

San Mateo County Harbor District Board of Harbor Commissioners Meeting Minutes

July 16, 2008
7:00 p.m.

Coastside County Water District Office
766 Main Street
Half Moon Bay, CA 94019

Roll Call

Commissioners

Ken Lundie, President
Leo Padreddii, Vice President
Sally Campbell, Treasurer
x Pietro Parravano, Secretary
James Tucker, Commissioner

Staff

Peter Grenell, General Manager
Marcia Schnapp, Director of Finance
Marietta Harris, Human Resource Manager
Robert Johnson, Harbormaster
Dan Temko, Harbormaster
Theresa DellaSanta, Deputy Secretary
Marc Zafferano, District Counsel

x- Absent

Public Comments/Questions - None

Staff Recognition- Grenell recognized Johnson, DellaSanta, and the Oyster Point crew for their efforts in putting together the groundbreaking ceremony for the breakwater reconstruction project.

Temko commended the entire Pillar Point staff for the success of the 4th of July fireworks show. He recognized the American Legion Coastside Post #474 and Russell Bissonnette for their contributions.

Johnson recognized Deputy Harbormaster Greg Gubser for his work on putting together Ocean Awareness programs for local schools.

Consent Calendar

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- 1 TITLE: **Minutes of Meeting July 2, 2008**
REPORT: Draft minutes
PROPOSED ACTION: Approval

Action: Motion by Padreddii, second by Tucker to approve Item 1. The motion passed.

Ayes: 3

Nays: 0

Abstention: 1 (Lundie)

Continued Business

- 2 TITLE: **Oyster Point Launch Ramp Reconstruction Project:
Change Order Number 2 for JMB Construction Initiated
by San Mateo County Harbor District**
REPORT: Johnson, Staff Report, Attachment
PROPOSED ACTION: Approve Change Order Number 2 with JMB Construction in
an Amount Not to Exceed \$18,158.50

Padreddii informed the Board that he inspected the area and gave temporary approval as he felt it was absolutely necessary to get the work done.

Action: Motion by Padreddii, second by Campbell to approve Item 2. The motion passed.

Ayes: 4

Nays: 0

- 3 TITLE: **Technical Amendment to JMB Construction Contract for
Oyster Point Launch Ramp Reconstruction Project**
REPORT: Johnson, Staff Report, Attachment
PROPOSED ACTION: Approve Technical Amendment to JMB Construction
Contract

Johnson informed the Board that the amendment has been reviewed and approved by legal counsel.

Action: Motion by Tucker, second by Padreddii to approve Item 3. The motion passed.

Ayes: 4
Nays: 0

- 4 TITLE: Plans and Specifications and Bid Documents for Pillar Point Lessees' Building Sidewalk Widening**
REPORT: Temko, Staff Report, Attachment
PROPOSED ACTION: Approve Plans and Specifications and Bid Documents and Authorize General Manager to Publish a Public Notice of Construction Bid Solicitation

This item has been postponed until further notice.

New Business, Continued

- 5 TITLE: Bills and Claims in the Amount of \$124,993.96**
REPORT: Bills and Claims Detailed Summary
PROPOSED ACTION: Approval of Bills and Claims for payment and a transfer in the amount of \$124,993.96 to cover payment of Bills and Claims

Padreddii informed the Board that he reviewed the Bills and Claims and found them in order. He recommended approval.

Action: Motion by Padreddii, second by Campbell to approve the Bills and Claims in the amount of \$124,993.96. The motion passed.

Ayes: 4
Nays: 0

Urgency Item

Action: Motion by Lundie to place Urgency Item on the Agenda. The motion passed.

Ayes: 4
Nays: 0

- 5.5 TITLE: Proclamation Honoring Val Salet**
REPORT: Campbell, Proclamation
PROPOSED ACTION: Approve Proclamation Honoring Val Salet

Campbell informed the Board that Val Salet lived on the Coast for many years and was very involved in the community and with the American Legion Coastsides Post #474. Campbell

added that Salet passed away and his ashes will be taken out to Sea on July 25th and she would like to present the proclamation that day.

