

San Mateo County Harbor District Board of Harbor Commissioners Meeting Minutes

November 3, 2010
7:00 p.m.

Comfort Inn
2930 Cabrillo Highway
Half Moon Bay, Ca. 94019

Roll Call

Commissioners

Sally Campbell, President
Pietro Parravano, Vice President
x James Tucker, Treasurer
x Ken Lundie, Secretary
Leo Padreddii, Commissioner

Staff

Peter Grenell, General Manager
Julie Turner, Director of Finance
Marietta Harris, Human Resource Manager
Robert Johnson, Harbormaster
Marc Zafferano, District Counsel
Debbie Nixon, Deputy Secretary

x-absent

Public Comments/Questions – None.

Staff Recognition- Grenell recognized the Harbor Patrol at Pillar Point Harbor for their outstanding work completing the fire damage repairs on the Fish Buyers Building yesterday, right in time for the crab season. Grenell recognized Merlo and the Oyster Point Harbor Patrol that assisted him with repairs on Dock 12. There were urgent electrical repairs needed.

Campbell asked about crab season and when does it begin. Johnson stated that fishermen will be able to drop their crab pots this Friday and start pulling them up on Saturday. He has not heard of any prices yet but he expects the crab to be available on November 17, 2010. They have organized Lot C-2 for the temporary storage of crab pots.

Harris recognized Draper and White for their assistance with the oral interviews for the Harbor Worker B position.

Johnson recognized C. Smith regarding the research he has been doing compiling statistics to establish an understanding of the role that Pillar Point Harbor has regarding search and rescue. He has been working alongside the Coast Guard and Grenell and Harris.

Consent Calendar

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- 1 **TITLE:** **Minutes of Meeting October 20, 2010**
 REPORT: Draft minutes
 PROPOSED ACTION: Approval

- 2 **TITLE:** **Certified Employment List for Harbor Worker B**
 REPORT: Certified Employment List
 PROPOSED ACTION: Approve certified employment list for Harbor Worker B

Action: Motion by Padreddii, second by Parravano to approve the consent calendar. The motion passed.

Ayes: 3
Nays: 0
Absent: 2 (Lundie, Tucker)
Abstention: 1 (Parravano for item 1)

Public Hearing - None

Continued Business

- 3 **TITLE:** **Land-Based Commercial Activity Permit (CAP) for C.J. Kimo Sloan, Jr. for Tie-Dye Shirt and Other Apparel Sales at Surfers Beach**
 REPORT: Grenell, Memo, Attachments
 PROPOSED ACTION: Do not approve a land-based Commercial Activity Permit (CAP) for C.J. Kimo Sloan, Jr.

Grenell stated that the arrangement from the previous meeting was to put this item over while Sloan contacted Nerhan and Granada Sanitary District. He has not heard from Sloan. Grenell met with Nerhan the other day and this item came up. Nerhan said that his use

permit would preclude his allowing Sloan to set up on his premises. Grenell recommended putting this item over until Sloan contacts the District. The Commission agreed.

New Business

The Commission took up item 5 first.

- 5 **TITLE:** **Limited Commercial Activity Permit for American Legion Coastside Fireworks, July 4th 2011**
 REPORT: Grenell, Memo, Application
 PROPOSED ACTION: Approve conditionally Limited Commercial Activity Permit for American Legion Coastside Fireworks, July 4th 2011

Grenell stated that American Legion Post 474 has asked for a permit to conduct a fireworks show for July 4th 2011. They have done this in the past. Staff recommends approval with the condition that the American Legion Post can show that they have the funds to hold this event.

Campbell asked Harry Ysselstein to address the Commission. He stated that this year they did not have fireworks. This year a group approached him and stated that they will help ensure that there is a fireworks show in 2011. He stated that once the permit has been approved, he can move forward and obtain all other permits that go along with this event.

Yesselstein stated that he is a user of Pillar Point Harbor and wanted to recognize the Harbor staff for everything that they do. They are very responsive and he feels they are the best in the business.

Action: Motion by Parravano, second by Padreddii to conditionally approve the permit. The motion passed.

Ayes: 3
Nays: 0
Absent: 2 (Lundie, Tucker)

- 4 **TITLE:** **Commercial Renewal and Amendment for Sam's Chowder House from fifteen (15) to twenty (20) events and to include Clam Bakes**
 REPORT: Grenell, Memo, Attachments
 PROPOSED ACTION: Approve renewal and amendment for Sam's Chowder House

Grenell stated that Sam's Chowder House has asked for five (5) additional events and to do clam bakes. In the past, the Commission has approved similar events such as bonfires and

levied a fee. His memo attached states a charge of \$55 but after further consideration he feels that maybe it should be more.

