

# San Mateo County Harbor District Board of Harbor Commissioners Meeting Minutes

February 17, 2010  
7:00 p.m.

Municipal Services Building  
33 Arroyo Drive  
South San Francisco, Ca. 94080

## Roll Call

### Commissioners

- x Sally Campbell, President
- Pietro Parravano, Vice President
- James Tucker, Treasurer
- Ken Lundie, Secretary
- Leo Padreddii, Commissioner

### Staff

- Peter Grenell, General Manager
- x Marcia Schnapp, Director of Finance
- Marietta Harris, Human Resource Manager
- Robert Johnson, Harbormaster
- x Dan Temko, Harbormaster
- Marc Zafferano, District Counsel
- Debbie Nixon, Deputy Secretary

x-absent

**Public Comments/Questions** — None.

**Staff Recognition-** Johnson expressed his gratitude to the staff at both Harbors for their willingness to pull together with only 48 hours notice to accommodate the Mavericks surf competition. He thanked Draper for having an excellent and long standing rapport with the participating agencies. He also thanked C. Smith for implementing a water safety plan.

## Consent Calendar

- 1 TITLE: **Minutes of Meeting February 3, 2010**  
REPORT: Draft minutes

PROPOSED ACTION: Approval

**Action:** Motion by Tucker, second by Lundie to approve item 1. The motion passed.

Ayes: 4  
Nays: 0  
Absent: 1 (Campbell)

## Public Hearing - None

## Continued Business

- 2    **TITLE:**                           **Oyster Point Marina East Basin Maintenance Dredging:  
Plans and Specifications and Bid Notification**  
**REPORT:**                           Staff Report, Attachments  
**PROPOSED ACTION:**           Approve Plans and Specifications and Authorize General  
Manager to Issue Sealed Construction Bid Solicitation Notice

**Action:** Motion by Padreddii, second by Tucker to approve plans and specifications and issue sealed construction bid solicitation notice. The motion passed.

Lundie asked what would happen to the dredged material that is going to be removed. Johnson stated that it will be moved to the approved Alcatraz disposal site.

Ayes: 4  
Nays: 0  
Absent: 1 (Campbell)

- 3    **TITLE:**                           **Re-Activate Winzler & Kelly Contract**  
**REPORT:**                           Grenell, Memo  
**PROPOSED ACTION:**           Re-Activate Winzler & Kelly contract for bulk head-related  
task

Grenell stated that the Perched Beach Committee has met to discuss next steps and agreed on reactivating the contract for Winzler & Kelly to move ahead with the bulkhead-related task to stabilize the area. He recommended approval.

**Action:** Motion by Tucker, second by Lundie to re-activate the Winzler & Kelly contract. The motion passed.

Ayes: 4  
Nays: 0  
Absent: 1 (Campbell)

## New Business Continued

- 4 TITLE: **Limited Commercial Activity Permit for Half Moon Bay  
Coastside Chamber of Commerce Mixer**  
REPORT: Grenell, Memo, Application  
PROPOSED ACTION: Approve Limited Commercial Activity Permit

Grenell stated that the Chamber has asked permission to hold their Mixer at the Harbor. They have held at least two events similar to this one at the Harbor in the past. The location of the event will be on the promenade in front of the Harbor Master's office. Leland Parsons is going to bring the F/V Irene to the sales dock and allow participants to have access to it. The event will be from 5:00 p.m. – 6:30 p.m. on April 15, 2010. They Chamber is a non-profit organization and requests a waiver of fees, which we have honored in the past. He recommended approval.

Padreddii supports this event and thinks it is great for the Harbor. These kinds of events bring patrons to the Harbor.

**Action:** Motion by Padreddii, second by Lundie to approve the Limited Commercial Activity Permit for Half Moon Bay Coastside Chamber of Commerce Mixer. The motion passed.

Ayes: 4  
Nays: 0  
Absent: 1 (Campbell)

- 5 TITLE: **Amendment to Limited Commercial Activity Permit for  
Lisa Brady Catering**  
REPORT: Grenell, Memo, Letter  
PROPOSED ACTION: Approve Amendment to Limited Commercial Activity Permit

Grenell stated that Brady has a permit to hold bonfire events. The original permit was approved for up to ten events. In 2007 she requested that she be allowed up to fifteen events. Her events are very successful and she always cleans up and there have been no problems. This year she is asking permission to hold up to twenty events. He recommended approval.

