

**San Mateo County Harbor District
Board of Harbor Commissioners
Meeting Minutes**

**March 15, 2006
7:00 p.m.**

**Municipal Services Building
33 Arroyo Drive
South San Francisco, CA 94083**

Roll Call

Commissioners

Pietro Parravano, President
James Tucker, Vice President
Ken Lundie, Treasurer
X Leo Padreddii, Secretary
Sally Campbell, Commissioner

Staff

Eileen M. Wilkerson, Acting General Manager
Marcia Schnapp, Director of Finance
Robert Johnson, Harbormaster
Dan Temko, Harbormaster
Michele Shahrok, Deputy Secretary
Marc Zafferano, District Counsel

X Padreddii was absent.

**Public Comments/Questions — Public and Staff
Recognition**

Director of Finance Schnapp recognized Wilkerson as Acting General Manager and stated she had been doing a phenomenal job, given the time constraints. Campbell advised she had been at the Board of Supervisors meeting with General Manager Grenell, who is recovering from a serious surgery, and that she wants to commend him for going far above and beyond the requirements of his job for the District.

Consent Calendar

All items on the consent calendar are approved by one motion unless a request is made at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- 1 TITLE: **Minutes of February 15, 2006 Meeting**
 REPORT: Draft Minutes
 PROPOSED ACTION: Approval

- 2 TITLE: **Minutes of March 1, 2006 Meeting**
 REPORT: Draft Minutes
 PROPOSED ACTION: Approval

Action: President Parravano requested that Item 4 be moved to New Business. Campbell requested that Item 3 be taken off the Consent Calendar. Motion by Tucker, second by Lundie to approve Items 1 and 2. Motion carried by 3 Ayes, 0 Nays, 1 abstention by Lundie from Item 1, and one abstention by Campbell from Item 2. Items 3 and 4 moved to New Business.

Public Hearing — None

New Business

- 4 TITLE: **Proclamation Recognizing Former Harbor Commissioner
 Larry Pollard**
 REPORT: Staff Report
 PROPOSED ACTION: Approve Proclamation

Action: Commissioner Lundie introduced Fran Pollard, the wife of former Harbor Commissioner, Larry Pollard. Mrs. Pollard thanked the Board for the Proclamation recognizing her husband. She said that their family would like to erect a memorial bench and requested that the Board discuss and consider the request. Lundie said that the request would be addressed at the April 5 Board Meeting. President Parravano read the Proclamation into the record.

Darrell Ticehurst of the Pacific Fisheries Management Council (PFMC) addressed the Board. He said he had just returned from their March 5-10 meeting in Seattle. The Department of Fish and Game (DFG) has proposed no 2006 salmon season in Oregon and California, based upon efforts to “protect the fish.” He advised the fish have become sick from a parasite that flourishes in the low water levels caused by the diversion of water from the Klamath River for the crops of Klamath Basin farmers.

Ticehurst said there is not much scientific justification for the radical action of the DFG. This is the third year the Klamath River is not meeting the required 35,000 “floor” but that these have been very big years for salmon fishing. He said the DFG’s actions are based upon an obscure clause stating that there will be no salmon season if the target is not met for three years.

Ticehurst said the PFMC is considering three options: A season like 2005, not much of a season, or no season. He said water politics are at the root of the Klamath problems and that it makes no sense to try to solve a river problem by stopping ocean fishing. The objective is to get the state politicians to listen but then the PFMC must also be addressed.

Lundie commended General Manager Grenell for an excellent letter of support (03/03/06) and asked what else the Board could do. Ticehurst said to support emergency action and communicate with politicians, stressing the economic impact the restrictions would have, and what difficulties the harbors would face.

Peggy Beckett of Huck Finn Sportfishing advised she had been faxing information regarding the salmon season issues to vendors of fishing related products. She said the charter boat operators had gotten together to discuss the restrictions and options. She thanked the Board for putting the matter on the Agenda.

William Smith of Riptide Sportfishing stated that this is a dire situation for small charter businesses. If the salmon restrictions are put into effect, the shift would be to rock cod fishing. He said, there could be an in-season emergency closure in September so that he would be unable to fish for either salmon or rock cod. He requested the Board consider a reduction in berth rents and harbor ticket fees.

The question was posed whether the charter boat operators qualify as commercial fishermen since they carry passengers to fish from their vessels.

Duncan MacLean of the Half Moon Bay Fisherman’s Association said it boils down to public perception. He requested that the Board work with the public to change the perception that salmon are being over-fished and to present the truth that the Klamath is a “sick river.” He said to stress the socioeconomic impact of how a restricted season or no season would devastate the coast. He presented a handout regarding the barriers set up to mitigate the parasite in Klamath River that had the unintended consequence of habitat loss. He said the Coastside Fishing Club is doing a stellar job of fighting the restrictions.

