

San Mateo County Harbor District Board of Harbor Commissioners Meeting Minutes

September 17, 2008
7:00 p.m.

Municipal Services Building
33 Arroyo Drive
South San Francisco, CA 94083

Roll Call

Commissioners

Ken Lundie, President
Leo Padreddii, Vice President
Sally Campbell, Treasurer
Pietro Parravano, Secretary
James Tucker, Commissioner

Staff

Peter Grenell, General Manager
Marcia Schnapp, Director of Finance
Marietta Harris, Human Resource Manager
Robert Johnson, Harbormaster
Dan Temko, Harbormaster
Theresa DellaSanta, Deputy Secretary
Marc Zafferano, District Counsel

Public Comments/Questions - None

Staff Recognition- None

Consent Calendar

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- 1 TITLE: **Minutes of Meeting September 3, 2008**
 REPORT: Draft minutes
 PROPOSED ACTION: Approval

Action: Motion by Tucker, second by Padreddii to approve Item 1. The motion passed.

Ayes: 3
Nays: 0
Abstention: 2 (Campbell, Parravano)

Continued Business

- 2 TITLE: **Project Updates on “Identification of Sources of Fecal Pollution Impacting Pillar Point Harbor,” Including Upcoming Harbor Circulation Study**
- REPORT: Nelson
- PROPOSED ACTION: To Be Determined

Kellyx Nelson, Executive Director of San Mateo County Resource Conservation District updated the Board on the Harbor Circulation Study at Pillar Point Harbor. The study is being conducted to identify the sources of bacteria in Pillar Point Harbor and develop a plan to address them. Nelson said a circulation study will help illuminate how pollution travels within and out of the harbor.

Nelson concluded that more information regarding the study can be viewed on the Conservation Resource District or the Harbor District website.

The Board thanked Nelson for her efforts.

No Action needed.

- 3 TITLE: **Updated Business Plan for Department of Boating and Waterways (DBW)**
- REPORT: Grenell, Memo, Resolution 21-08, Amended Business Plan
- PROPOSED ACTION: Adopt Resolution 21-08 to Approve Amended Business Plan and Authorize General Manager to Transmit to Department of Boating and Waterways

This item was postponed to the October 1 Board meeting.

- 4 TITLE: **Change Order Number 1 for Breakwater Reconfiguration Project at Oyster Point Marina/Park**
- REPORT: Johnson, Memo
- PROPOSED ACTION: Approve Change Order Number 1 for Breakwater Reconfiguration Project and Authorize Disbursement of Funds to United States Army Corp of Engineers in an Amount Not to Exceed \$80,000.00

Action: Motion by Tucker, second by Padreddii to approve Item 4. The motion passed.

Ayes: 5

Nays: 0

- 5 **TITLE:** **Amendment to Contract with Cal State Patrol for Security at Oyster Point Marina/Park**
 REPORT: Johnson, Memo
 PROPOSED ACTION: Approve Amendment to Cal State Patrol Contract in an Amount Not to Exceed \$13,700.00

Johnson stated that he, Grenell, and Harris met with the Oyster Point Development Committee (Campbell, Padreddii) to discuss amending the hours of operations at Oyster Point to close at 10:00PM in order to mitigate the loss of a Deputy Harbormaster. He added that staff time will be optimized for maintenance and public support during the busy daylight hours. Johnson concluded that this will take place on a trial basis.

Lundie commended Johnson on the excellent staff report.

Campbell concluded that she and Padreddii are in full support of this amendment.

Action: Motion by Campbell, second by Padreddii to approve Item 5. The motion passed.

Ayes: 5
Nays: 0

New Business

- 6 **TITLE:** **Bills and Claims in the Amount of \$111,079.92**
 REPORT: Bills and Claims Detailed Summary
 PROPOSED ACTION: Approval of Bills and Claims for payment and a transfer in the amount of \$111,079.92 to cover payment of Bills and Claims

Padreddii informed the Board that he has reviewed the Bills and Claims and found them in order. He recommended approval.

Action: Motion by Padreddii, second by Campbell to approve the Bills and Claims in an amount not to exceed \$111,079.92. The motion passed.

Ayes: 5
Nays: 0

Reports for Possible Discussion/Action

Administration and Finance

7 **General Manager - Grenell**

Nothing further to add to written report.

8 **Director of Finance - Schnapp**

Schnapp stated that she has included a summary of the monies donated to the Pillar Point Education Fund for the F/V Irene restoration.

Campbell added that Marty and Mary Botham from Princeton Seafood donated \$250 to the Fund the previous day.

9 Human Resources Manager - Harris

Nothing further to add to written report.

Operations

10 Oyster Point Marina/Park - Johnson

Nothing further to add to written report.

11 Pillar Point Harbor – Temko

Temko handed out a drawing of a proposed expansion to the front of the Ketch Joanne Restaurant.

Tucker had concerns with the partitions. Parravano asked if the other Pillar Point lessees are aware of the proposed expansion.

Temko said he will address both concerns and get back to the Board.

Board of Harbor Commissioners

- 12** A. Committee Reports - None
B. Commission Statements and Requests
The Board of Harbor Commissioners may make public statements and requests. Requests may be made to place items on future agendas.

Campbell requested an item for the October 1st Agenda for Mary Botham to hold a classic car show at Pillar Point Harbor. Staff has added it to the Agenda.

Padreddii commended Grenell on reporting to the Board on the priority items that were given to him. He said Grenell is doing a great job.

- 13** TITLE: **Identify Real Property Negotiator Pursuant to Government Code §54956.8**
REPORT: Zafferano
PROPOSED ACTION: Identify Real Property Negotiator Peter Grenell

Lundie identified Grenell as Real Property Negotiator.

Action: Motion by Tucker, second by Parravano to adjourn to Closed Session. The motion passed unanimously at 7:30 p.m.

Closed Session

- 14 TITLE: **Conference with Real Property Negotiator: Median Strip, APN 047-262-010, El Granada, San Mateo County: Regarding Sale or Lease Price and Terms and Conditions Pursuant to Government Code Section §54956.8**
REPORT: Grenell
PROPOSED ACTION: To Be Determined
- 15 TITLE: **Conference with Real Property Negotiator: Parcels APN 015-010-060, 015-010-260, 015-010-270, Oyster Point Marina/Park, City of South San Francisco, San Mateo County; San Mateo County Harbor District with San Francisco Bay Water Emergency Transportation Authority (WETA) Regarding Lease Price, Terms and Conditions, Pursuant to Government Code §54956.8**
REPORT: Grenell
PROPOSED ACTION: To Be Determined
- 16 TITLE: **Conference with Real Property Negotiator: Parcel 5, APN 047-083-060, Pillar Point Harbor, San Mateo County; SMCHD with Franco Carrubba dba Caffe Riace Regarding Lease Price, Terms, and Conditions, pursuant to Government Code §54956.8**
REPORT: Grenell
PROPOSED ACTION: To Be Determined
- 17 TITLE: **Conference with Real Property Negotiator: APN 047-261-030, Pillar Point Harbor, San Mateo County; SMCHD with Keet Nerhan, Post Office Lot, Regarding Lease Price, Terms, and Conditions, pursuant to Government Code §54956.8**
REPORT: Grenell
PROPOSED ACTION: To Be Determined

Open Session, Continued

No Reportable action from Closed Session.

Adjournment

Action: Motion by Tucker, second by Parravano to adjourn the meeting. The motion passed unanimously at 9:30 p.m.

APPROVED BY:

ATTESTED BY:

Ken Lundie
President

Theresa DellaSanta
Deputy Secretary