Parravano asked staff what they felt was a fair fee. Grenell stated \$75.

Campbell stated that her concern is that the District has two lessees in the Harbor who sell food and this is unfair to let someone who doesn't pay lease rent to have them pay a \$75 fee and then the lessees are working hard to make a living.

Campbell added that Oceano should be informed that no paella events are allowed.

Action: Motion by Parravano, second by Padreddii to approve a Limited Commercial Activity Permit including five additional events but no clam bakes. The motion passed.

Ayes: 3
Nays: 0
Absent: 2 (Lundie, Tucker)

- 6** TITLE: **Minor Amendment to Rates and Fees Schedule: Crab Season Rates at "C" Lot**
REPORT: Johnson, Memo, Resolution
PROPOSED ACTION: Adopt Resolution 16-10 to approve amendment to Rates and Fees Schedule

Johnson stated that Pillar Point Harbor accommodates Fishermen's RV's in "C" Lot for salmon season. Crab fishermen have asked to park and stay as well.

Parravano asked that the word Fisherman be changed to Fishermen.

Action: Motion by Padreddii, second by Parravano to adopt Resolution 16-10. The motion passed.

Ayes: 3
Nays: 0
Absent: 2 (Lundie, Tucker)

- 7** TITLE: **Bills and Claims in the Amount of \$176,648.27**
REPORT: Bills and Claims Detailed Summary
PROPOSED ACTION: Approval of Bills and Claims for payment and a transfer in the amount of \$176,648.27 to cover payment of Bills and Claims

Padreddii stated that he reviewed the bills and claims and found them in order. He recommended approval.

Action: Motion by Padreddii, second by Parravano to approve the bills and claims. The motion passed unanimously.

Ayes: 3
Nays: 0
Absent: 2 (Lundie, Tucker)

- 8 TITLE: Authorization to Pay Bills and Claims Occurring Between November 22, 2010 and January 12, 2011 in an Amount Not to Exceed \$2,000,000.00**
REPORT: Bills and Claims Detailed Summary
PROPOSED ACTION: Authorize Payment of Bills and Claims Occurring Between November 22, 2010 and January 12, 2011 in an Amount Not to Exceed \$2,000,000.00

Padreddii stated that he reviewed the bills and claims and found them to be in order. He stated that the amount was so high due to a debt service payment to the Department of Boating and Waterways that will be made in the amount of \$1.4 million dollars. The motion passed unanimously.

Ayes: 3
Nays: 0
Absent: 2 (Lundie, Tucker)

Reports for Possible Discussion/Action Administration and Finance

9 General Manager - Grenell

Grenell asked the Commission to consider having a Finance and Priorities Workshop next year. The Commission stated that they would like to have the workshop.

10 Director of Finance - Turner

Nothing further to add to written report.

11 Human Resources Manager - Harris

Nothing further to add to written report.

Operations

12 Oyster Point Marina/Park - Johnson

Nothing further to add to written report.

13 Pillar Point Harbor – Johnson

Johnson stated that the construction on Mavericks Surf Shop is proceeding quickly. They are planning on moving product into the new location on November 11th. The sunroom is 50% complete and the roof is being done November 4th. Johnson stated that both Harbor crews helped to achieve the goal to finish the repairs on the fish buyers building before start of crab season. Every crew member helped out one way or another. A new roof will be put on in the spring.

Campbell requested that a recognition letter be done for each Harbor crew for her signature on behalf of the Commission.

Padreddii stated that he stopped by Pillar Point and Ketch Joanne's had yellow umbrellas outside. He stated that they looked very nice and will be a great addition to the outside seating once the sidewalk project is complete.

Board of Harbor Commissioners

14 A. Committee Reports

None.

B. Commission Statements and Requests

The Board of Harbor Commissioners may make public statements and requests. Requests may be made to place items on future agendas.

Closed Session – None.

Adjournment

Action: Motion by Parravano, second by Padreddii to adjourn the meeting. The motion passed unanimously at 7:40 p.m.

The next scheduled meeting will be held on November 17, 2010 at the Municipal Services Building, 33 Arroyo Drive, South San Francisco at 7:00 p.m.

Debbie Nixon
Deputy Secretary

Sally Campbell
President