



## San Mateo County Harbor District Board of Harbor Commissioners

“To assure the public is provided with clean, safe, well-managed, financially sound and environmentally pleasant marinas.”

### **REGULAR MEETING AGENDA**

**September 19, 2018**

**6:30 PM**

Municipal Services Building  
33 Arroyo Drive  
South San Francisco, CA 94080

Teleconference Location:  
Bodega Marine Laboratory  
2099 Westshore Road  
Bodega Bay, CA 94923

**All Harbor District Commission regular meetings are recorded and posted at [www.PacificCoast.tv](http://www.PacificCoast.tv) within 48 hours of the meeting. Pacifica residents can tune into Comcast Channel 26 and residents from Montara through Pescadero can tune into Comcast Channel 27. Copies of the meetings can also be purchased from PCT and mailed for \$18.**

Persons requiring special accommodation with respect to disability are directed to make such requests per the Americans With Disabilities Act to the Deputy Secretary to the Board at 650-583-4400, 48 hours in advance.

#### **A). Roll Call**

#### **B). 1. Public Comments/Questions**

The Public may directly address the Board of Harbor Commissioners for a limit of three (3) minutes, unless a request is granted for more time, on any item of public interest within the subject matter jurisdiction of the San Mateo County Harbor District, that is not on the Regular Agenda. If a member of the public wishes to address the Board on an agenda item, it is requested that a speaker card is completed and given it to the Deputy Secretary. The Chair will call your name at the appropriate time. Agenda material may be reviewed at the administration offices of the District, 504 Avenue Alhambra, Ste. 200, El Granada, CA 94018 or online at [www.smharbor.com](http://www.smharbor.com).

#### **2. Commissioner Comments**

Commissioners may make public statements limited to five (5) minutes.

## C). Consent

All items on the Consent are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the Regular Agenda. Any item on the Regular Agenda may be transferred to the Consent.

### ITEMS PULLED FROM THE CONSENT WILL BE HEARD AFTER DISCUSSION ITEMS.

1. **Bills and Claims (Chan)**  
Recommendation: Review Pre-Approved Bills and Claims in the amount of \$481,852.24. Pre-Approve Bills and Claims not to exceed \$350,000.
2. **Minutes – Regular Meeting July 18, 2018 (Gehret)**  
Recommendation: Approve Minutes of the Regular Meeting of July 18, 2018.
3. **Minutes – Special Meeting August 15, 2018 (Gehret)**  
Recommendation: Approve Minutes of the Special Meeting of August 15, 2018.
4. **Minutes – Regular Meeting August 15, 2018 (Gehret)**  
Recommendation: Approve Minutes of the Regular Meeting of August 15, 2018.
5. **Minutes – Special Meeting September 5, 2018 (Gehret)**  
Recommendation: Approve Minutes of the Special Meeting of September 5, 2018
6. **Fourth Quarter – Fiscal Year 2018 (Q418) Investment Report (Pyle)**  
Information only.
7. **Fourth Quarter – Fiscal Year 2018 (Q418) Rent Report (Pyle)**  
Information only.
8. **Fourth Quarter – Fiscal Year 2018 (Q418) Financial Report and Spending Authority (Pyle)**  
Information only.
9. **Monthly Capital Projects Update (Moren)**  
Receive and file.
10. **Commercial Activity Permit for Thomas Joseph to Charter his Privately-Owned Vessel at Pillar Point Harbor (Moren)**  
Recommendation: Approve new Commercial Activity Permit (CAP) for Thomas Joseph.
11. **Pillar Point Harbor - Harbormaster Office Roof Replacement Project Bid Acceptance (Moren)**  
Recommendation: Authorize the General Manager to award contract to Andy's Roofing Co. Inc. in the amount of \$97,586.00 and establish a contract contingency in the amount of 10%.

**12. Regular Board Meeting Date Change from November 21 to November 14, 2018; Adopt Resolution No.18-14 (McGrath)**

Recommendation: Adopt Resolution No.18-14 affirming the change in Regular Meeting date from November 21, 2018 to November 14, 2018.

**D). Discussion**

**13. Engineering Services for the Pilot Surfers Beach Restoration Project (Moren)**

Recommendation: Authorize the General Manager to execute a Professional Services Agreement with ESA, for \$105,000, establish a contract contingency in the amount of 10%.

**E). Discussion/Action on Pulled Consent Items (if any)**

**F). Future Agenda Items**

**G). August Activity Reports: General Manager; Administration; Operations**

Information only.

**H). Adjournment**

The next Regular Meeting will be held on October 17, 2018 at the San Mateo County Harbor District Office, 504 Avenue Alhambra, Ste. 200, El Granada, CA 94018 at 6:30 PM.

Agenda posted as required:  
September 14, 2018 at 4:00 PM

  
Debbie Gehret  
Deputy Secretary