

**RESOLUTION NO. 34-16**

to

**Revise Ordinance 2.30.030 of the  
San Mateo County Harbor District**

**WHEREAS**, on December 2, 2015 the San Mateo County Harbor District Board of Harbor Commissioners approved a Terminology Matrix clarifying terms used to describe functions and levels of authority at the District to aid in communication, accountability, and transparency; and

**WHEREAS**, the approved Terminology Matrix defines Ordinances, Resolutions, Policies, and Procedures, and the subordination of each to Federal, State, and Local laws; and

**WHEREAS**, pursuant to ordinance 2.10.010, the General Manager is the executive officer of the District and has exclusive management and control of the operations and works of the District, subject to approval by the Board of Harbor Commissioners; and

**WHEREAS**, under the approved Terminology Matrix, and consistent with Ordinance 2.10.010, District Personnel Rules and Regulations are procedures for the administration of District personnel within the General Manager's authority and control; and

**WHEREAS**, the General Manager recommends that the Board of Harbor Commissioners make specified revisions to District Ordinance 2.30.030 consistent with the Terminology Matrix.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Harbor Commissioners for San Mateo County Harbor District hereby adopts the revisions to District Ordinance 2.30.030 contained in the attached Matrix of Proposed Ordinance Code Revisions clarifying the General Manager's authority to implement Procedures relating to Personnel Rules and Regulations.

Approved this 2nd day of November, 2016, at a special meeting of the Board of Harbor Commissioners by recorded vote as follows:

For: Chang Kiraly, Parravano, Mattusch

Against: None

Absent: Bernardo, Brennan

Attest:

Board of Harbor Commissioners



Debbie Gehret  
Deputy Secretary



Tom Mattusch  
President

San Mateo County Harbor District

Matrix of Ordinance Code Revisions to Granting Authority to General Manager to Approve and Amend District Personnel Rules and Regulations.

Section	Current Language	Recommended Revisions
2.30.030 Adoption of personnel rules.	<p>2.30.030 Adoption of personnel rules.                      Personnel rules shall be adopted and may be amended from time to time by resolution of the Board of Harbor Commissioners. Amendments may be recommended by the General Manager. The rules shall establish specific procedures and regulations governing the following phases of the personnel system:</p>	<p>"2.30.030 <del>Adoption of of the General Manager will approve and amend as necessary the District's</del> personnel rules  <del>Personnel rules shall be adopted and may be amended from time to time by resolution of the Board of Harbor Commissioners. Amendments may be recommended by the General Manager.</del>                      The rules shall establish specific procedures and regulations governing the following phases of the personnel system:</p>