



Board of Harbor Commissioners

Nancy Reyring, President
Virginia Chang Kiraly, Vice President/Secretary
Tom Mattusch, Treasurer
Sabrina Brennan, Commissioner
Edmundo Larenas, Commissioner
James B. Pruett, General Manager
Trisha Ortiz, District Counsel

San Mateo County Harbor District Board of Harbor Commissioners

“The Harbor District provides fiscally and environmentally responsible stewardship of its maritime resources, emergency response, and public access”

REGULAR MEETING MINUTES

July 15, 2020

6:30 PM - 9:30 PM

San Mateo County Harbor District

A) Roll Call Time 6:30 PM All Commissioners Present

B) 1. Public Comments/Questions

2. Committee Updates - None

C) Consent

Motion: (Chang Kiraly) Motion to approve consent calendar.

Commissioner Brennan pulled Items 1, 5, 8 and 9
Commissioner Larenas pulled Items 2, 3, 4 and 10

Motion: (Reyring) Motion to approve Items 6 and 7.

All in favor

Motion Passed

1. Bills and Claims (van Hoff)

Review Pre-Approved Bills and Claims for June of \$341,699.27. Pre-Approve \$500,000 in Bills and Claims for August 2020.

Motion: (Chang Kiraly/Mattusch) Motion to approve Item 1.

All in favor

Motion Passed

2. Minutes – Special Meeting June 15, 2020 (Hadden)

Approve Minutes of the Special Board Meeting of June 15, 2020.

3. Minutes – Regular Meeting June 17, 2020 (Hadden)

Approve Minutes of the Regular Board Meeting of June 17, 2020.

4. Minutes – Special Meeting July 2, 2020 (Hadden)

Approve Minutes of the Special Board Meeting of July 2, 2020.

Motion: (Chang Kiraly/Reyering) Motion to approve Items 2, 3 and 4.

Ayes Reyering, Chang Kiraly, Mattusch

Nays Brennan, Larenas

Motion Passed

5. Monthly Capital Projects Update (Moren)

Receive and file.

6. Fourth Quarter Fiscal Year 2020 (Q4-20) Investment Report (van Hoff)

Receive and file.

7. Removal of Abandoned Vessels at Oyster Point Marina and Pillar Point Harbor (Moren)

Authorize the General Manager to expend DBW SAVE Grant monies for removal of abandoned vessels at Oyster Point Marina and Pillar Point Harbor up to the amount previously approved annually by the Board of Harbor Commissioners via resolution.

8. Publicly Available Salary Schedules & Special Compensation (van Hoff)

Approve and adopt the FY20/21 pay schedules in accordance with California Code of Regulations, Title 2, §§570.5 and 571 subsection (b).

9. Administrative Building Analysis- Build vs. Lease (van Hoff)

Refer the Administrative Building Analysis to a duly noticed Finance Committee Meeting. The purpose of the meeting is to review the assumptions and calculations and to form a recommendation for the Harbor Commission to consider at a future meeting.

10. Social Media and Public Outreach Services (van Hoff)

Receive report regarding Social Media and Public Outreach Services.

Motion: (Mattusch/Chang Kiraly) Motion to approve Items 5 - 10.

All in favor

Motion Passed

D) Discussion

11. COVID-19 Hazard Pay (Pruett)

Discuss and consider whether or not the Harbor District will provide hazard pay for represented members of Operating Engineers Local #3 who have been designated as essential workers, required to report to work during the COVID-19 Pandemic.

This item was not discussed.

E) Closed Session

1. Conference with Legal Counsel – Existing Litigation

Pursuant to paragraph 1 of subdivision (d) of Section 54956.9

Name of Case: McHenry Fisheries, Inc. dba Pillar Point Seafoods, Plaintiff, v. Three Captains Sea Products, Inc., Defendant; and Three Captains Sea Products, Inc., Cross-Complainant, v. McHenry Fisheries, Inc., San Mateo County Harbor District, Sabrina Brennan, Edmundo Larenas, Tom Mattusch, Virginia Chang Kiraly, and Nancy Reyering (in their capacities as Harbor Commissioners only), Cross-Defendants. Case No.: 19-CIV-06803

No reportable action

F) Commissioner Comments

G) Future Agenda Items

Establish a policy whereby the District does not post on its website, with the agenda, written materials submitted by a Commissioner about a matter that is not related to an item for discussion on the agenda.

Motion: (Reyering/Chang Kiraly)

Ayes: Reyering, Chang Kiraly, Mattusch, Larenas

Nays: Brennan

H) June Activity Reports General Manager, Operations, Administration Information only.

**I) Adjourn 8:39 PM
(Kiraly/Mattusch) Motion to Adjourn
All in favor
Motion Passed**

Approved by the Board on August 19, 2020



Melanie Hadden
Board Secretary



Nancy Reyerling
President