



San Mateo County Harbor District Board of Harbor Commissioners

“To assure the public is served with clean, pleasant, well managed, financially sound and environmentally pleasant marinas.”

MEETING AGENDA

December 2, 2015
6:30 p.m.

Sea Crest School, Think Tank, Room #19
901 Arnold Way
Half Moon Bay, CA 94019

All Harbor District Commission meetings are recorded and posted at www.PacificCoast.tv within 24-48 hours of the meeting. Pacifica residents can tune into Comcast Channel 26 and residents from Montara through Pescadero can tune into Comcast Channel 27. Copies of the meetings can also be purchased from PCT and mailed for \$18.

Persons requiring special accommodation with respect to physical disability are directed to make such requests per the Americans With Disabilities Act to the Deputy Secretary to the Board at 650-583-4400.

A.) Roll Call

Commissioners
Tom Mattusch, President
Robert Bernardo, Secretary
Pietro Parravano, Treasurer
Sabrina Brennan, Commissioner
Virginia Chang Kiraly,
Commissioner

Staff
Steve McGrath, General Manager
Marcia Schnapp, Interim Administrative
Services Manager
Melanie Hadden, Temporary Deputy
Secretary
Steven Miller, District Counsel

B.) Public Comments/Questions

The Public may directly address the Board of Harbor Commissioners for a limit of three minutes, unless a request is granted for more time, on any item of public interest within the subject matter jurisdiction of the San Mateo County Harbor

District, Board of Harbor Commissioners that is not on the regular Agenda. If a member of the public wishes to address the Board on an Agenda Item, that person must complete a Public Speaker Form and wait until that Item comes up for discussion. Agenda material may be reviewed at the administration offices of the District, 504 Avenue Alhambra, 2nd Floor, El Granada, CA 94018 or online at www.smharbor.com.

C.) Staff Recognition

D.) Consent Calendar

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- 1 TITLE: **Bills and Claims in the Amount of \$1,490,111.18**
REPORT: Bills and Claims Detailed Summary [click here for Report](#)
PROPOSED ACTION: Approval of Bills and Claims for payment and a transfer in the amount of \$1,490,111.18 to cover payment of Bills and Claims
- 2 TITLE: **1st Quarter Rent Report**
REPORT: Schnapp [click here for Report](#)
PROPOSED ACTION: For information only
- 3 TITLE: **1st Quarter Investment Balances Report**
REPORT: Schnapp [click here for Report](#)
PROPOSED ACTION: For information only

E.) Old Business

- 4 TITLE: **January 30, 2016 Crab Festival – Request for Change of Theme**
REPORT: Lazof [click here for Report](#)
PROPOSED ACTION: Recommend approval

F.) New Business

- 5 TITLE: **Terminology Matrix regrading Definitions and Authorities**
REPORT: McGrath [click here for Report](#)
PROPOSED ACTION: Recommend approval

G.) Staff Reports: a) Administration and Finance

6 General Manager – McGrath [click here for Report](#)

7 Interim Administrative Services Manager – Schnapp [click here for Report](#)

b) Operations

8 Oyster Point Marina/Park and Pillar Point Harbor – Merlo/Draper [click here for Report](#)

H.) Board of Harbor Commissioners

9 Committee Reports

Commissioner Statements and Requests

1. The Board of Harbor Commissioners may make public statements limited to five (5) minutes.


I.) Closed Session

10 TITLE: **Conference with Legal Counsel – Anticipated Litigation. Initiation of litigation pursuant to Government Code Section 54956.9(d)(4) (one case)**

J.) Adjournment

The next scheduled meeting will be held on December 16, 2015 at Municipal Services Building, 33 Arroyo Drive, South San Francisco, CA 94080 at 6:30 p.m.

Agenda Posted As Required:
Wednesday, November 25 at 4:00 PM



Melanie Hadden
Interim Deputy Secretary

