

**San Mateo County Harbor District
Board of Harbor Commissioners
Meeting Minutes**

**June 2, 2004
7:00 p.m.**

**Coastside County Water District Office
766 Main Street
Half Moon Bay, CA 94019**

Roll Call

Commissioners

Leo Padreddii, President
Pietro Parravano, Vice President
James J. Tucker, Secretary / Treasurer
Sally R. Campbell, Commissioner
Ken Lundie, Commissioner

Staff

Peter Grenell, General Manager
Lindsay A. Marks, Director of Finance
Robert Johnson, Harbormaster
Dan Temko, Harbormaster
Beverly Fontana, Deputy Secretary
* Linda Noeske, District Counsel

* arrived at 7:06 p.m.

**Public Comments/Questions — Public and Staff
Recognition**

Consent Calendar

All items on the consent calendar are approved by one motion unless a request is made at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- | | | |
|----------|------------------------|--|
| 1 | TITLE: | Minutes of April 21, 2004 Meeting |
| | RECOMMENDATION: | Approval |

2 TITLE: **Minutes of May 5, 2004 Meeting**
RECOMMENDATION: Approval

3 TITLE: **Minutes of May 19, 2004 Meeting**
RECOMMENDATION: Approval

Action: Parravano requested item 2 be removed from the consent calendar for discussion.

Motion by Tucker, second by Lundie to approve items 1 and 3 of the Consent Calendar. Motion carried by 5 ayes, 0 nays.

Item 2 of the Consent Calendar was taken up.

2 TITLE: **Minutes of May 5, 2004 Meeting**
RECOMMENDATION: Approval

Action: Parravano stated he removed this item to point out an error. Tucker added there was a similar error on another item. The two errors acknowledged and staff stated the errors would be corrected on the final copy of the minutes.

Motion by Paravano, second by Lundie to approve the minutes of May 5, 2004 with edits. Motion carried by 5 ayes, 0 nays.

Public Hearing — none

Continued Business

4 TITLE: **Vessel Liability Insurance for Pillar Point
Harbor Tenants**
RECOMMENDATION: To Be Determined

Action: Temko gave a brief presentation on this item. He stated he is still making contacts and is working with the District's insurance broker to cover all possibilities for tenants.

No action was taken on this item and Temko stated it will be returned to the Board with more information as it is produced.

- 5 **TITLE:** **Rates and Fees Schedule for FY 2004-05**
 RECOMMENDATION: Adopt Resolution 13—04

Action: Marks presented the report on this item. Both Harbormasters Johnson and Temko requested changes to the Rates and Fees Schedule. The changes were to transient vessel rates.

Motion by Tucker, second by Campbell to adopt Resolution 13—04 with changes requested by the Harbormasters. Motion carried by 4 ayes, 1 nay (Lundie).

- 6 **TITLE:** **Wage and Salary Classification Schedule**
 for FY 2004-05
 RECOMMENDATION: Adopt Resolution 14—04

Action: Marks presented the report on this item.

Motion by Tucker, second by Padreddii to adopt Resolution 14—04.

Parravano expressed concern with adopting the Resolution while the Memorandum of Understanding with Operating Engineers Local 3 has not yet been approved by the union members.

After further discussion no vote was taken and it was decided to continue this item to the next meeting. Item moved to June 16, 2004 agenda.

- 7 **TITLE:** **Accept Construction Bid to Replace Pillar**
 Point Harbor Small Craft Launch Ramp
 Floats
 RECOMMENDATION: Accept the Bid of California Custom Docks
 as the Lowest Responsible Bidder in the
 Amount not to Exceed \$292,400.00

Action: Temko presented the report on this item. Staff recommends accepting the bid of California Custom Docks to replace the launch ramp floats. Temko added that the Department of Boating and Waterways will reimburse the District 100% of the cost for this project.

Action: Grenell gave a brief overview of a Water Transit Authority meeting he attended earlier the same day. He stated there are plans to have 4 more demonstration ferry rides out of Oyster Point Marina before November, and Grenell will inform the Commission when they are scheduled.

Parravano asked about the status of the Human Resource position. Grenell stated he has met with the first stage interview panel and they have reviewed the 22 applications received. Out of the 22 applications, 11 have been chosen to move into the interview process. Grenell added that after the first stage interview process is complete, he will provide the Board with a short list of potential candidates who will have a second stage interview. He is expecting the District to fill this position by the end of July to early August.

Parravano requested the Board be kept informed every step of the way on this item.

Campbell asked if a list of line item expenses exists. She was concerned that employees were not given an accurate sheet of budget information to subtract from when they are ordering or charging expenses. Marks stated the list exists. Campbell asked if she could come in and review it. Marks stated yes.

11 Director of Finance Marks

Action: Marks stated she had nothing to report.

Operations

12 Oyster Point Marina/Park — Johnson

Action: Johnson gave an update to an item on his meeting report. The update was in regard to the fuel at the Marina.

Campbell left the room at 7:35 p.m.
Campbell returned at 7:55 p.m.

13 Pillar Point Harbor — Temko

Action: In addition to Temko's written report he reported the harbor use was very good over the Memorial Day weekend.

Board of Harbor Commissioners

14 A. Committee Reports — None

Continued Business — continued

15 TITLE: **Identify Labor Negotiator Pursuant to Government Code §54957.6**
RECOMMENDATION: Identify Ad Hoc Committee of Commissioners Campbell and Tucker

Action: Campbell and Tucker were identified as Labor Negotiators for the following Closed Session.

Motion by Tucker, second by Parravano to adjourn to Closed Session. Motion carried by unanimous vote at 8:04 p.m.

Lundie left the meeting room for the evening at 8:05 p.m.

Closed Session began at 8:10 p.m.

Closed Session

16 TITLE: **Conference with Labor Negotiator Pursuant to Government Code §54957.6: Unrepresented Employee: General Manager**
RECOMMENDATION: To Be Determined

Motion by Campbell, second by Parravano to reconvene to Open Session. Motion carried by unanimous vote at 8:37 p.m.

Action: No reportable action.

Continued Business — continued

17 TITLE: **General Manager's Contract Extension
and Compensation**
RECOMMENDATION: To Be Determined

Action: Item continued to the June 16, 2004 agenda.

Adjournment

Motion by Campbell, second by Parravano to adjourn the meeting. Meeting adjourned at 8:38 p.m. by unanimous vote.

APPROVED BY:

ATTESTED BY:

Leo Padreddii
President

Beverly Fontana
Deputy Secretary