MacLean advocated a new model wherein there were no radical changes; however, twenty-year old data is replaced with more accurate data of the past three years. Impacts on the Klamath stock would be averaged in. He said it is necessary to continue to build an administrative record. One positive aspect is that the Secretary of the Department of the Interior and the Secretary of Commerce would meet on March 28.

MacLean suggested propagating a “hatch box” program wherein hatched eggs would be released along the river. The ultimate result would be natural spawners that do not go back to the hatcheries. He said he had the Board’s letters (03/03/06) entered into the PFMC March meeting records.

Lundie asked what the Board should do since they did not want to repeat the previous letter. Franko advised the Board that the federal government would not want to be seen as the administration that shut down a billion dollar industry. He said to address the issue in terms of loss of revenue and how it relates to Board members as residents of a coastal community.

The Board agreed they would generate a second round of letters concentrating on the economic aspect of the proposed restrictions.

Parravano thanked all of the speakers. He thanked Ticehurst for what he is doing for the fishing community.

6	TITLE:	Informational Update: Midcoast Local Coastal Program “Update” – Median Strip Rezoning
	REPORT:	Wilkerson
	PROPOSED ACTION:	To be determined

Action: Campbell gave the update on the Median Strip. She advised that she, General Manger Grenell, Harbor Master Temko, and District Counsel Zafferano had attended the Board of Supervisors meeting the previous day. Wilkerson had also attended the meeting as support.

Campbell advised that the proposal was to put one residential unit in the median strip area, with 90 percent remaining open space. She advised that Grenell outlined another approach, splitting the lot, still leaving 90 percent open space, so as not to decrease the value of the property.

She said that Zafferano testified before the Supervisors that the District had used the property, valued at greater than \$1 million, to collateralize the District’s loans to Department of Boating and Waterways (DBAW). She reported that Temko said the property was an asset that could unfortunately become a liability wherein the District would spend more on it than it is making. He also spoke of the non-revenue producing work the District does such as monitoring the safety concerns of the Harbor and providing public access.

New Business

- 9 TITLE: **Independent Commercial Activity Permit (CAP):
David Corsinotti F/V: *Bella Francesca***
REPORT: Application, Commercial Activity Permit
PROPOSED ACTION: Approve Commercial Activity Permit

Action: Harbor Master Temko spoke regarding the Commercial Activity Permit (CAP) sought for Pillar Point Harbor by David Corsinotti and the Addendum for Oyster Point Marina/Park. Temko reported that the vessel is sea worthy and the District's Insurance Agent, Jim Hackworth, deemed the insurance sufficient. Therefore, he recommended approval. Motion by Tucker, second by Lundie to approve the Commercial Activity Permit for David Corsinotti, for Pillar Point Harbor and the Addendum for Oyster Point Marina/Park. Motion carried by 4 Ayes, 0 Nays.

- 10 TITLE: **Commercial Activity Permit (CAP): Blue Water Ventures**
REPORT: Application, Commercial Activity Permit
PROPOSED ACTION: Approve Commercial Activity Permit

Action: Harbor Master Temko advised that Kim Powell of Blue Water Ventures has done business with Pillar Point Harbor for several years and has always done a professional job, with the occasional sightseeing trips she brings to the Harbor. He advised the renewal had to come before the Board because she let her insurance lapse but that it was just a timing issue. He recommends approval and renewal of her permit.

Motion by Campbell, second by Lundie to approve the Commercial Activity Permit for Blue Water Ventures, contingent upon adequate insurance. Motion carried by 4 Ayes, 0 Nays.

- 11 TITLE: **Limited Commercial Activity Permit (CAP):
Liquid Militia: K38**
REPORT: Application, Memo and Attachment, Commercial Activity Permit
PROPOSED ACTION: Approve Commercial Activity Permit;
Waive permit fee

- 12 TITLE: **Declaration of Surplus Property: El Granada Median
Strip, APN # 047-262-010**
REPORT: Memo and Attachments, Resolution 09-06
PROPOSED ACTION: Adopt Resolution 09-06 Declaring Parcel AP #047-262-010
as Surplus Property

Action: Items 11 and 12 were tabled. District Counsel Zafferano advised that the Median Strip was found to have already been declared surplus property.

