

San Mateo County Harbor District Board of Harbor Commissioners Meeting Minutes

November 17, 2010
7:00 p.m.

Municipal Services Building
33 Arroyo Drive
South San Francisco, Ca. 94080

Roll Call

Commissioners

Sally Campbell, President
Pietro Parravano, Vice President
James Tucker, Treasurer
x Ken Lundie, Secretary
Leo Padreddii, Commissioner

Staff

Peter Grenell, General Manager
Julie Turner, Director of Finance
x Marietta Harris, Human Resource Manager
Robert Johnson, Harbormaster
Marc Zafferano, District Counsel
Debbie Nixon, Deputy Secretary

x-absent

Public Comments/Questions – None.

Staff Recognition- None.

Consent Calendar

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

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|---|------------------|--|
| 1 | TITLE: | Minutes of Meeting November 3, 2010 |
| | REPORT: | Draft minutes |
| | PROPOSED ACTION: | Approval |

Action: Motion by Padreddii, second by Parravano to approve the consent calendar. The motion passed.

Ayes: 3
Nays: 0
Abstention: 1 (Tucker)
Absent: 1 (Lundie)

Public Hearing – None.

New Business

- 2 **TITLE:** **Establishment of Reserves and Designations for Net Assets as of June 30, 2010**
 REPORT: Turner, Memo, Resolution
 PROPOSED ACTION: Adopt Resolution 17-10 to approve establishment of Reserves and Designations for Net Assets as of June 30, 2010

Action: Motion by Tucker, second by Parravano to adopt Resolution 17-10 to approve establishment of reserves and designations for net assets as of June 30, 2010. The motion passed.

Ayes: 4
Nays: 0
Absent: 1 (Lundie)

- 3 **TITLE:** **Bills and Claims in the Amount of \$104,533.70**
 REPORT: Bills and Claims Detailed Summary
 PROPOSED ACTION: Approval of Bills and Claims for payment and a transfer in the amount of \$104,533.70 to cover payment of Bills and Claims

Tucker stated that he reviewed the bills and claims and found them in order. He recommended approval.

Action: Motion by Tucker, second by Parravano to approve the bills and claims. The motion passed unanimously.

Ayes: 4
Nays: 0

Absent: 1 (Lundie)

Reports for Possible Discussion/Action Administration and Finance

4 General Manager - Grenell

Nothing further to add to written report.

5 Director of Finance - Turner

Nothing further to add to written report.

6 Human Resources Manager - Harris

Nothing further to add to written report.

Operations

7 Oyster Point Marina/Park - Johnson

Nothing further to add to written report.

8 Pillar Point Harbor – Johnson

Nothing further to add to written report.

Board of Harbor Commissioners

9 A. Committee Reports

Padreddii stated that he had a meeting with Grenell, Johnson, South San Francisco City Manager and City Council representatives to give them an update on the Ferry Terminal project. Pile driving for the terminal will start in December.

Johnson stated that construction set up should begin in December 2010 with construction completion in ten months.

Campbell stated that she heard there was an issue with parking and asked for clarification.

Padreddii stated that it has been brought to WETA's attention and they will

address the issue.

B. Commission Statements and Requests

The Board of Harbor Commissioners may make public statements and requests. Requests may be made to place items on future agendas.

Closed Session – None.

Adjournment

Action: Motion by Tucker, second by Padreddii to adjourn the meeting. The motion passed unanimously at 7:06 p.m.

The next scheduled meeting will be held on December 1, 2010 at the Comfort Inn, 2930 Cabrillo Highway, Half Moon Bay at 7:00 p.m.

Debbie Nixon
Deputy Secretary

Sally Campbell
President