

**San Mateo County Harbor District
Board of Harbor Commissioners
Meeting Minutes**

**December 3, 2003
7:00 p.m.**

**Coastside County Water District Office
766 Main Street
Half Moon Bay, CA 94019**

Roll Call

Commissioners

James J. Tucker, President
Leo Padreddii, Vice President
Pietro Parravano, Secretary / Treasurer
Sally R. Campbell, Commissioner
Ken Lundie, Commissioner

Staff

Peter Grenell, General Manager
* Lindsay A. Marks, Director of Finance
Robert Johnson, Harbormaster
Dan Temko, Harbormaster
Beverly Fontana, Deputy Secretary
Marc L. Zafferano, District Counsel

*absent

**Public Comments/Questions — Public and Staff
Recognition**

Mike Ziska, a commercial fisherman of El Granada addressed the Board. Mr. Ziska stated he had concerns over the security around the women's restroom at Pillar Point Harbor. He stated there are more women commercial fisher in the area and he is concerned for their safety.

Ray Flinn of Pillar Point Harbor addressed the Board. He too, was concerned with the security in around the area, mostly in the parking areas. He did state at one time he witnessed drug use in one of the men's restrooms. He feels that in general the area needs better security. Mr. Flinn added that the "card system" has helped but some card users have been able to alter and or "lend" the cards to non-residents.

Donna Barling, a Pillar Point Harbor resident stated she would feel safer if there was some type of security in and around the women's restroom.

Pamela Hein, a mooring owner at Pillar Point Harbor, addressed the Board. Mrs. Hein reiterated her concerns with possible proposed fee placed on the mooring users. She stated she would be out of the area and wanted to share her concerns before the Board so that if any decisions were made in her absence they might consider her comments. Mrs. Hein did provide the Board with a report of the area's Ports and Harbors and the fees, if any, they charged mooring users.

Consent Calendar

All items on the consent calendar are approved by one motion unless a request is made at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- 1 **TITLE:** **Minutes of November 19, 2003 Meeting**
 RECOMMENDATION: Approval

- 2 **TITLE:** **Cancellation of December 17, 2003 Harbor District Meeting**
 RECOMMENDATION: Approve Cancellation of December 17, 2003 Harbor District Meeting

- 3 **TITLE:** **Disposal of Surplus Computer Equipment**
 RECOMMENDATION: Authorize Disposal of Surplus Computer Equipment

Action: Campbell requested items 1 and 2 be pulled for discussion.

Motion by Lundie, second by Parravano to approve Item 3 of the Consent Calendar.

Items removed from Consent Calendar for discussion:

- 1 **TITLE:** **Minutes of November 19, 2003 Meeting**
 RECOMMENDATION: Approval

2 TITLE: **Cancellation of December 17, 2003 Harbor District Meeting**

RECOMMENDATION: Approve Cancellation of December 17, 2003 Harbor District Meeting

Action: Campbell stated she would abstain from voting on Item #1, Parravano stated the same.

Campbell asked why the December 17th meeting cancellation was requested. It was explained to her that it was close to the Holiday and there would be a Board meeting in early January, therefore, it was requested for cancellation.

Motion by Lundie, second by Padreddii to approve Items 1 and 2, with noted abstentions on Item 1. Motion carried by 5 ayes, 0 nays.

Public Hearing — None

New Business

4 TITLE: **Bills and Claims in the Amount of \$57,537.25**

RECOMMENDATION: Approval

Action: Parravano reviewed the Bills and Claims and found them to be in order. Parravano stated there is an additional amount of \$350.00 to be added to the Bills and Claims.

Motion by Parravano, second by Lundie to approve the Bills and Claims in the amended amount of \$57,887.25. Motion carried by 5 ayes, 0 nays.

Grenell stated that since the second Commission meeting has been cancelled staff will need certain bills to be paid before the next meeting. Grenell mentioned those bills. He requested permission to pay the specific bills and an additional \$71,000 to pay various other bills, not known at this time.

Campbell stated she was in favor of paying the specific bills mentioned by Grenell but was not in favor of approving the additional \$71,000 for the other bills. She added the General Manager has the ability to sign for small bills if one becomes due immediately.

Tucker stated no decision could be taken on this unless it is agendized.

Motion by Campbell, second by Lundie to place an emergency item on the agenda. Motion carried by a unanimous vote.

TITLE: Payment for Four December Bills: Department of Boating and Waterways, P G & E, Operating Engineers Health and Welfare and Teamsters Health and Welfare

RECOMMENDATION: Approval

Action: Motion by Campbell, second by Lundie to pay the four necessary bills listed above and the bills to be paid are brought before the Treasurer for review. Motion carried by 5 ayes, 0 nays.

Reports for Possible Discussion/Action

Administration and Finance

5 General Manager Grenell

Action: Grenell extended an invitation from Half Moon Bay Fire Chief Jim Ashe to all, to attend the swearing in of the District's new Fire Commissioners. The event will take place at 4:30 p.m. on Friday, December 5, 2003 at the Half Moon Bay Firehouse on Main Street.

6 Director of Finance Marks

Action: No report.

Operations

7 Oyster Point Marina/Park — Johnson

Action: Johnson stated he did not provide a written report but had two items to address. The collection procedures he is working on need some updates but should be ready for review in January.

Johnson also stated he is over budget on the “Vac Pit Project”. The project is currently being worked on at Oyster Point Marina/Park. He said he had not figured in the engineering costs for the project. Johnson requested authorization from the Board to finish the project and bring forward a bill from the engineering company when it is received.

Tucker stated the Board could not authorize expenditure of funds on this item since it is not on the agenda tonight. He stated the item could be placed on the next agenda and taken up at that time.

8 Pillar Point Harbor — Temko

Action: Temko stated occupancy is steady at 97% and crab season has been great. Temko stated the boatyard is being decommissioned by staff, due to the heavy equipment on the property it has taken slightly longer than expected. Mr. O’Leary, the property owner, has been very accommodating to the District in regard to the delay.

Board of Harbor Commissioners

9 A. Committee Reports — Oyster Point Marina/Park Liaison Committee

Action: The committee met in South San Francisco with Vice Mayor Green, Former Mayor Pedro Gonzalez and City Manager Mike Wilson. The meeting was informative as to South San Francisco’s plans for Oyster Point Marina area.

Campbell asked that the committee keep in touch with South San Francisco so the District can be kept informed. Tucker stated the South San Francisco City Manager had suggested meeting quarterly for the same reason.

B. Commission Statements and Requests

Action: Campbell requested some information from Temko in the near future on the security issue in regard to the public bringing forward the concern.

Break taken at 8:52 p.m.

Meeting reconvened at 9:02 p.m. to address Closed Session item 13.

13	TITLE:	Public Employee Performance Evaluation: General Manager Pursuant to Government Code §54957
	REPORT:	Tucker, Parravano
	PROPOSED	To Be Determined
	ACTION:	

Meeting reconvened at 9:53 p.m. for Open Session.

Action: No Reportable action.

Adjournment

Motion by Lundie, second by Campbell to adjourn the meeting. Meeting adjourned at 9:54 p.m. by unanimous vote.

APPROVED BY:

ATTESTED BY:

James J. Tucker
President

Beverly Fontana
Deputy Secretary

