

**San Mateo County Harbor District
Board of Harbor Commissioners
Meeting Minutes**

**December 1, 2010
7:00 p.m.**

**Comfort Inn
2930 Cabrillo Highway
Half Moon Bay, Ca. 94019**

Roll Call

Commissioners

Sally Campbell, President
Pietro Parravano, Vice President
James Tucker, Treasurer
x Ken Lundie, Secretary
Leo Padreddii, Commissioner

Staff

Peter Grenell, General Manager
Julie Turner, Director of Finance
Marietta Harris, Human Resource Manager
Robert Johnson, Harbormaster
Marc Zafferano, District Counsel
Debbie Nixon, Deputy Secretary

x-absent

Public Comments/Questions — Sabrina Brennan spoke regarding the California Coastal Trail. She stated in 2009 she met with Temko and Grenell regarding where to have the coastal trail pass through the Harbor. Brennan asked the Commission if there was a way to push this project forward and that she is willing to help out any way she can.

Campbell informed Parravano that she spoke to Brennan about this and would like to see a committee formed.

Staff Recognition- None.

Consent Calendar

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- 1 **TITLE:** **Minutes of Meeting November 17, 2010**
 REPORT: Draft minutes
 PROPOSED ACTION: Approval

- 2 **TITLE:** **Minutes of Special Meeting November 17, 2010**
 REPORT: Draft minutes
 PROPOSED ACTION: Approval

- 3 **TITLE:** **Support and Co-Sponsorship Letters for HR 4844:
 Ensure 100% of Amounts Credited to the Harbor
 Maintenance Trust Fund are Used for Harbor
 Maintenance**
 REPORT: Memo, Draft Letters to Representatives Eshoo and Speier,
 Legislation
 PROPOSED ACTION: Approve letters of support and co-sponsorship for HR 4844
 and authorize the President of the Board of Harbor
 Commissioners or designate to send the letters to
 Representatives Anna Eshoo and Jackie Speier

Action: Motion by Padreddii, second by Parravano to approve the consent calendar. The motion passed unanimously.

Ayes: 4
Nays: 0
Absent: 1 (Lundie)

Public Hearing - None

New Business

- 4 **TITLE:** **Extension of Oyster Point Marina Memorandum of
 Understanding (MOU) with City of South San Francisco**
 REPORT: Grenell, Memo, Resolution 19-10, Attachment(s)
 PROPOSED ACTION: Approve Resolution 19-10 to extend MOU

Grenell stated that pursuant to the Memorandum of Understanding (MOU) there is a provision to extend the agreement. It is not binding for either party. The City of South San Francisco is asking the Commission to extend the agreement for two (2) thirty (30) day periods. This agreement just keeps the process going.

Action: Motion by Tucker, second by Padreddii to approve Resolution 19-10 to extend the MOU. The motion passed unanimously.

Campbell asked why the agreement is only being extended for 2 months.

Grenell stated that he thought the City would have done it for 90 days.

Ayes: 4
Nays: 0
Absent: 1 (Lundie)

- 5 TITLE: **Commercial Activity Permit and Suspension of Dock Fees for Pillar Point Educational Fund’s Vessel *Irene* and Other Requests**
- REPORT: Grenell, Memo, Letter
- PROPOSED ACTION: Approve a Commercial Activity Permit for the Pillar Point Educational Fund, Inc., but with no suspension or reduction of berthing fees and any other fees and no permission for Highway 1 signage

Leland Parsons thanked the Commission for being amazingly tolerant having the *Irene* sitting at the harbor. He stated that a local coastside party, who wishes to remain anonymous, has donated funds to finish restorations of the boat. He stated that he would like to put up a double-sided sign that is 3 foot by eight foot at the entrance to the Harbor and he is willing to discuss a time frame for the sign to be up. It would only be a temporary sign. He asked for a leniency on fees for now but would like to pay the Harbor back for everything, even some of the fees from the past two years. He asked for a list of rules in writing.

Grenell asked Parsons how long he thought he would need to complete the project. Parsons stated three months if not sooner. Grenell stated that two concerns he can see are the financial impact on the District and Pillar Point Harbor if the suspension of fees continues; the Harbor has already lost about \$8,000. The second concern is the waiver of berth fees. In this time of economic hardship, if we waive the berth fees, then tenants and other berth holders will expect the same.