Action: Motion by Padreddii, second by Campbell to approve Item 5.5. The motion passed.

Ayes: 4

Nays: 0

Reports for Possible Discussion/Action

Administration and Finance

6 General Manager - Grenell

Grenell informed the Board that a grand jury report from the Superior Court of San Mateo County regarding San Mateo County Government Agencies reporting requirements for non-pension post-employment benefits report (OPEB) has been published. He added that the District provided information for the report and is complying and no further action is needed.

7 Director of Finance - Schnapp

Schnapp reported that the Superior Court of San Mateo Grand Jury Report on OPEB includes average numbers based on the larger agencies in the County.

8 Human Resources Manager - Harris

Tucker asked what a “reasonable accommodation” means. Harris replied that it provides an accommodation for an employee who may have either a mental or physical disability.

Operations

9 Oyster Point Marina/Park - Johnson

Johnson informed the Board that asphalt has been installed and the change order for the Launch Ramp reconstruction was money well spent. Johnson concluded that the Launch Ramp is expected to be open by August 1st.

10 Pillar Point Harbor – Temko

Nothing further to add to written report.

Board of Harbor Commissioners

- 11 A. Committee Reports
75th Anniversary (Campbell, Parravano)

Minutes were handed out.

- B. Commission Statements and Requests
The Board of Harbor Commissioners may make public statements and requests. Requests may be made to place items on future agendas.

Padreddii stated that rates are going up at surrounding marinas on the Peninsula and requested that staff advertise the District's rates in hopes of getting more tenants at Oyster Point Marina.

- 12 TITLE: **Identify Real Property Negotiator Pursuant to Government Code §54956.8**
REPORT: Zafferano
PROPOSED ACTION: Identify Real Property Negotiator Peter Grenell

Lundie identified Grenell as Real Property Negotiator.

- 13 TITLE: **Identify Labor Negotiator Pursuant to Government Code §54957.6**
REPORT: Zafferano
PROPOSED ACTION: Identify Labor Negotiator Peter Grenell

Lundie identified Grenell as Labor Negotiator.

Action: Motion by Tucker, second by Campbell to adjourn to Closed Session. The motion passed unanimously at 7:19 p.m.

Closed Session

- 14 TITLE: **Conference with Real Property Negotiator: Median Strip, APN 047-262-010, El Granada, San Mateo County: Regarding Sale or Lease Price and Terms and Conditions Pursuant to Government Code Section §54956.8**
REPORT: Grenell
PROPOSED ACTION: To Be Determined
- 15 TITLE: **Conference with Real Property Negotiator: Parcels APN 015-010-060, 015-010-260, 015-010-270, Oyster Point Marina/Park, City of South San Francisco, San Mateo County; San Mateo County Harbor District with San**

Francisco Bay Water Emergency Transportation Authority (WETA) Regarding Lease Price, Terms and Conditions, Pursuant to Government Code §54956.8

REPORT: Grenell
PROPOSED ACTION: To Be Determined

16 TITLE: Conference with Labor Negotiator pursuant to Government Code §54957.6: Operating Engineers Local Union No. 3

REPORT: Grenell
PROPOSED ACTION: To Be Determined

17 TITLE: Conference with Labor Negotiator pursuant to Government Code §54957.6: Teamsters Union Local 856

REPORT: Grenell
PROPOSED ACTION: To Be Determined

Action: Motion by Tucker, second by Campbell to adjourn to Open Session. The motion passed unanimously at 8:18 p.m.

Open Session, Continued

There was no reportable action from Closed Session

Adjournment

Action: Motion by Tucker, second by Campbell to adjourn the meeting. The motion passed unanimously at 8:19 p.m.

APPROVED BY:

ATTESTED BY:

Ken Lundie
President

Theresa DellaSanta
Deputy Secretary