



San Mateo County Harbor District Board of Harbor Commissioners

“To assure that the public is provided with clean, safe, well-managed, financially sound and environmentally pleasant marinas.”

REGULAR MEETING AGENDA

March 15, 2017

6:30 PM

Municipal Services Building
33 Arroyo Drive
South San Francisco, CA 94080

All Harbor District Commission meetings are recorded and posted at www.PacificCoast.tv within 48 hours of the meeting. Pacifica residents can tune into Comcast Channel 26 and residents from Montara through Pescadero can tune into Comcast Channel 27. Copies of the meetings can also be purchased from PCT and mailed for \$18.

Persons requiring special accommodation with respect to physical disability are directed to make such requests per the Americans With Disabilities Act to the Deputy Secretary to the Board at 650-583-4400, 72 hours in advance.

A.) Roll Call

B.) Public Comments/Questions

The Public may directly address the Board of Harbor Commissioners for a limit of three (3) minutes, unless a request is granted for more time, on any item of public interest within the subject matter jurisdiction of the San Mateo County Harbor District, Board of Harbor Commissioners that is not on the regular Agenda. If a member of the public wishes to address the Board on an Agenda Item, that person must complete a Public Speaker Form and wait until that Item comes up for discussion. Agenda material may be reviewed at the administration offices of the District, 504 Avenue Alhambra, 2nd Floor, El Granada, CA 94018 or online at www.smharbor.com.

C.) Commissioner Comments

Commissioners may make public statements limited to five (5) minutes.

D.) Consent Calendar

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

ITEMS PULLED FROM THE CONSENT CALENDAR WILL BE HEARD AFTER DISCUSSION ITEMS.

1. [Bills and Claims \(Chan\) Staff Report](#)
Recommendation: Review Pre-Approved Bills and Claims in the Amount of \$499,705.77. Pre-Approval Bills and Claims not to exceed up to \$350,000.
2. [Minutes –Regular Meeting January 18, 2017 \(Gehret\)](#)
Recommendation: Approve Minutes of the Regular Board Meeting of January 18, 2017.
3. [Minutes –Special Meeting February 15, 2017 \(Gehret\)](#)
Recommendation: Approve Minutes of the Special Meeting of February 15, 2017.
4. [Minutes –Regular Meeting February 15, 2017 \(Gehret\)](#)
Recommendation: Approve Minutes of the Regular Board Meeting of February 15, 2017.
5. [Authorize Out of Scope Agreement with CASPIAN IT \(Lazof\) Policy 4.3.4 Expenditures Addtl IT Contract for Ongoing IT with Scope of Services](#)
Recommendation: Approve Agreement and authorize General Manager to execute agreement.
6. [Resolution No.17-01 Authorized List Signatures with San Mateo County Treasurer's Office \(Lazof\) Resolution No. 17-01 SMC Pool Authorization Form](#)
Recommendation: Approve Resolution No.17-01.
7. [Activity Reports \(McGrath/Lazof/Moren\)](#)
Information only.
8. [California Canoe & Kayak's Commercial Activity Permit \(Moren\) Application](#)
Recommendation: Approved Commercial Activity Permit.
9. [Pillar Point Harbor West Trail Erosion Protection Project and Recent Mudslide \(Moren\) GHD Evaluation Report](#)
Information only.
10. [H Dock Demolition and Replacement Pillar Point Harbor \(Moren\) M&N Demo and Replacement Proposal M&N 2016 Special Services Agreement](#)
Recommendation: Approve the Work Directive Agreement and authorize the General Manager to execute.

E.) Discussion

11. [Resource Conservation District - First Flush Water Quality Report Update \(Moren\)](#)
Informational only. [RCD PPH First Flush Report](#)
12. [Pillar Point Harbor Sidewalk Expansion and Parking Lot Improvement \(Moren\)](#)
[Phase II CSG Proposal Dated March 9, 2017](#)
[May 2016 CSG Agreement for Phase 1](#)
[PowerPoint Presentation](#)
Recommendation: Approve agreement amendment for further design and engineering and authorized the General Manager to execute.
13. [2017 Goals and Objectives \(McGrath\)](#)
[Goals and Objectives, 2017, Ranked](#)
[Goals and Objectives, 2017, Commissioner Brennan \(Brennan G&O Revised\)](#)
Recommendation: Receive report and identify Goals and Objectives for 2017.
14. [First Look at Rates and Fees Effective July 1, 2017; General and Oyster Point Marina and Park \(Lazof\) Amended Item 14](#)
[Letter Submittal 1](#)
[Letter Submittal 2 - Temp Storage Map Proposed Temp Storage](#)
First look – initial direction to staff. Final decision at June 21, 2017 Regular Meeting. (Pillar Point Harbor First Look will be at April 19th Regular Meeting)
15. [First Look; San Mateo County Harbor District 2017/18 Fiscal Year Budget \(Lazof\)](#)
[PowerPoint Presentation](#)
Recommendation: Receive report, review data.
16. [California Special District Association \(CSDA\); Nomination to Board of Directors for CSDA Election \(McGrath\) CSDA Letter](#)
Policy: The Board may consider nomination to the CSDA Board of Directors.
17. [Special District Risk Management Authority \(SDRMA\); Nomination to Board of Directors for SDRMA Election; Adopt SDRMA Resolution No. 17-02. \(McGrath\)](#)
[SDRMA Letter](#)
Policy: The Board may consider adopting resolution for nomination to the SDRMA Board of Directors.
18. [Discuss and approve the creation and/or development of policies and procedures under which the Board will govern itself. \(Chang Kiraly\)](#)
[SMCHD Code of Ethics and Values](#)
[Adoption of Norms](#)
Board Policies and Procedures.
19. [Cartel Inc. Permit and Surf Contest \(Brennan\)](#)
Information only.

F.) Discussion/Action on Pulled Consent Items (if any)

G.) Adjournment

The next Regular Meeting will be held on April 19, 2017 at the San Mateo County Harbor District Office, 504 Avenue Alhambra, 2nd Floor, El Granada, CA 94018 at 6:30 PM.

Agenda posted as required:
March 10, 2017 at 6:00 PM



Debbie Gehret
Deputy Secretary