



Board of Harbor Commissioners

George Domurat, President
Virginia Chang Kiraly, Vice President
Tom Mattusch, Treasurer
Kathryn Slater-Carter, Secretary
William Zemke, Commissioner

James B. Pruett, General Manager
Trisha Ortiz, District Counsel

San Mateo County Harbor District Board of Harbor Commissioners

"Serve the public by providing accessible and well-maintained marine facilities and programs to encourage and support recreational, commercial, and educational activities, beach and ocean safety, and environmental and ecological stewardship."

REGULAR MEETING AGENDA

**August 19, 2026
10:00 AM**

In-person with remote viewing available

This meeting of the San Mateo County Harbor District will be held in Person at 504 Avenue Alhambra, 2nd Floor, Conference Room, El Granada, California 94018. Members of the public will be able to watch the meeting remotely via the Zoom platform or in person in the Board Room. Public Comments will be accepted via the Zoom platform, in person or provide written comment prior to the meeting. For information regarding how to participate in the meeting please refer to Appendix A attached at the end of the Agenda.

Please click the link below to view the meeting remotely via the Zoom platform:

<https://us02web.zoom.us/j/82521804518?pwd=RmtQbkdyY0JDeHduRlIIVd2dUSkxCZz09>

Passcode: 129885

Board Meetings are not required to be broadcast over Zoom. The District is doing so as a convenience to the public. If transmission goes down for some reason, the meeting will continue in person as scheduled.

If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act ("ADA"), please contact Melanie Wright, Deputy Secretary at mhadden@smharbor.com or (650) 583-4400 prior to this meeting for assistance.

A) Pledge of Allegiance

B) Roll Call

C) Public Comments/Questions

The Public may directly address the Board of Harbor Commissioners for a limit of two (2) minutes, unless a request is granted for more time, on any item of public interest within the subject matter jurisdiction of the San Mateo County Harbor District, that is not on the Regular Agenda. If a member of the public wishes to

address the Board on an agenda item, it is requested that the member of the public wait until the item is in discussion before following the instructions provided on making a public comment. The Chair will call your name at the appropriate time. Agenda material may be reviewed online at www.smharbor.com.

D) Commissioner Comments

Any member of the Commission may make public statements

E) Activity Reports

- a. [General Manager.](#)
- b. [Operations.](#)
- c. [Administration and Finance](#)

F) Consent

1. [Bills and Claims \(Modena\)](#)
Recommendation: Accept Pre-Approved Items in the amount of \$281,821.89 for July. Approve \$750,000 in Pre-Approved Items for September 2026 (there may be 3 AP runs).
2. [Minutes – Regular Board Meeting for July 15, 2026 \(Wright\)](#)
Recommendation: Approve Minutes of the July 15th, 2026 Regular Board Meeting
3. [Minutes – Special Board Meeting for July 22, 2026 \(Wright\)](#)
Recommendation: Approve Minutes of the July 22, 2026 Special Board Meeting
4. [Monthly Capital Project Update \(Moren\)](#)
Information only
5. [Permit for SSF Public Outreach Event – August 1, 2026 – Fee Waiver \(Pruett\)](#)
Recommendation: Approve the after the fact fee waiver for South San Francisco event held on August 1, 2026.
6. [Out of State Travel Authorization for Water Safety Instructor Training Class \(Moren\)](#)
Recommendation: Authorize the General Manager to approve, after the fact, the District Training Officer to attend the Alaska Marine Safety Education Association (AMSEA) Water Safety Instructor and Fishing Vessel Drill Conductor training in Sitka, Alaska, with a total cost of \$2,434, and a contingency of 10% in the event some travel costs are higher than anticipated, for a total of \$2,678, to be deducted from already budgeted District training monies.

7. [**Fourth Quarter 2025/2026 \(Q4-26\) Financial Report Spending Authority \(Modena\)**](#)
Information Only
8. [**Fourth Quarter – Fiscal Year 2026 \(Q4-26\) Investment Report \(Modena\)**](#)
Information Only
9. [**Fourth Quarter Fiscal Year 2025/2026 \(Q4-26\) Rent Report \(Modena\)**](#)
Information Only

