



San Mateo County Harbor District
Board of Harbor Commissioners

“The Harbor District provides fiscally and environmentally responsible stewardship of its maritime resources, emergency response, and public access”

SPECIAL BOARD MEETING MINUTES

December 11, 2023

10:00 AM – 1:00 PM

San Mateo County Harbor District

A) Roll Call – 10:00 AM
All Commissioners present.

B) Public Comments/Questions

C) Commissioner Comments

D) Consent

Item 1 pulled by Commissioner Mattusch will be heard at the end of discussion.

1. Bills and Claims (van Hoff)

1) Accept Pre-Approved Items in the amount of \$311,656.06 for November. 2) Approve a total of \$874.89 for payments to General Manager James Pruett and Commissioner Kathryn Slater-Carter for reimbursable mileage/travel expenses. 3) Approve \$500,000 in Pre-Approved Items for January 2024.

(Mattusch/Chang Kiraly)
All in favor.

E) Discussion

1. Division of Boating and Waterways SAVE Grant Resolution (Moren)

Adopt Resolution No. 23-18 to authorize acceptance and execution of a California Boating and Waterways Surrendered and Abandoned Vessel Exchange Grant for \$150,000 and authorize the General Manager to expend DBW SAVE Grant monies for removal of abandoned vessels at Oyster Point Marina and Pillar Point Harbor.

(Chang Kiraly/Slater-Carter)
All in favor.

2. **Increase Capital Expenditure Appropriations in the amount of \$8,588,554 to be funded by Available Working Capital; Adopt Resolution No. 23-20 (van Hoff)**

Adopt Resolution No. 23-20 affirming the General Manager's transfer \$785,310 in earnest money and approving an increase to Capital Expenditure Appropriations in the amount of \$8,588,554 to be funded by Available Working Capital.

(Chang Kiraly/Slater-Carter)
All in favor.

3. **Strategic Plan, Update (Pruett)**

Enter into a PSA with Rauch Communications not to exceed \$28,650.

(Chang Kiraly/Zemke)
All in favor.

4. **Designation of Labor Negotiators (Zemke)**

President William Zemke and Vice President Tom Mattusch are appointed as Agency Designated negotiators for Unrepresented Employees
Unrepresented Employee: James Pruett, General Manager.

F) Closed Session

1. **Conference with Labor Negotiators Pursuant to Government Code §54957.6**

Agency Negotiators: James Pruett, General Manager, San Mateo County Harbor District and Christopher Boucher, Boucher Law, PC
Employee Organization: Operating Engineers Local 3

No reportable action.

G) Adjourn

Approved by the Board on December 20, 2023



Melanie Hadden
Board Secretary



William Zemke
President