

San Mateo County Harbor District Board of Harbor Commissioners Meeting Minutes

January 21, 2009
7:00 p.m.

Municipal Services Building
33 Arroyo Drive
South San Francisco, CA 94083

Roll Call

Commissioners

Ken Lundie, President
Leo Padreddii, Vice President
x Sally Campbell, Treasurer
Pietro Parravano, Secretary
James Tucker, Commissioner

Staff

Peter Grenell, General Manager
Marcia Schnapp, Director of Finance
Marietta Harris, Human Resource Manager
Robert Johnson, Harbormaster
Dan Temko, Harbormaster
Theresa DellaSanta, Deputy Secretary
Marc Zafferano, District Counsel

x-absent

Public Comments/Questions - None

New Business

- 1 TITLE: **Reorganization of Harbor Commission: Selection of Officers**
REPORT: Lundie
PROPOSED ACTION: To be determined

Action: Motion by Tucker, second by Parravano to elect Leo Padreddii as President. The motion carried by 4 ayes, 0 nays.

Padreddii assumed the chair as President.

Padreddii said he looks forward to serving as President and is very satisfied with the current Commission and staff. He concluded it's the best he has seen in this organization.

Motion by Parravano, second by Lundie to elect Sally Campbell as Vice President. The motion carried by 4 ayes, 0 nays.

Motion by Tucker, second by Lundie to elect Pietro Parravano as Treasurer. The motion carried by 4 ayes, 0 nays.

Motion by Lundie, second by Parravano to elect James Tucker as Secretary. The motion carried by 4 ayes, 0 nays.

Parravano thanked Lundie for his leadership as President and his help through tough times. Padreddii and Tucker concurred.

Lundie said it was an honor to serve as President and he did it with the help of the rest of the Commission and staff who all worked well together. Lundie concluded that he was honored to serve as President during the District's 75th Anniversary.

Temko thanked Lundie for his leadership and congratulated the rest of the Board on their new officer positions.

Staff Recognition- None

Consent Calendar

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- 2 TITLE: **Minutes of Meeting December 3, 2008**
 REPORT: Draft minutes
 PROPOSED ACTION: Approval

Action: Motion by Lundie, second by Tucker to approve Item 2. The motion passed.

Ayes: 4

Nays: 0

New Business

- 3 TITLE: **Limited Commercial Activity Permit for Seventh Wave Productions at Pillar Point Harbor`**
 REPORT: Temko, Memo
 PROPOSED ACTION: Approve Limited Commercial Activity Permit for Seventh Wave Productions at Pillar Point Harbor on Saturday, July 11, 2009

- 6 TITLE: **Bills and Claims in the Amount of \$235,041.74 Through January 7, 2009**
REPORT: Bills and Claims Detailed Summary
PROPOSED ACTION: Approval of Bills and Claims processed and paid in the amount of \$235,041.74 to cover payment through January 7, 2009 due to cancelled Board meetings.

Padreddii informed the Board that he reviewed the Bills and Claims and found them in order. Padreddii noted that this item covers bills since late November 2008. He recommended approval.

Action: Motion by Padreddii, second by Lundie to approve the Bills and Claims through January 7, 2009 in an amount of \$235,041.74. The motion passed.

Ayes: 4
Nays: 0

- 7 TITLE: **Bills and Claims in the Amount of \$89,511.74**
REPORT: Bills and Claims Detailed Summary
PROPOSED ACTION: Approval of Bills and Claims for payment and a transfer in the amount of \$89,511.74 to cover payment of Bills and Claims

Padreddii informed the Board that he reviewed the Bills and Claims and found them in order. He recommended approval.

Action: Motion by Padreddii, second by Tucker to approve the Bills and Claims in an amount of \$89,511.74. The motion passed.

Ayes: 4
Nays: 0

Reports for Possible Discussion/Action

Administration and Finance

8 General Manager - Grenell

Grenell informed the Board that he and DellaSanta are currently preparing applications for Federal Appropriations for projects at both Oyster Point Marina and Pillar Point Harbor.

Grenell stated that Jim Haussener from CMANC informed him that the Federal Government is looking for a wide range of requests including for Ports and Harbors for potential economic stimulus funds. He added that staff has submitted a request.

Lundie asked Grenell what the status is of a haul-out facility at Pillar Point.

Grenell informed the Board that he has been in communication with Leland Parsons about his possible leasing the former Ship-to-Shore premises, and advised him to prepare a formal proposal once Parsons has it ready.

Temko added that Parsons is currently exploring options and working on refinements and does plan to bring a proposal to the Board in the near future.

Lundie requested that once the proposal is submitted he would like to be contacted right away to review it.

9 Director of Finance - Schnapp

Schnapp informed the Board that the FY 2007/08 draft financial statements and recommendations to management and the Other Post Employment Benefits (OPEB) report will be brought to the Board for acceptance and approval at the next meeting.

10 Human Resources Manager - Harris

Harris informed the Board that she just had her one year anniversary at the District and said she has enjoyed working for the organization.

Operations

11 Oyster Point Marina/Park - Johnson

Johnson informed the Board that the Army Corps of Engineers will do a final inspection on the Breakwater reconstruction on January 22nd. He added that all navigational aids have been installed.

Padreddii said it's great that this project is moving along.

12 Pillar Point Harbor – Temko

Nothing further to add to written report.

Board of Harbor Commissioners

13 A. Committee Reports
Oyster Point Development (Campbell, Tucker)

This meeting has been postponed.

B. Commission Statements and Requests
The Board of Harbor Commissioners may make public statements and requests. Requests may be made to place items on future agendas.

None

- 14 TITLE: **Identify Real Property Negotiator Pursuant to Government Code §54956.8**
REPORT: Zafferano
PROPOSED ACTION: Identify Real Property Negotiator Peter Grenell

Zafferano identified Grenell as Real Property Negotiator for Items 15, 16 and 17.

Action: Motion by Tucker, second by Lundie to adjourn to Closed Session. The motion passed unanimously at 7:24 p.m.

Closed Session

- 15 TITLE: **Conference with Legal Counsel-Pending Litigation pursuant to Government Code §54956.9(a) 1 Case, Coats vs. SMCHD**
REPORT: Zafferano
PROPOSED ACTION: To Be Determined
- 16 TITLE: **Conference with Real Property Negotiator: Median Strip, APN 047-262-010, El Granada, San Mateo County: Regarding Sale or Lease Price and Terms and Conditions Pursuant to Government Code Section §54956.8**
REPORT: Grenell
PROPOSED ACTION: To Be Determined
- 17 TITLE: **Conference with Real Property Negotiator: Parcels APN 015-010-060, 015-010-260, 015-010-270, Oyster Point Marina/Park, City of South San Francisco, San Mateo County; San Mateo County Harbor District with King Ventures Regarding Lease Price, Terms and Conditions, Pursuant to Government Code §54956.8**
REPORT: Grenell
PROPOSED ACTION: To Be Determined
- 18 TITLE: **Conference with Real Property Negotiator: Parcels APN 015-010-060, 015-010-260, 015-010-270, Oyster Point Marina/Park, City of South San Francisco, San Mateo County; San Mateo County Harbor District with San Francisco Bay Water Emergency Transportation Authority (WETA) Regarding Lease Price, Terms and Conditions, Pursuant to Government Code §54956.8**
REPORT: Grenell
PROPOSED ACTION: To Be Determined

