

- 20 TITLE: PUBLIC EMPLOYEE PERFORMANCE EVALUATION
pursuant to Government Code 54957
Title: General Manger

I.) Adjournment

The next scheduled meeting will be held on May 4, 2016 at Sea Crest School, Think Tank, Room #19, 901 Arnold Way, Half Moon Bay, CA 94019 at 6:30 p.m.

Agenda Posted As Required:
April 15, 2016 at 4:00 PM



Melanie Hadden
Temporary Deputy Secretary