

**San Mateo County Harbor District
Board of Harbor Commissioners
Meeting Minutes**

**September 21, 2005
7:00 p.m.**

**Municipal Services Building
33 Arroyo Drive
South San Francisco, CA 94083**

Campbell called the meeting together at 7:00 pm.

Commissioners

Sally Campbell, President
Pietro Parravano, Vice President
James J. Tucker, Treasurer
Ken Lundie, Secretary
Leo Padreddii, Commissioner

Staff

Peter Grenell, General Manager
Eileen M. Wilkerson, Human Resource Manager
Marcia Schnapp, Director of Finance
Robert Johnson, Harbormaster
Dan Temko, Harbormaster
Michele Shahrok, Deputy Secretary
Marc Zafferano, District Counsel

Action: Campbell called the meeting to order at 7:00 p.m.

Parravano spoke about a handout regarding Hurricane Katrina and the Gulf Fishermen's Relief Fund. He asked about the District setting up a fund where the money would go directly to the affected fishermen. He advised he would provide the names of contacts.

Campbell advised that another Level 5 hurricane was set to hit Texas, from Galveston to Dallas. She asked that everyone take a few moments and pray for the victims of Hurricanes Katrina and Rita.

Public Comments/Questions — Public and Staff Recognition

Campbell reported that she heard about incidents at Pillar Point Harbor where one boat sank and another had to be towed in. Temko advised that two commercial fishermen were 5 miles out of San Francisco where their boat sank and eventually they washed ashore on Ocean Beach. Campbell said that McDonnell provided great customer service and went out of his way to track down the loved ones and give them updated information on the condition of the fishermen. She suggested a commendation for McDonnell that Temko will draft and bring back to the Board. Grenell thanked Temko for obtaining a copy of the President's proclamation about lowering the flags to half-mast to honor the victims of Katrina.

Temko recognized Doug Hayes. Five people were blown off the breakwater where they had been fishing. Mr. Hayes responded with his Boston Whaler skiff and Frank Stucky also assisted. Deputy Harbor Master Cary Smith assisted Hayes with the rescue. Four of the five people were transported to local hospital with serious injuries including a broken arm. Campbell asked whether the Board should send a thank you card to Hayes since that was above and beyond the call for a civilian. Temko said that he would draft something and bring it back before the Board.

Consent Calendar

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|---|---|--|
| 1 | TITLE:
REPORT:
PROPOSED ACTION: | Minutes of September 7 Board Meeting
Draft Minutes
Approval |
| 2 | TITLE:

REPORT:
PROPOSED ACTION: | Minor Lease Amendment for Houdini Sportfishing: Name Change to Half Moon Bay Sportfishing and Tackle
Memo, Attachments
Approve Minor Lease Amendment for Houdini Sportfishing |
| 3 | TITLE:

REPORT:
PROPOSED ACTION: | Depository Services Resolution for Governmental Entities
Resolution 31-05
Adopt Depository Services Resolution for Governmental Entities |

Schnapp introduced a Bank Resolution that splits Oyster Point Marina/Park and Pillar Point Harbor cash receipts which is better for reporting purposes. Tucker advised that, as Schnapp becomes more caught up, she and he would address investment strategies.

Operations

17 Oyster Point Marina/Park — Johnson

Johnson advised that he attended a full-day seminar for front line management and that the time had been well spent. He met with the Army Corps of Engineers regarding the breakwater and guidelines for the modeling work were decided upon. He expects to have the footprint for the breakwater modification by mid-October.

He thanked Assistant Harbor Masters White and Merlo for handling the bid specifications for the new fishing pier.

He advised that occupancy is 324 and that PWC's were brought to the District's booth at South San Francisco's annual Day In The Park to interact with children.

18 Pillar Point Harbor — Temko

Temko advised that video inspection of the sewer lines has been completed and that there are no breaks or leaks in the pipes and the infrastructure is good. He will forward the information to San Mateo County Environmental Health to assist with examining the bacteria counts.

He advised that 42 students from New York City's Culinary Institute of America toured the harbor.

He is also moving ahead with the launch ramp pay station.

Temko stated that the annual Teddy Bear Clinic would be held on November 3 at Seton Coastside. Hospital staff repairs torn bears or replaces missing buttons. He invited staff to take children to the Bear Clinic to familiarize them with the hospital in a non-scary environment.