Johnson stated his concern is that this is a commercial venture. The vessel will be hired to carry people out of the harbor. Once exceptions are made, others will expect the same.

Parsons stated that when he saw the memo that Grenell wrote regarding the money spent, he would have vacated the slip immediately. He stated it wasn't addressed and if it was he would have moved to a mooring. He also didn't realize that the spot taken was in demand.

Action: Motion by Tucker, second by Parravano to approve permit with suspension of fees not to exceed 90 days and no signage.

Padreddii stated that he would have preferred to extend the fees until they could be paid, not waived.

Campbell asked Tucker if he would like to amend his motion. Tucker stated he did not.

Ayes: 4
Nays: 0
Absent: 1 (Lundie)

- 6** TITLE: **Quarterly Investment Report**
REPORT: Turner, Report
PROPOSED ACTION: Accept the Quarterly Investment Report

Action: Motion by Tucker, second by Parravano to accept quarterly investment report. The motion passed.

Ayes: 4
Nays: 0
Absent: 1 (Lundie)

- 7** TITLE: **Bills and Claims in the Amount of \$123,558.31**
REPORT: Bills and Claims Detailed Summary
PROPOSED ACTION: Approval of Bills and Claims for payment and a transfer in the amount of \$123,558.31 to cover payment of Bills and Claims

Action: Motion by Tucker, second by Padreddii to approve the bills and claims. The motion passed unanimously.

Ayes: 4
Nays: 0
Absent: 1 (Lundie)

Reports for Possible Discussion/Action Administration and Finance

8 General Manager - Grenell

Grenell stated that there is a Salmon Summit on December 4, 2010 at Princeton and Rep. Jackie Speier was sponsoring the event. This is the third year that there has not been a salmon season. Grenell stated that he is on the panel of speakers as well as a few Pillar Point Harbor fishermen and tenants such as Beckett and MacLean.

Parravano stated that this is a wonderful opportunity for the Harbor to be recognized. Four members of Congress picked Pillar Point Harbor which says a lot about the Harbor.

9 Director of Finance - Turner

Nothing further to add to written report.

10 Human Resources Manager – Harris

Nothing further to add to written report.

Operations

11 Oyster Point Marina/Park - Johnson

Johnson stated that he will have a meeting with the U.S. Army Corps of Engineers and Moffat & Nichol to view the model results of the wave attenuators. He also stated that WETA has been setting up to start construction of the Ferry Terminal.

12 Pillar Point Harbor – Johnson

Johnson stated that Friday November 25, 2010 the concessionaire's building was completely painted. The fish buyers building will be completed in March. Johnson stated that the volume of crab this season is prolific and this is compared to forty and fifty years back. He is hoping that next year's season will be the same. Johnson stated that he will be meeting with Grenell and Harris to discuss upcoming projects and make sure they are on track and get accomplished.

Board of Harbor Commissioners

13 A. Committee Reports
None.

B. Commission Statements and Requests
The Board of Harbor Commissioners may make public statements and requests. Requests may be made to place items on future agendas.

Parravano thanked Johnson and the Pillar Point crew for all the oversight they have done to ensure everything ran smooth for the opening of the crab season. He stated that everyone at the Harbor is very energized.

Padreddii stated that he visited Pillar Point Harbor and saw all the fishermen busy. They are so busy that you can't even walk down the dock. He stated that he saw the Mavericks building and they have merchandise on display.

Campbell stated that Pillar Point Harbor has come a long way in a short time.

Campbell also stated that this is her last meeting as President. She enjoyed herself as well as working with the General Manager, Staff and Commission.

Tucker stated that Campbell did a fine job this year even though she had some health problems.

Closed Session — None.

Adjournment

Action: Motion by Parravano, second by Tucker to adjourn the meeting. The motion passed unanimously at 7:43 p.m.

The next scheduled meeting will be held on January 19, 2011 at the Municipal Services Building, 33 Arroyo Drive, South San Francisco at 7:00 p.m.

Debbie Nixon
Deputy Secretary

Pietro Parravano
President