

**PROCLAMATION**  
**SAN MATEO COUNTY HARBOR DISTRICT**  
**BOARD OF COMMISSIONERS**  
COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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**TO HONOR**  
**DEBBIE GEHRET**

**PROCLAIMED**, by the San Mateo County Harbor District, Board of Harbor Commissioners, County of San Mateo, State of California, that;

**WHEREAS**, Debbie Gehret served as the Deputy Board Secretary/Administrative Assistant III at the San Mateo County Harbor District from September 2016 through January 2020, and

**WHEREAS**, as Deputy Board Secretary, Debbie Gehret demonstrated on a daily basis superior professionalism, extraordinary interpersonal skills, and remarkable customer service, and

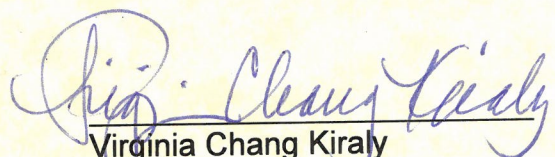
**WHEREAS**, she skillfully and precisely managed the District Office and supported Regular and Special Board Meetings, Ad Hoc Committees, and Standing Committees throughout her tenure, and

**WHEREAS**, through her technical expertise and expert knowledge with several District activities and programs, Debbie Gehret has been a key part of the Harbor Commission's successes this year including:

- Preparation, arrangements and coordination of Board meetings including Board agendas and packets for 12 Regular meetings, 29 Special meetings and 17 Committee meetings in 2019.
- Support to the Board of Harbor Commissioners with required filings, compliance requirements, travel arrangements, reimbursements and training, among other things.
- Maintained and updated the San Mateo County Harbor District's website.
- Maintained original hardcopy documents, including agendas, minutes and resolutions, filing digitally and updating the website with signed, scanned documents.
- Provided support to Harbor District Operations assisting with Requests for Proposals and Bids.
- Provided support to the executive staff, renewed Commercial Activity Permits and issued numerous Event Permits.

**THEREFORE**, the San Mateo County Harbor District Board of Harbor Commissioners, County of San Mateo, State of California, commends and thanks Debbie Gehret for her service and accomplishments at the San Mateo County Harbor District while serving as the Deputy Board Secretary/Administrative Assistant III.



  
Virginia Chang Kiraly  
President