G) Discussion

1. [**The San Mateo County Quilt Block Trail \(Nancy Fontana, Laura McHugh\)**](#)
Recommendation: Receive presentation and provide direction to Staff as to whether or not to display a quilt square at the Harbor.
2. [**Oyster Point Marina 2026 Dredge Episode \(Moren\)**](#)
Recommendation: Authorize the General Manager to enter into an agreement with the Water Emergency Transportation Authority (WETA) to dredge excess sediment from District controlled waters at Oyster Point Marina (OPM) for an amount of \$585,500, with a 20% contingency to be approved by the General Manager in the event unforeseen additional fees arise and/or the opportunity for additional dredging occurs, and approve an increase in Capital Expenditure Appropriations of \$702,600, to be funded by available working capital.
3. [**Pillar Point Harbor Launch Ramp, Restroom, Boat Rinse Replacement Project Design Change Order #2 \(Moren\)**](#)
Recommendation: Authorize the General Manager to execute Change Order #2 to continue the ongoing M&N design, permitting, grant assistance and construction support efforts for the Pillar Point Harbor Launch Ramp, Restroom, Boat Rinse Replacement Project, for \$68,900, with a 20% contingency in the event there is a need for additional change orders due to unforeseen challenges or additional work found needed, and authorize the General Manager to issue change orders up to the contingency amount, and approve an increase in Capital Expenditure Appropriations of \$82,680 to be funded by available working capital.
4. [**Oyster Point Marina Liaison Ad Hoc Committee \(Pruett\)**](#)
Recommendation: Approve the General Manager to sign the Amendment Number 2 to the 2018 Oyster Point Marina Agreement between the San Mateo County Harbor District and the City of South San Francisco.
5. [**Amended and Restated Welfare Benefit Plan and Summary Plan Description \(Modena\)**](#)
Recommendation: Adopt Resolution No. 26-10 approving the Navia Amended and Restated Welfare Benefit Plan and Summary Plan Description, retroactive to January 1, 2026.

6. **Conflict of Interest Policy 2.1.5 (Modena)**
Recommendation: Approve policy amendments for the San Mateo County Harbor District Policy 2.1.5: Conflict of Interest Policy.
7. **Annual Review of District Policy Manual (Modena)**
Recommendation: Approve Policy Manual of the San Mateo County Harbor District.
8. **Special District Risk Management Authority amendment to Health Benefit Program Memorandum of Understanding; adopt Resolution 26-11 (Modena)**
Recommendation: Adopt Resolution 26-11 approving the form of and authorizing the execution of a Memorandum of Understanding (MOU) and authorizing continued participation in the Special District Risk Management Authority's (SDRMA) Health Benefit Program.

H) Closed Session

1. **CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION**
Significant exposure to litigation pursuant to paragraph (2) of Subdivision (d) of Section 54956.9: One case based on letter dated April 28, 2026, regarding various claims pursuant to California Government Code §§ 910 et seq. by Pelagic Group, Inc.

I) Future Agenda Items

J) Adjourn

The next Regular meeting will be held on September 16, 2026 at City Council Chambers, City of South San Francisco Park & Recreation Center, 901 Civic Campus Way, South San Francisco, CA 94080.

Agenda posted as required:

Melanie Wright
Deputy Secretary

Appendix A

The Public may view the public meeting by joining the meeting through the Zoom Videoconference link provided below. The public may also listen to the meeting by calling the below listed teleconference phone number. Further instructions on how to make public comments will be provided at the District website at www.smharbor.com. If you experience technical problems with the telephonic meeting, please contact Melanie Wright at mhadden@smharbor.com or call at (650) 437-4368.

HOW TO VIEW THE MEETING:

The meeting will begin at 10:00 AM. Whether you watch online or listen by phone, you may wish to connect or call in early so that you can address any technology questions prior to the start.

ONLINE VIEWING:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/82521804518?pwd=RmtQbkdyY0JDeHduRIIVd2dUSkxCZz09>

Passcode: 129885

If you have not used Zoom on your computer before, you will be prompted to download and install the Zoom software on your computer. If it is already installed, you may still be prompted to allow Zoom to run. Please enable the software to download and run to join the meeting via computer.

AUDIO

- BY COMPUTER AUDIO: When joining via the Zoom app, you will automatically be joined in via computer audio. You may be prompted to confirm that you wish to join via computer audio.
 - Please ensure your computers speakers are enabled and sound is switched on.
- BY PHONE: If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. You may call any one of the meeting numbers below and enter the meeting ID and password when prompted.

+1 669 900 6833 (San Jose)	+1 253 215 8782 (Tacoma)
+1 346 248 7799 (Houston)	+1 312 626 6799 (Chicago)
+1 929 205 6099 (New York)	+1 301 715 8592 (Germantown)
+1 877 853 5257 (Toll Free)	+1 888 475 4499 (Toll Free)

Webinar ID: 825 2180 4518
Passcode: 129885

HOW TO MAKE A PUBLIC COMMENT OR ASK A QUESTION:

Speaker Slip:

- 1) If you wish to speak to the Board of Harbor Commissioners, please fill out a speaker's slip located in the conference room.

Via Zoom:

- 1) Please raise your hand in zoom and you will be called on to make a public comment.

Written Comments:

Written public comments may be emailed in advance of the meeting.

- 1) Written comments should be emailed to mhadden@smharbor.com
- 2) Your email should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
- 3) Members of the public are limited to one comment per agenda item.
- 4) The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250 - 300 words.
- 5) If your emailed comment is received by 5:00 p.m. on the day before the meeting, it will be provided to the Members of the Board and made publicly available on the agenda website.