

**San Mateo County Harbor District  
Board of Harbor Commissioners  
Meeting Minutes**

**August 4, 2010  
7:00 p.m.**

**Comfort Inn  
2930 Cabrillo Highway  
Half Moon Bay, Ca. 94019**

**Roll Call**

**Commissioners**

Sally Campbell, President  
Pietro Parravano, Vice President  
James Tucker, Treasurer  
Ken Lundie, Secretary  
Leo Padreddii, Commissioner

**Staff**

Peter Grenell, General Manager  
Julie Turner, Director of Finance  
Marietta Harris, Human Resource Manager  
Robert Johnson, Harbormaster  
Marc Zafferano, District Counsel  
Debbie Nixon, Deputy Secretary

**Public Comments/Questions** – None.

**Staff Recognition-** Johnson stated that Gubser has wrapped up his summer awareness program on general ocean safety. He received multiple appreciation letters thanking him for having this program. Campbell stated that she would like a letter of recognition put in Gubser's personnel file.

**Consent Calendar**

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- 1     **TITLE:**                             **Minutes of Meeting July 21, 2010**  
      **REPORT:**                         Draft minutes  
      **PROPOSED ACTION:**           Approval

**Action:** Motion by Tucker, second by Lundie to approve the consent calendar. The motion passed.

Ayes:           5  
Nays:           0

## **Public Hearing - None**

## **New Business**

- 2     **TITLE:**                             **Completion of Resource Conservation District Pillar Point Harbor Circulation Study**  
      **REPORT:**                         Johnson, Memo  
      **PROPOSED ACTION:**           Approve an expenditure in an amount not to exceed \$15,000 to the San Mateo County Conservation District to complete a Pillar Point Harbor Circulation Study

Kellyx Nelson presented a power point presentation explaining the research already done by the Resource Conservation District regarding the fecal problem in the Harbor and how the \$15,000 from the District would complete the study and be able to produce a report.

Tucker clarified that the \$15,000 would be enough to complete the research. Kellyx confirmed that information.

Lundie asked what happens if the study is complete and concludes that the fecal problem is something that we can't control, like bird droppings. Nelson stated that at least there will be an answer to the problem and it will end finger pointing. If there is no solution now, that doesn't mean there won't be one in the future.

Parravano stated that anytime there is a survey like this, there might not be a remedy. He asked if the research methods used before will be the same ones to complete the study. Nelson stated yes, and that Stefan Wuertz, an Engineer in a UC Davis laboratory is the lead on the project.

Johnson stated that he has followed the project both as a District employee and a member of the community. There is a great potential for science to be lost and felt it was very important for the District to approve the expenditure of \$15,000 to complete the study.

**Action:** Motion by Tucker, second by Parravano to approve the expenditure of up to \$15,000 to complete the circulation study. The motion passed unanimously.

Ayes: 5  
Nays: 0

- 3 TITLE: **Quarterly Investment Report**  
REPORT: Turner, Report  
PROPOSED ACTION: Accept the Quarterly Investment Report

Lundie stated that this is an election year and there is a line item under Restricted Cash under Election Reserve with an amount of \$550,000 but the election might cost \$700,000.

Grenell stated that staff would come back to the Board to augment the budget if necessary. He stated in the past they have made arrangements with the county to make the election payment in two installments, so there are adequate funds for at least a first instalment.

**Action:** Motion by Tucker, second by Lundie to accept the quarterly investment report. The motion passed unanimously.

Ayes: 5  
Nays: 0

**Action:** Motion by

## Continued Business

- 4 TITLE: **Call for Nomination: Special District Selection Committee to Elect Alternate Special District Member on San Mateo LAFCo Pursuant to Section 56332**  
REPORT: Grenell, Memo, Attachments  
PROPOSED ACTION: Authorize Board of Harbor Commissioners President Sally Campbell to nominate for election to the San Mateo County Local Agency Formation Commission

Grenell stated that staff did not have a nomination suggestion and that it was not required to present a nomination.

Campbell stated that the Board would not be nominating anyone.

- 5 TITLE: **Fishing Interpretative Panels for Pillar Point Harbor**  
REPORT: Grenell, Memo, Attachments  
PROPOSED ACTION: Approve Interpretative Panel final designs and authorize the General Manager to implement fabrication and installation at Pillar Point Harbor.



**9 Human Resources Manager - Harris**

Nothing further to add to written report.

## **Operations**

**10 Oyster Point Marina/Park - Johnson**

Johnson stated that the final post-dredging survey was done and a couple of high spots were found that are being taken care of. He stated that 50,000 cubic yards were removed in 61 days.

**11 Pillar Point Harbor – Johnson**

Johnson expressed his compliments on the Interpretative Signs and stated that he met with Gulf of the Farallones Marine Sanctuary in regards to their signage request. He stated that staff needs to come up with a plan so the harbor doesn't get littered with signage like it did with memorial benches.

## **Board of Harbor Commissioners**

**12 A. Committee Reports**

None.

**B. Commission Statements and Requests**

**The Board of Harbor Commissioners may make public statements and requests. Requests may be made to place items on future agendas.**

Lundie stated that there is a new ATM machine at the harbor and he had to use it today. He stated that he entered the amount of \$500 and nothing came out. He timed it and it took 7 ½ minutes before money came out. He called the number on the machine and they stated that the reason for the delay was because there is only a \$200 maximum on that machine. He wanted Johnson to look into this problem.

Grenell stated that the machine was owned by Half Moon Bay Sportfishing and that he would contact them to see about rectifying the problem.

- 13 TITLE: Identify Real Property Negotiator Pursuant to Government Code §54956.8**  
**REPORT: Zafferano**

PROPOSED ACTION: Identify Real Property Negotiator Peter Grenell

This item was not needed. The closed session item was put over to the next meeting.

## Closed Session

- 14 TITLE: **Conference with Real Property Negotiator: Pursuant to Government Code Section §54956.8**
- PROPERTY: **“Post Office” Parcel, Northeasterly corner of Obispo Road and Avenue Portola, El Granada, San Mateo County, APN: 047-261-030**
- REPORT:
- NEGOTIATING PARTIES: SMCHD, KN Properties
- UNDER NEGOTIATION: Lease Price, Terms and Conditions

## Adjournment

**Action:** Motion by Tucker, second by Lundie to adjourn the meeting. The motion passed unanimously at 7:55 p.m.

The next scheduled meeting will be held on August 18, 2010 at the Municipal Services Building, 33 Arroyo Drive, South San Francisco at 7:00 p.m.

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Debbie Nixon  
Deputy Secretary

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Sally Campbell  
President