



# San Mateo County Harbor District

“To assure the public is provided with clean, safe, well-managed, financially sound and environmentally pleasant marinas.”

## GOVERNANCE AND POLICY COMMITTEE AGENDA

(Commissioners Brennan and Larenas; Public Member Ratts)

**July 11, 2019**  
**7:30 PM – 9:30 PM**

San Mateo County Harbor District  
504 Avenue Alhambra, Ste. 200, Conference Room  
El Granada, CA 94018

Persons requiring special accommodation with respect to disability are directed to make such requests per the Americans With Disabilities Act to the Deputy Secretary to the Board at 650-583-4400, 24 hours in advance.

**Scope and Duties:** Yet to be Determined

### Agenda

Item	Description	Desired Outcome
1	Introductions and review of agenda	Welcome public, introductions and review of agenda
2	Anti-harassment, anti-retaliation and nondiscrimination policy 1) <a href="#">California Legislature- subcommittee on Sexual Harassment Prevention and Response</a> . <a href="#">Remarks by Commissioner Brennan</a> 2) <a href="#">State Personnel Board -Compliance Review</a> (including <a href="#">Excel spreadsheet</a> ) 3) <a href="#">Duty Statement for Director, Workplace Conduct Unit</a> 4) <a href="#">Spectrum of Sexual Misconduct at Work- Kathleen Kelley</a> 5) <a href="#">Current District Policies</a> 6) <a href="#">CSDA Sample Policies</a> 7) Ogletree Recommended Policies (to be provided)	Discuss information and recommend next steps

3	Sexual Harassment Training 1) Ogletree Proposal (to be provided) 2) <a href="#">Senate Bill No. 1343</a>	Consider Ogletree Proposal, review Senate Bill amendments to Government Code Section 12950 & 12950.1; recommend next steps to ensure compliance
4	6.5.2 Holidays and Floating Holidays ( <a href="#">Tracked</a> and <a href="#">Clean</a> versions)	Review proposed revisions and recommend approval
5	1.1.1 San Mateo County Harbor District Ethics and Values ( <a href="#">Tracked</a> and <a href="#">Clean</a> ) <a href="#">CSDA Sample Policy, Handout Draft</a>	Review proposed revisions and recommend approval
6	<a href="#">Review list of policies and discuss timeline</a>	Prioritize creation of new policies and review and update to existing policies
7	Adjourn Meeting	Thank all for attending and encourage additional public participation

Agenda posted as required:  
July 8, 2019 at 5:00 PM



Debbie Gehret  
Deputy Secretary