- 13** TITLE: **Accountant Classification**
REPORT: Memo, Job Description
PROPOSED ACTION: Approve Revised Job, Wage Classification and Job Description

Action: Human Resource Manager Wilkerson said Grenell, Schnapp, and she support the new Accountant position as part of a career ladder in the Finance Department. This position is not intended to increase staffing levels, but to provide an opportunity for promotion within the Department and to recognize increased education, experience and responsibility. This position will enable the Director of Finance to spend time on budgeting and forecasting on behalf of the District. Wilkerson said she would advertise this position in-house.

Campbell advised that the Finance Department is top notch and that she supports this action. Motion by Campbell, second by Tucker to approve the revised Job, Wage Classification and Job Description. Motion carried by 4 Ayes, 0 Nays.

- 13a** TITLE: **Amend Classification Wage and Salary Schedule**
REPORT: Amended Schedule
PROPOSED ACTION: Approve Amended Schedule

Action: Wilkerson recommended amending the Classification Wage and Salary Schedule to accommodate the new position. Motion by Tucker, second by Lundie to amend the Classification Wage and Salary Schedule as recommended. Motion carried by 4 Ayes, 0 Nays.

- 14** TITLE: **Bills and Claims in the Amount of \$122,413.24**
REPORT: Bills and Claims Detailed Summary
PROPOSED ACTION: Approval of Bills and Claims for payment and a transfer in the amount of \$122,413.24 to cover payment of Bills and Claims

Action: Lundie stated he had reviewed the Bills and Claims and that they were in order. Motion by Lundie, second by Campbell to approve the Bills and Claims for payment and a transfer in the amount of \$122,413.24 to cover payment of Bills and Claims. Motion carried by 4 Ayes, 0 Nays.

Commissioner Tucker questioned an invoice from the Television Equipment Association. Harbor Master Johnson explained that this was for waterproof radio equipment for the Personal Water Crafts (PWC's). This enables the patrol staff to communicate with each other and the Coast Guard. Harbor Master Temko added the equipment was mounted inside the helmet and had ear and mouthpieces and had been developed by the military so that it was sturdy enough to be used repeatedly for several years when staff was on the PWC's out in the surf.

Reports for Possible Discussion/Action

Administration and Finance

15 General Manager — Grenell

Action: Acting General Manager Wilkerson reported she had nothing to add to the written report.

16 Human Resource Manager – Wilkerson

Action: Wilkerson reported she had nothing to add to the written report.

17 Director of Finance — Schnapp

Action: Schnapp reported she had nothing to add to the written report.

Operations

18 Oyster Point Marina/Park — Johnson

Action: Johnson indicated that he had passed the first inspection of the Gatehouse Project earlier in the day and that construction would begin the following week.

19 Pillar Point Harbor — Temko

Action: Temko recognized Deputy Harbor Master Matt McDonell and resident, Pillar Point Harbor Mr. Brown, for their assistance in bringing an attempted suicide case to a satisfactory conclusion.

Board of Harbor Commissioners

- 20 A. Committee Reports
B. Commission Statements and Requests
The Board of Harbor Commissioners may make public statements and requests. Requests may be made to place items on future agendas.

Action: Campbell thanked Wilkerson and said she was very pleased how the Minutes of the Promotion and Marketing Committee were done.

There was a discussion regarding who should review the Bills and Claims in the event the Treasurer is unavailable to review them. Motion by Campbell, second by Tucker that the past President review the Bills and Claims. Should the past President be unavailable to do

so, then the past Treasurer would review the Bills and Claims. Motion carried by 4 Ayes, 0 Nays.

There was a discussion regarding the Pollard memorial bench led by Lundie, and the Koblick memorial plaque led by Campbell.

21 TITLE: **Identify Real Property Negotiator Pursuant to Government Code § 54956.8**
REPORT: Zafferano
PROPOSED ACTION: Identify Real Property Negotiator Acting General Manager Eileen Wilkerson

Action: Zafferano identified Acting General Manager Eileen Wilkerson as the Real Property Negotiator. Motion by Tucker, second by Lundie to move to Closed Session. Motion carried by unanimous vote at 9:10 p.m.

Closed Session —

22 TITLE: **Conference with Real Property Negotiator, Pursuant to Government Code §54956.8 El Granada Median Strip, APN #047-262-010**
REPORT: Wilkerson
PROPOSED ACTION: To Be Determined

Action: Motion by Tucker, second by Lundie to adjourn to Open Session. Motion carried by unanimous vote at 9:14 p.m.

Zafferano stated that there was no reportable action from Closed Session.

Adjournment

Motion by Tucker, second by Lundie to adjourn the public meeting. Motion carried by unanimous vote at 9:15 p.m.

APPROVED BY:

ATTESTED BY:

Pietro Parravano
President

Michele Shahrok
Deputy Secretary