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San Mateo County Harbor District
Board of Harbor Commissioners
Meeting Minutes

August 5, 2009
7:00 p.m.

Comfort Inn
2930 Cabrillo Highway
Half Moon Bay, Ca. 94019

Roll Call

	Commissioners		Staff
	Leo Padreddii, President		Peter Grenell, General Manager
	Sally Campbell, Vice President	x	Marcia Schnapp, Director of Finance
x	Pietro Parravano, Treasurer	x	Marietta Harris, Human Resource Manager
	James Tucker, Secretary		Robert Johnson, Harbormaster
x	Ken Lundie, Commissioner		Dan Temko, Harbormaster
			Kathleen Kane, District Counsel

x-absent

Public Comments/Questions – Marc Deglinnocenti represented the Sea Scouts which is part of the Boy Scouts of America as well as the Sea Cadets. They are considering taking on an 85' boat. It will be the second Sea Cadet vessel in the nation. It is currently in the Port of Redwood City. If they take on this boat and restore it, they are looking for free berthing at Oyster Point Marina. If the 85' boat is too big, then they are considering a 63' vessel.

Campbell asked how much work can be done restoring a boat while it is in the water.

Deglinnocenti stated a lot of the restoration can be done while the boat is in the water but they would eventually need to dry dock the boat. Right now he is inquiring with dry dock yards and has been speaking with Military Sealift Command shipyard in San Francisco.

Tucker asked Johnson if he had a report. Johnson stated that this is new information to him and did not have anything to report right now.

Tucker suggested that Johnson research this and report back to the Board.

Johnson asked what the Sea Scouts' time frame is. They have docking paid until the end of 2009 at Redwood City for the 85'. The 63' is looking for docking right now.

Campbell asked how the Sea Cadets are going to raise funds to do this. Deglinnocenti stated that they will have several sponsors. The cost of the food and fuel will be split by the members going on cruises. He also stated that they are going to get a lot of donations.

Campbell asked Johnson to broaden his investigation because it concerned her to have such a large boat in the water and then run out of money.

Deglinnocenti stated that they hired a diver to go under the boat and check the hull. The hull is in good shape and there is no leaking or dry rot.

Padreddii asked how long he thinks the boat would be berthed at Oyster Point Marina. Deglinnocenti stated that he would think at least a year and would like to report back to the Commission quarterly.

Grenell asked Deglinnocenti if it was possible to start the dry dock restoration work even before the location has been secured. Deglinnocenti stated that restoration can start now. The Sea Cadets are going to meet in one week and decide if they are going to take the 85' vessel. He has volunteered to be their volunteer master to captain the ship and to train the crew.

Grenell stated that if it is going to take some time to do the dry dock work, which wouldn't involve Oyster Point Marina, that might fit well with the Harbor District's expectations regarding the various construction projects upcoming at Oyster Point Marina. If the dry docking can be done first, that might eliminate the some of the District's concerns.

Padreddii stated that the Commission will take it under consideration and asked Johnson to get back to them with more information.

Staff Recognition – Temko thanked Campbell for providing a pizza lunch for the Pillar Point Harbor crew. The staff appreciated it.

Consent Calendar

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

1	TITLE:	**Minutes of Meeting July 15, 2009**
	REPORT:	Draft minutes
	PROPOSED ACTION:	Approval

Action: Motion by Tucker, second by Campbell to approve item 1. The motion passed.

Ayes:	2
Nays:	0
Absent:	2 (Lundie, Parravano)
Abstentions:	1 (Campbell)

Public Hearing - None

Continued Business

2	TITLE:	**Extension of Lease for District Administrative Office at Suite 300, 400 Oyster Point Blvd., SSF, Ca. 94080**
	REPORT:	Memo, Attachment
	PROPOSED ACTION:	Approve Lease Extension

Grenell stated that Tucker asked for detailed information which is in the attachment. Staff recommended approval. He stated that the search for permanent quarters continues.

Action: Motion by Tucker, second by Campbell to approve the lease extension. The motion passed.

Ayes:	3
Nays:	0
Absent:	2 (Lundie, Parravano)

New Business

3	TITLE:	**Limited Commercial Activity Permit for Half Moon Bay Boys and Girls Club for Fundraising Event at Pillar Point Harbor**
	REPORT:	Grenell, Application
	PROPOSED ACTION:	Approve the Limited Commercial Activity Permit for Half Moon Bay Boys and Girls Club for Fundraising Event at Pillar Point Harbor with waiver of fees

Grenell stated that this is the 2nd event permit request from the Coastside Boys and Girls Club and is different from the past one, which was a car show. This application is jointly with the Adult Day Health Center, who will put on a Brew Ha Ha fundraising event. There will be a series of booths with beer tasting. They will be charging an entrance fee. The District is not waiving fees as there will be an added impact on staff.