**Action:** Motion by Tucker, second by Lundie to approve the amendment to the Limited Commercial Activity Permit for Lisa Brady Catering to hold up to twenty bon fire events. The motion passed.

Ayes: 4  
Nays: 0  
Absent: 1 (Campbell)

- 6** TITLE: **Bills and Claims in the Amount of \$97,297.39**  
REPORT: Bills and Claims Detailed Summary  
PROPOSED ACTION: Approval of Bills and Claims for payment and a transfer in the amount of \$97,297.39 to cover payment of Bills and Claims

Tucker stated that he reviewed the bills and claims and found them in order. He recommended approval.

**Action:** Motion by Tucker, second by Lundie to approve the bills and claims. The motion passed.

Ayes: 4  
Nays: 0  
Absent: 1 (Campbell)

## **Reports for Possible Discussion/Action Administration and Finance**

**7 General Manager - Grenell**

Nothing further to add to written report.

**8 Director of Finance - Schnapp**

Nothing further to add to written report.

**9 Human Resources Manager - Harris**

Nothing further to add to written report.

# Operations

## 10 Oyster Point Marina/Park - Johnson

## 11 Pillar Point Harbor – Johnson

Johnson stated that the Mavericks Surf contest was an epic event and made history. It was the biggest big wave riding event in the world.

Parravano agreed that was an epic event and thought that the word epic fit the contest.

# Board of Harbor Commissioners

## 12 A. Committee Reports

- 1) PPH-Perched Beach, New Berths/Haul-Out, Development  
(Tucker, Parravano)

Tucker stated that Grenell provided the Board with a minutes memo from the meeting. He stated that this Committee is handling the 71-berth project. It came to his attention that the community would like to have input as to what will be done at Perched Beach. He was impressed with the community participation. Since the fishing industry is on hard times, there is a need to generate revenue a different way. He would like to do a study group with the community and see what ideas and suggestions they have.

Padreddii and Lundie were very supportive of Tucker's suggestion. Having the community involved early on is the right thing to do.

## B. Commission Statements and Requests

The Board of Harbor Commissioners may make public statements and requests. Requests may be made to place items on future agendas.

- 13 TITLE: **Identify Real Property Negotiator Pursuant to Government Code §54956.8**  
REPORT: Zafferano  
PROPOSED ACTION: Identify Real Property Negotiator Peter Grenell

Zafferano identified Grenell as negotiator for items 14 and 15.

**Action:** Motion by Lundie, second by Tucker to adjourn to closed session. The motion passed unanimously at 7:23 p.m.

## **Closed Session**

- 14** TITLE: **Conference with Real Property Negotiator: Pursuant to Government Code Section §54956.8**
- PROPERTY: **Parcel APN 015-010-060, 015-010-260, 015-010-270, Oyster Point Marina/Park, City of South San Francisco, San Mateo County; San Mateo County Harbor District with The City of South San Francisco**
- NEGOTIATING PARTIES: San Mateo County Harbor District and The City of South San Francisco
- UNDER NEGOTIATION: Lease Price, Terms and Conditions
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- 15** TITLE: **Conference with Real Property Negotiator: Pursuant to Government Code Section §54956.8**
- PROPERTY: **Parcel 5, One Johnson Pier, Lessees Building, APN 047-083-060, Pillar Point Harbor, El Granada, San Mateo County**
- NEGOTIATING PARTIES: San Mateo County Harbor District and (1) Cassandra and Jeff Clark, Mavericks Surf Shop, LLC
- UNDER NEGOTIATION: Lease Price, Terms and Conditions

**Action:** Motion by Tucker, second by Lundie to adjourn to Open Session. The motion passed unanimously at 7:33 p.m.

## **Open Session, Continued**

There was no reportable action from Closed Session.

## **Adjournment**

**Action:** Motion by Padreddii, second by Lundie to adjourn the meeting. The motion passed unanimously at 7:34 p.m.

The next scheduled meeting will be held on March 3, 2010 at the Comfort Inn, 2930 Cabrillo Highway, Half Moon Bay, Ca. at 7:00 p.m.

Agenda Posted As Required:  
February 10th at 3:45 p.m.

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Debbie Nixon  
Deputy Secretary

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Sally Campbell  
President