He spoke of an organization accepting donations for Katrina victims that is a 501c(3) non-profit and that no greater than five percent goes to administrative costs. He said there are others such as the Fishermen's Association where 100 percent of the money goes to victims.

Campbell advised that Ross will accept any amount beginning with \$1.00 and it can be put on a credit card along with the purchase. Temko will speak with Parravano to determine whether there is a way the District can become involved in accepting donations that is not cumbersome.

With regard to the sewer photos, Campbell advised that she spoke with Julian McCurrach, who will speak with the Regional Water Quality Control Board to get the Granada Sewer District to take such photos and determine what they can do to help the matter. She said that perhaps Grenell can relay the same message to Supervisor Gordon and that they can do the same thing with Capistrano. The Board agreed to send a letter to other agencies advising that cleaning up

the water is a priority for the Board and also stating what the Board has done. Grenell advised we should make it clear that the District is not the lead agency so that they don't feel they can abdicate the responsibility.

Campbell asked Temko about the patrol boat. Temko responded that the contractor that was to repair the depth finder did not show up as scheduled, nor had they ordered replacement equipment, after the boat had already been pulled out of the water for the scheduled repairs. Temko said they had decided to do other work on the transducer since the vessel had already been pulled out of the water. He reported the vessel should be back in the water for the weekend. He said that there are photos of the new boat at the Harbor.

Campbell asked whether the Harbor Patrol was still able to perform its rescue duties. Temko replied in the affirmative and that they had been in contact with the Coast Guard.

Board of Harbor Commissioners

- 19 A. Committee Reports
OPM Ferry and Development – Campbell, Padreddi
Promotion and Marketing – Campbell, Parravano
New Pier/Princeton Shoreline – Campbell, Tucker

Campbell reported that the Promotion and Marketing Committee would meet with Marsha Raines on October 5 at 11:00 a.m. for a tour of Pillar Point Harbor and the restroom site.

Tucker was at a function with Supervisor Tissier where she sought him out and said what a good job the Board was doing and that she did not realize the extent of their job.

Lundie thanked Temko and staff for finding and returning to him an immersion suit, which he lent to boaters whose vessel was taking on water. Apparently the boat sank too quickly for the man to put the suit on so it went down with the boat and washed up on the beach at Pillar Point Harbor.

- B. Commission Statements and Requests
The Board of Harbor Commissioners may make public statements and requests. Requests may be made to place items on future agendas.

- 20 TITLE: **Identify Labor Negotiator Pursuant to**

Government Code §54957.6

REPORT: Zafferano
PROPOSED ACTION: Identify Labor Negotiator Peter Grenell

Action: Zafferano identified Grenell as the labor negotiator and deferred to Grenell regarding the need to adjourn to Closed Session. Grenell advised there was no need to go into Closed Session and to proceed directly to Item 22. Campbell advised to go to Item 22.

Closed Session — None

Continued Business — Continued

22 TITLE: **Amendments to Memorandum of Understanding (MOU) with Teamsters Local Union 856 pursuant to Government Code §54957.6**

REPORT: Memo, Attachments, Resolution 32-05
PROPOSED ACTION: Adopt Resolution 32-05 Approving Amendments to Memorandum of Understanding (MOU) with Teamsters Local Union 856

Action: Grenell advised that he had come to agreement with the Union and that the document submitted in Item 22 was correct except for part of one line on page 8 that needed to be deleted. He distributed the corrected page.

Campbell asked the Shop Steward to come forward and identify herself. Karen Gleeson approached and identified herself. Campbell asked if the Union had come to an agreement and Gleeson responded in the affirmative, mentioning the deletion above and the fact that salary negotiations will be opened in the spring of 2006 for remaining years. Tucker asked if she was in agreement with the changes to the Contract and she replied in the affirmative.

Grenell made a point of information to remind the Commissioners of the Special Meeting tentatively scheduled for November 9th. Parravano and Lundie stated they would be unavailable on that date. Grenell was advised to reschedule the meeting.

Adjournment

Motion by Padreddii, second by Tucker to adjourn the meeting. The meeting adjourned by unanimous vote at 7:57 p.m.

APPROVED BY:

ATTESTED BY:

Sally Campbell
President

Ken Lundie
Secretary

Michele Shahrok
Deputy Secretary