



San Mateo County Harbor District Board of Harbor Commissioners

“To assure that the public is provided with clean, safe, well-managed, financially sound and environmentally pleasant marinas.”

REGULAR MEETING AGENDA

**November 15, 2017
6:30 PM**

Municipal Services Building
33 Arroyo Drive
South San Francisco, CA 94080

All Harbor District Commission meetings are recorded and posted at www.PacificCoast.tv within 48 hours of the meeting. Pacifica residents can tune into Comcast Channel 26 and residents from Montara through Pescadero can tune into Comcast Channel 27. Copies of the meetings can also be purchased from PCT and mailed for \$18.

Persons requiring special accommodation with respect to disability are directed to make such requests per the Americans With Disabilities Act to the Deputy Secretary to the Board at 650-583-4400, 72 hours in advance.

A.) Roll Call

B.) 1. Public Comments/Questions

The Public may directly address the Board of Harbor Commissioners for a limit of three (3) minutes, unless a request is granted for more time, on any item of public interest within the subject matter jurisdiction of the San Mateo County Harbor District, Board of Harbor Commissioners that is not on the Regular Agenda. If a member of the public wishes to address the Board on an Agenda Item, that person must complete a Public Speaker Form and wait until that Item comes up for discussion. Agenda material may be reviewed at the administration offices of the District, 504 Avenue Alhambra, 2nd Floor, El Granada, CA 94018 or online at www.smharbor.com.

2. Commissioner Comments

Commissioners may make public statements limited to five (5) minutes.

C). Consent Calendar

All items on the Consent Calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the Regular Agenda. Any item on the Regular Agenda may be transferred to the Consent Calendar.

ITEMS PULLED FROM THE CONSENT CALENDAR WILL BE HEARD AFTER DISCUSSION ITEMS.

1. [Bills and Claims \(Chan\)](#)
Recommendation: Review Pre-Approved Bills and Claims in the amount of \$346,113.23. Pre-Approve Bills and Claims not to exceed \$350,000.
2. [Minutes – Special Meeting August 16, 2017 \(Gehret\)](#)
Recommendation: Approve Minutes of the Special Board Meeting of August 16, 2017.
3. [Minutes – Regular Meeting September 20, 2017 \(Gehret\)](#)
Recommendation: Approve Minutes of the Regular Board Meeting of September 20, 2017.
4. [Minutes – Regular Meeting October 18, 2017 \(Gehret\)](#)
Recommendation: Approve Minutes of the Regular Board Meeting of October 18, 2017.
5. [First Quarter – Fiscal Year 2018 \(Q118\) Investment Report \(Pyle\)](#)
Information only.
6. [First Quarter – Fiscal Year 2018 \(Q118\) Rent Report \(Pyle\)](#)
Information only.
7. [First Quarter – Fiscal Year 2018 \(Q118\) Financial Report and Spending Authority \(Pyle\)](#)
Information only.
8. [2017 30th Anniversary Pillar Point Harbor Lighted Boat Festival \(Moren\)](#)
Information only.
9. [Commercial Activity Permit for Donald Smith to Rent his Privately-Owned Vessel at the Oyster Point Marina \(Moren\)](#)
Recommendation: Approve new Commercial Activity Permit for Donald Smith.
10. [Commercial Activity Permit for Jacob Walding to Charter his Privately-Owned Vessel at the Pillar Point Harbor \(Moren\)](#)
Recommendation: Approve new Commercial Activity Permit for Jacob Walding.
11. [Report on Attendance at California Special District Association Annual Conference, Monterey \(Brennan\)](#)
Information only.

D). Discussion

12. [Oyster Point Marina Financial Analysis \(Pyle\)](#)

Recommendation: Receive report and presentation from Dornbusch Associates.

13. [Policy re Continuation of Unfinished Business Items on the Agenda \(McGrath\)](#)

Recommendation: Receive report, and provide direction to staff, which may include direction to draft a policy to reflect Board direction.

14. [2018 Contract Negotiations: Deborah Glasser, Labor Relations, LLC Proposal \(Pyle\)](#)

Recommendation: Approve contract with Deborah Glasser, Labor Relations, LLC; authorize the General Manager to execute contract. Appoint Deborah Glasser, Steve McGrath and Anita Pyle as negotiators with Teamsters and Operating Engineers, Local 3.

15. [Quorum of the Commission at a Committee Meeting; Committee of the Whole \(McGrath\)](#)

Recommendation: Receive report and provide direction to staff which may include direction to draft a policy to reflect Board direction.

16. [Emergency Oyster Point Marina Fuel Dock Electrical Repairs \(Moren\)](#)

Recommendation: Receive report regarding emergency electrical repairs at Oyster Point Marina Fuel Dock (PCC 22050).

E). Commissioner Items

17. [Committee Member Attendance at Committee Meetings \(Larenas\)](#)

Information only

18. [Commissioner Serving Two Incompatible Offices \(Brennan\)](#)

Information only.

19. [Legal Fees \(Brennan\)](#)

Information only.

20. [Review and Current Status of Surfer's Beach RV Lot \(Larenas\)](#)

Update

F). Discussion/Action on Pulled Consent Items (if any)

G). September Activity Reports:

[General Manager](#); [Administration](#); [Operations](#)

Information only.

H). Adjournment

The next Regular Meeting will be held on December 20, 2017 at the San Mateo County Harbor District Office, 504 Avenue Alhambra, 2nd Floor, El Granada, CA 94018 at 6:30 PM.

Agenda posted as required:
November 9, 2017 at 4:00 PM


Debbie Gehret
Deputy Secretary