



Board of Harbor Commissioners

Sabrina Brennan, President
Edmundo Larenas, Vice President
Nancy Reyring, Secretary
Tom Mattusch, Treasurer
Virginia Chang Kiraly, Commissioner

John Moren, Interim General Manager
William Parkin, District Counsel

San Mateo County Harbor District Board of Harbor Commissioners

“To assure the public is provided with clean, safe, well-managed, financially sound and environmentally pleasant marinas.”

REGULAR MEETING MINUTES

March 20, 2019

6:30 PM

San Mateo County Harbor District
Conference Room
504 Avenue Alhambra, Ste. 200
El Granada, CA 94018

A) Roll Call 6:30 PM - All Commissioners present.

B) Staff Recognition – Pillar Point Harbor Crew

Commendation plaque given to Pillar Point Harbor crew by Mary Larenas.

C) 1. Public Comments/Questions

None.

2. Commissioner Comments

Commissioner Larenas - Thanked Pillar Point Harbor crew; commended regarding presentation given on the work of the Surfrider Foundation at Capistrano Beach, attended Ocean's Day in Sacramento; will be attending upcoming workshop on living shoreline and shoreline protection in April.

Commissioner Reyring - Attended Committee for Green Foothills talk which included discussion of shoreline protection; attended San Mateo County CSDA meeting and was elected as Vice President.

Commissioner Mattusch – Recreational rockfish opens April 1; recreational salmon below Pigeon Point opens April 6; recreational salmon outside of Pillar Point Harbor begins April 13; forecast for salmon this year is very good.

Commissioner Brennan – Communicated that a sample CSDA Legislative Advocacy Policy is available; spoke on AB 467, which would require pay parity for athletic events held on state lands - committee hearing on April 9; attended the California LGBTQ Summit in Sacramento.

D) Consent

ITEMS PULLED FROM CONSENT WILL BE HEARD AFTER DISCUSSION ITEMS.

Commissioner Chang Kiraly pulled Item 5.

1. **Bills and Claims (van Hoff)**
Recommendation: Review Pre-Approved Bills and Claims in the amount of \$347,285.96. Pre-Approve \$500,000 in Bills and Claims until next meeting.
2. **Minutes – Special Meeting February 20, 2019 (Gehret)**
Recommendation: Approve Minutes of the Special Meeting of February 20, 2019.
3. **Minutes – Regular Meeting February 20, 2019 (Gehret)**
Recommendation: Approve Minutes of the Regular Meeting of February 20, 2019.
4. **Second Quarter – Fiscal Year 2019 (Q2-19) Rent Report (van Hoff)**
Information only.
6. **Monthly Capital Projects Update (Pyle)**
Receive and file.

Motion: (Mattusch/Chang Kiraly) Approve Consent Items 1-4, 6.

Ayes: All in favor.

Motion passed.

E) Discussion

7. **Pillar Point Harbor H-Dock Replacement Project Update and Proposal to Combine this Project with the Adjacent Johnson Pier Terminus Reconfiguration Project; Presentations (Pyle)**
Motion: (Larenas/Chang Kiraly) Receive update on the Pillar Point Harbor H-Dock Replacement Project and authorize the Interim General Manager to execute a Work Directive amendment with Moffatt & Nichol for an amount not-to-exceed \$1,318,000 to combine this project with the Johnson Pier Reconfiguration Project for design, engineering, permitting and construction management for both adjacent projects.
Ayes: All in favor.
Motion passed.

8. Johnson Pier Pile Repairs; Presentation (Pyle)

Motion:(Reyering/Chang Kiraly) Authorize the Interim General Manager to issue a Work Directive agreement with consultant Moffatt & Nichol for design, engineering, permitting and construction support for the sleeving of critical support pilings at Pillar Point Harbor's Johnson Pier Terminus Timber Platform for an amount not-to-exceed \$42,300.

Ayes: All in favor.

Motion passed.

9. Pillar Point Harbor Fishing Pier; ADA Access Walkway and Adjacent Breakwater Rehabilitation Project; Presentation (Pyle)

Received Pillar Point Harbor Fishing Pier Repair project update from consultant Moffatt & Nichol.

10. "First Look" at Fiscal Year 2019/20 Preliminary Budget (van Hoff)

Received report; direction provided to staff.

11. Proposed Adjustment to Fines; Adopt Resolution No.19-06 (Pyle)

Motion: (Chang Kiraly/Reyering) Approve the updated fine amounts for the four violations listed in this report and adopt Resolution No.19-06.

Ayes: All in favor.

Motion passed.

12. Nomination to Special District Risk Management Authority (SDRMA) Board of Directors Election; Adopt Resolution No.19-05 (Moren)

No action taken.

5. Executive Search Services - General Manager (van Hoff)

Motion: Authorize the Interim General Manager to execute a Professional Services Agreement for Executive Search Services with the highest ranked firm, CPS HR Consulting, for a fixed fee of \$23,800 plus reimbursement for out-of-pocket expenses estimated at \$8,000 for a total of \$31,800.

Ayes: All in favor.

Motion passed.

F) Discussion/Action on Pulled Consent Items (if any)

G) Future Agenda Items

H) February Activity Reports: Interim General Manager/Operations, Administration

Information only.

I) Adjournment 9:17 PM

Motion: (Chang Kiraly/Mattusch) Adjourn Board meeting.

All in favor.

Motion passed.

Debbie Gehret
Deputy Secretary

Sabrina Brennan
President

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