Temko did speak with the applicant and has agreed to allow them to hold the event on the harbor promenade. The tickets are $30 and they expect to have over 300 patrons. They do not have approval yet from the San Mateo County Sheriff's office nor the Alcoholic Beverage Commission. Temko recommended approval conditioned on obtaining these approvals.

Action: Motion by Campbell, second by Tucker to approve the Limited Commercial Activity Permit as conditioned. The motion passed.

Ayes:	3
Nays:	0
Absent:	2 (Lundie, Parravano)

4	TITLE:	**Limited Commercial Activity Permits for The Leukemia & Lymphoma Society on August 8, 2009 and September 12, 2009 at Pillar Point Harbor**
	REPORT:	Grenell, Memo, Applications
	PROPOSED ACTION:	Approve the Limited Commercial Activity Permits for The Leukemia & Lymphoma Society on August 8, 2009 and September 12, 2009 at Pillar Point Harbor

Grenell stated that the District has received a number of requests from the Society, and this is another. He referred to Temko to provide details.

Temko stated that this was a late request and recommended conditional approval. There is a swim portion of the triathlon and Temko informed the applicant that they will need to provide at least 10 safety water personnel. He spoke to the applicant regarding the short notice and that it is unacceptable. He stated that they are an organization that brings a lot of people to the Harbor and would like to continue to work with them.

Action: Motion by Campbell, second by Tucker to approve the Limited Commercial Activity Permit as conditioned. The motion passed.

5	TITLE:	**Quarterly Investment Report**
	REPORT:	Schnapp, Report
	PROPOSED ACTION:	Accept the Quarterly Investment Report

Grenell stated that this is part of the normal quarterly reporting to the Commission. He recommended acceptance of report.

The commission accepted the report.

6	TITLE:	**Bills and Claims in the Amount of $329,276.72**
	REPORT:	Bills and Claims Detailed Summary
	PROPOSED ACTION:	Approval of Bills and Claims for payment and a transfer in the amount of $329,276.72 to cover payment of Bills and Claims

Grenell stated that Schnapp informed him that Parravano reviewed the bills and claims and found them in order. He recommended approval.

Action: Motion by Tucker, second by Campbell to approve the bills and claims in the amount of $329,276.72. The motion passed.

Ayes:	3
Nays:	0
Absent:	2 (Lundie, Parravano)

Reports for Possible Discussion/Action
Administration and Finance

7 General Manager - Grenell
Nothing further to add to written report.

8 Director of Finance - Schnapp
Nothing further to add to written report.

9 Human Resources Manager - Harris
Nothing further to add to written report.

Operations

10 Oyster Point Marina/Park - Johnson
Johnson stated that he is choreographing the relocation of vessels to docks 9 and 10 prior to Labor day with the anticipation of potential ferry terminal construction starting September 8th.

11 Pillar Point Harbor – Temko
Temko wanted to thank Johnson for enabling the boat relocation which has increased his numbers.

Board of Harbor Commissioners

12 A. Committee Reports

B. Commission Statements and Requests
The Board of Harbor Commissioners may make public statements and requests. Requests may be made to place items on future agendas.

13 TITLE: **Identify Labor Negotiator Pursuant to Government Code §54957.6**
REPORT: Zafferano
PROPOSED ACTION: Identify Labor Negotiator Peter Grenell

Items 14 and 15 were put over to the next meeting, therefore item 13 was not needed.

Closed Session

14 TITLE: **Conference with Labor Negotiator pursuant to Government Code §54957.6: Operating Engineers Local Union No. 3**
REPORT: Grenell
PROPOSED ACTION: To Be Determined

This item was postponed.

15 TITLE: **Conference with Labor Negotiator pursuant to Government Code §54957.6: Teamsters Local Union 856**
REPORT: Grenell
PROPOSED ACTION: To Be Determined

This item was postponed.

Adjournment

Action: Motion by Tucker, second by Campbell to adjourn the meeting. The motion passed unanimously at 7:25 p.m.

The next scheduled meeting will be held on August 19, 2009 at the Oyster Point Yacht Club, 911 Marina Blvd., South San Francisco at 9:00 a.m.

_____	_____
Peter Grenell	Leo Padreddii
Acting Deputy Secretary	President