

# San Mateo County Harbor District Board of Harbor Commissioners Meeting Minutes

June 16, 2010  
7:00 p.m.

Municipal Services Building  
33 Arroyo Drive  
South San Francisco, Ca. 94080

## Roll Call

### Commissioners

- x Sally Campbell, President
- Pietro Parravano, Vice President
- James Tucker, Treasurer
- Ken Lundie, Secretary
- Leo Padreddii, Commissioner

### Staff

- Peter Grenell, General Manager
- Julie Turner, Director of Finance
- Marietta Harris, Human Resource Manager
- Robert Johnson, Harbormaster
- Marc Zafferano, District Counsel
- Debbie Nixon, Deputy Secretary

x-absent

## Public Comments/Questions – None.

**Staff Recognition-** Johnson complimented both crews. At Pillar Point Harbor he recognized Pemberton, Coats and Chang for their 24 hour coverage at the Harbor Monday and Tuesday. He stated that Coats and Pemberton coordinated a rescue with the State Park Lifeguard Rescue and Half Moon Bay Coastside Fire at Gray Seal Rock. Williams also responded but by the time he reached the Harbor, the person was rescued. Johnson stated that at Oyster Point Marina, Gubser gave an Ocean Awareness program that informs children about rip tides and what to do if you are caught in one. He stated White has been overseeing the dredging project and 1600 cubic feet of material was removed today.

Parravano thanked Johnson for the signs that were put up at Pillar Point Harbor thanking the fisherman for their cooperation in removing their crab pots from the upper parking lot. He stated that was a nice gesture.

# Consent Calendar

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- 1     **TITLE:**                                 **Special Minutes of Meeting June 2, 2010**  
       **REPORT:**                             Draft minutes  
       **PROPOSED ACTION:**             Approval
  
- 2     **TITLE:**                                 **Minutes of Meeting June 2, 2010**  
       **REPORT:**                             Draft minutes  
       **PROPOSED ACTION:**             Approval
  
- 3     **TITLE:**                                 **Certified Employment List for Deputy Harbor Master**  
       **REPORT:**                             Certified Employment List  
       **PROPOSED ACTION:**             Approve certified employment list for Deputy Harbor Master

**Action:** Motion by Tucker, second by Lundie to approve the consent calendar. The motion passed.

Ayes:             4  
Nays:             0  
Absent:           1 (Campbell)

# Continued Business

Item 6 was taken up before items 4 and 5.

- 4     **TITLE:**                                 **Reconsideration of Claim for Damages of Richard Lefief**  
       **REPORT:**                             Grenell, Memo, Attachments  
       **PROPOSED ACTION:**             Do not reconsider Claim of Richard Lefief

Grenell stated that this item is being brought back to the Commission. At a previous meeting, Lefief sought relief from the District and the claim was denied. He asked for the claim to be reconsidered. Staff reviewed the claim and recommended that no further action be taken.

Lundie stated that he met with Lefief after a meeting and inspected the damage. He stated that although he has great empathy for Lefief, he could not come to a conclusion that the District was liable for the damage.





G. Commission Deliberation:

H. Recommended

Commission Action: Adopt Resolution 11-10 to Adopt the Final FY2010-2011  
Operating and Capital Budget

Parravano declared the hearing open. Grenell stated that notice was given. He stated that this was the same budget that was presented for the Preliminary Budget. There was only one change and that was to add the \$200,000 for the wave attenuators project at Oyster Point Marina/Park that was approved by the Commission previously. He recommended adoption.

**Action:** Motion by Tucker, second by Lundie to close the public hearing. The motion passed.

**Action:** Motion by Tucker, second by Lundie to fix and adopt the Final FY2010-2011 Operating and Capital Budget. The motion passed unanimously.

Ayes: 4

Nays: 0

Absent: 1 (Campbell)

## **New Business Continued**

- 9 TITLE: Bad Debt Write-Offs**  
**REPORT: Turner, Memo, Resolution 12-10**  
**PROPOSED ACTION: Adopt Resolution 12-10 to Approve Bad Debt Write-Offs**

Turner stated that the total for the write-off was \$41,487 which consisted of \$22,872.71 for Oyster Point Marina/Park and \$18,614.29 for Pillar Point Harbor.

**Action:** Motion by Tucker, second by Lundie to approve the bad debt write-off. The motion passed unanimously.

Ayes: 4

Nays: 0

Absent: 1 (Campbell)

- 10 TITLE: **Bills and Claims in the Amount of \$223,656.34**  
REPORT: Bills and Claims Detailed Summary  
PROPOSED ACTION: Approval of Bills and Claims for payment and a transfer in the amount of \$223,656.34 to cover payment of Bills and Claims

Tucker stated that he reviewed the bills and claims and found them in order. He recommended approval.

**Action:** Motion by Tucker, second by Lundie to approve the bills and claims. The motion passed unanimously.

Ayes: 4  
Nays: 0  
Absent: 1 (Campbell)

## **URGENCY ITEM**

**Action:** Motion by Tucker, second by Lundie to add the Urgency item to the agenda. The motion passed.

- 10 TITLE: **Letter of Opposition to Senate Bill 972 (Wolk)**  
REPORT: Grenell, SB 972 Fact Sheet, letter of opposition  
PROPOSED ACTION: Authorize General Manager to send a letter of opposition to SB 972 (attached) to Assemblyman Jerry Hill.

Grenell apologized for the last minute item but he received the information this morning. He reviewed it thoroughly and this bill would shift liability from design professionals to Special Districts. The agency would have to pay costs and seek reimbursement. He recommended sending a letter to Assemblyman Hill to oppose the bill.

Tucker asked if Hill has taken a position regarding the bill. Grenell stated that he hadn't been able to obtain that information.

**Action:** Motion by Tucker, second by Lundie to authorize the General Manager to send the letter of opposition to Hill. The motion passed.

Ayes: 4  
Nays: 0  
Absent: 1 (Campbell)

## **Reports for Possible Discussion/Action Administration and Finance**

**11 General Manager - Grenell**

Nothing further to add to written report.

**12 Director of Finance - Turner**

Nothing further to add to written report.

**13 Human Resources Manager - Harris**

Nothing further to add to written report.

## **Operations**

**14 Oyster Point Marina/Park - Johnson**

Not at a reportable level regarding projects.

**15 Pillar Point Harbor – Johnson**

Not at a reportable level regarding projects.

## **Board of Harbor Commissioners**

**16 A. Committee Reports**  
None.

- B. Commission Statements and Requests**  
**The Board of Harbor Commissioners may make public statements and requests. Requests may be made to place items on future agendas.**

## **Closed Session - None**

## **Adjournment**

**Action:** Motion by Lundie, second by Tucker to adjourn the meeting. The motion passed unanimously at 7:28 p.m.

The next scheduled meeting will be held on July 7, 2010 at the Comfort Inn, 2930 Cabrillo Highway, Half Moon Bay at 7:00 p.m.

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Debbie Nixon  
Deputy Secretary

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Sally Campbell  
President