



Board of Harbor
Commissioners

Tom Mattusch, President
Virginia Chang Kiraly, Vice President
Robert Bernardo, Secretary
Pietro Parravano, Treasurer
Sabrina Brennan, Commissioner

Steve McGrath, General Manager
Steven D. Miller, District Counsel

San Mateo County Harbor District Board of Harbor Commissioners

“To assure that the public is provided with clean, safe, well-managed,
financially sound and environmentally pleasant marinas.”

MEETING MINUTES

May 18, 2016

6:30 PM

Municipal Services Building
33 Arroyo Drive
South San Francisco, CA 94080

A.) Roll Call – All Commissioners present.

B.) Public Comments/Questions

Glenn Lazof – Introduced new employees Kin Yip Chan, Betty Cortes and Melanie Hadden who were recently hired at the Harbor District.

C.) Commissioner Comments

Commissioner Brennan made an announcement about the Sea Level Rise and Erosion Forum which is being held on May 24 at 6:00 PM at the Douglas Beach House in Miramar.

D.) Consent Calendar

Items 1 and 4 pulled from consent.

2 TITLE: Minutes of Regular Meeting April 6, 2016

3 TITLE: Minutes of Special Meeting May 11, 2016

Action: Motion by Brennan, second by Bernardo to approve Items 2 and 3.

Ayes: Brennan, Bernardo, Mattusch

Item 3 Abstain: Kiraly, Parravano

Action: Motion by Parravano, second by Kiraly to approve Bills and Claims.
Unanimously approved

- 4 **TITLE:** Signature Authorization for District Bank Accounts including Local Agency Investment Fund (LAFI)
 PROPOSED ACTION: 1) Amend Policy and Procedure 4.6.2, consistent with terminology matrix
 2) Adopt Resolution 17-16 revising authorized banking signatory authority
 3) Adopt Resolution 18-16 approving authorized signatures on District's Local Agency Investment Fund account

Action: Motion by Kiraly, second by Brennan to approve proposed action.
Unanimously approved

E.) Discussion

- 5 **TITLE:** San Mateo County Resource Conservation District for Water Quality Monitoring at PPH
 PROPOSED ACTION: Approve three year agreement with San Mateo County Resource Conservation District (RCD) for Water Quality Monitoring Program in an amount not-to-exceed \$146,370, and authorize the General Manager to execute agreements as necessary, with the second and third year of the agreement subject to its inclusion in subsequent Harbor District's annual budgets.

Action: Motion by Kiraly, second by Parravano to approve proposed action.
Unanimously approved

- 6 **TITLE:** Brown Act Training (Steven Miller, District Counsel)

Public Comment:
John Ullum – Commented on Brown Act Training.

Informational only.

- 7 **TITLE:** State of the District: LAFCO Report
 PROPOSED ACTION: Discussion

Informational only.

F.) Staff Reports:

Administration and Finance

- 8 General Manager – McGrath
- 9 Interim Director Administrative Services - Lazof
- 10 Interim Director of Operations - Murphy
- 11 Oyster Point Marina/Park and Pillar Point Harbor – Merlo/Draper

G.) Board of Harbor Commissioners

- 12 Committee Reports

H.) Closed Session

- 13 TITLE: Conference with Labor Negotiator Pursuant to Government Code Section 54957.6
 DISTRICT REPRESENTATIVES: Deborah Glasser
 EMPLOYEE ORGANIZATIONS: Operating Engineers Local Union 3 and Teamsters Local Union 856
- 14 TITLE: Public Employee Performance Evaluation pursuant to Government Code 54957
 Title: General Manager

Action out of closed:

Commissioner Brennan joined Closed session at 8:40 PM

Meeting adjourned to open session at 8:50 PM with the following actions reported out:

Item 13: Conference with Labor Negotiator Pursuant to Government Code Section 54957.6

The Board has voted to approve the two separate Memoranda of Understanding, one between the San Mateo County Harbor District and the Teamsters Union Local No. 856 and the second between the San Mateo County Harbor District and Operating Engineers Local Union 3. Both MOUs will be for the terms of July 1, 2015 through June 30, 2018. The Board approved the two Memoranda of Understanding with an effective date to May 4, 2016.

The Board directs the District's General Manager to work with staff and to implement adjustments to salary and CalPERS contributions to begin the first day of the first pay period following May 4, 2016. The onetime non-pensionable lump sum payments will be made to those employees on payroll as of May 4, 2016. Upon full execution of both agreements by all parties, both Memoranda will be available on the District's website.

Additionally, Motion by Kiraly, second by Bernardo to note that Commissioner Brennan intentionally chose not to participate in the adoption of the MOUs between the Harbor District and its employees in closed session. Motion carried,
Ayes: Kiraly, Bernardo, Parravano
Abstain: Mattusch

Item 14: Public Employee Performance Evaluation pursuant to Government Code 54957

No action was taken

Meeting adjourned at 8:50 PM.

I.) Adjournment

The next scheduled meeting will be held on June 1, 2016 at Sea Crest School, Think Tank, Room #19, 901 Arnold Way, Half Moon Bay, CA 94019 at 6:30 PM Agenda



Melanie Hadden
Temporary Deputy Secretary



Tom Mattusch
President