

**San Mateo County Harbor District
Board of Harbor Commissioners
*Special Meeting Minutes***

**February 23, 2007
9:00 a.m.**

**Oyster Point Yacht Club
911 Marina Blvd.
South San Francisco, CA**

Roll Call

Commissioners

James Tucker, President
Ken Lundie, Vice President
Leo Padreddii, Treasurer
Sally Campbell, Secretary
x Pietro Parravano, Commissioner

Staff

Peter Grenell, General Manager
Eileen M. Wilkerson, Human Resource Manager
Marcia Schnapp, Director of Finance
Robert Johnson, Harbormaster
x Dan Temko, Harbormaster
Theresa N. Hayes, Deputy Secretary
x Marc Zafferano, District Counsel

x-absent

Public Comments/Questions- None

Staff Recognition- None

New Business

1 TITLE: **Study Session: Priorities and Fiscal Planning**
REPORT: Grenell
PROPOSED ACTION: To be determined

Tucker explained that the purpose of this special study session is to receive enough information from staff on the following topics for the Board to be able to give the General Manager substantial direction.

Campbell added that she would like to have timelines and deadlines in place for the discussion items.

Discussion Topics-

? Median Strip

The General Manager was directed to negotiate a sale price or alternatively a potential lease for either the whole parcel or part of it with the Granada Sanitary District (GSD).

The General Manager will report back to the Commission at the March 7 meeting.

? Administration Office

The General Manager was directed to first find out from the County if they have preferences or concerns with the Princeton property and see if he can get a County response in writing. Second, he should set up a meeting with the lessee and propose a possible trade.

The General Manager will report back to the Commission on progress on March 7.

? Leases

The General Manager was directed to have the Finance Director take an early lead on lease negotiations and take part in all negotiations through the General Manager from now on.

? Water Transit Authority (WTA)

The General Manager was directed to go ahead with the event and work with the Board's Ad Hoc Committee on event details.

? Oyster Point Redevelopment

The General Manager was directed to ask Nichols (Colliers International) to find for more prospective developers. Lundie added that any builder needs to make sure adequate parking is included in their proposal.

The General Manager will report back to the Commission on March 7.

? Staffing

Campbell said that the General Manager should work on improving staff morale at Pillar Point Harbor.

The General Manager will follow up on this matter and report back to the Commission.

? Restrooms

The General Manager was directed to set up a committee meeting to review cost estimates of a new modular restroom and repairs to the existing facility.

The General Manager will bring information from that meeting to the March 21 Board meeting.

? Department of Boating & Waterways (DBAW)

No Board direction was given at this time.

? Finance

The General Manager and Director of Finance were instructed to bring more quantitative information on rates and fees to the first budget workshop on March 7.

Adjournment

Motion by Campbell, second by Padreddii, to adjourn the special meeting. Motion passed unanimously at 12:20 p.m.

The next regularly scheduled meeting will be held on March 7, 2006, at the Coastside County Water District Office, 766 Main Street, Half Moon Bay, CA 94019 at 7:00 p.m.

APPROVED BY:

James Tucker

James Tucker
President

ATTESTED BY:

Theresa N. Hayes

Theresa N. Hayes
Deputy Secretary