

San Mateo County Harbor District Board of Harbor Commissioners Meeting Minutes

August 20, 2003
7:00 p.m.

Municipal Services Building
33 Arroyo Drive
South San Francisco, CA 94083

Roll Call

Commissioners

James J. Tucker, President
Leo Padreddii, Vice President
Pietro Parravano, Secretary /Treasurer
Sally R. Campbell, Commissioner
Ken Lundie, Commissioner

*absent

Staff

Peter Grenell, General Manager
* Lindsay A. Marks, Director of Finance
Charles White, Assistant Harbormaster
Dan Temko, Harbormaster
Beverly Fontana, Deputy Secretary
Marc L. Zafferano, District Counsel

Public Comments/Questions — Public and Staff Recognition

Harbormaster Temko thanked his crew for their good work while he was out on vacation.

Consent Calendar

All items on the consent calendar are approved by one motion unless a request is made at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- 1 TITLE: **Minutes of August 6, 2003 Meeting**
RECOMMENDATION: Approval

Action: Campbell requested moving this item to Continued Business for discussion.

Continued Business

- 1 TITLE: **Minutes of August 6, 2003 Meeting**
RECOMMENDATION: Approval

Action: Campbell removed this item to Continued Business for discussion. Campbell pointed out two errors in the draft minutes. Staff noted the errors and will correct the before presenting the final copy.

Motion by Campbell, second by Lundie to approve the minutes of August 6, 2003 with mentioned edits. Motion carried by a unanimous vote.

- 2 TITLE: **Oyster Point Marina East Basin Beam and Girder Repair: North Coast Divers Contract Amendment**
RECOMMENDATION: To Be Determined

Action: Grenell presented the report on this item. He stated this is the next installment of the project. The project is progressing effectively and if given approval tonight it should be completed by the end of September.

Campbell asked exactly what this amount was going to complete. Grenell stated docks 12, 13 and 14. Campbell asked where the additionally needed 20% will come from. Grenell stated the 20% would come out of the \$120,000.

Motion by Padreddii, second by Lundie to approve the amendment to the North Coast Divers contract. Motion carried by 5 ayes, 0 nays.

New Business

- 3 TITLE: **California Special Districts Association: Region 3, Seat A Vacancy**
RECOMMENDATION: To Be Determined

Action: Grenell stated the Board has been given information on the two candidates competing for the vacancy. Motion by Campbell, second by Padreddii to nominate Ms. Margaret Shirrel for the vacancy. Motion carried by a unanimous vote. Staff was directed to send a letter to Ms. Shirrel

- 4 TITLE: **Bills and Claims in the Amount of \$410,143.56**
RECOMMENDATION: Approval

Action: Parravano stated he had reviewed the Bills and Claims and finds them to be in order. Two additional checks were added to the original amount, one being a check for \$104.55 and another for \$696.00. The new amount for approval is now \$410,944.11.

Motion by Parravano, second by Lundie to approve Bills and Claims in the amended amount of \$410,944.11. Motion carried by 5 ayes, 0 nays.

Reports for Possible Discussion/Action

Administration and Finance

5 General Manager Grenell

Action: Grenell had nothing to add to his written report. He stated he would take any questions.

6 Director of Finance Marks

Action: Marks was absent from the meeting; she did supply a Quarterly Investment Report.

Grenell did add that the auditors were in the office for the past week and have completed their auditing duties up to this point. There will be a draft Management Report will be coming out soon.

Operations

7 Oyster Point Marina/Park — White

Action: Assistant Harbormaster White stated in addition to Harbormaster Johnson's written report he had a report on the repairs to the vacuum stations. He also added that a Request for Proposals was in place for exterior and interior painting at Oyster Point Marina/Park restrooms.

Campbell asked for an update on the fuel dock. White said the fuel dock has been upgraded and cleaned. Fuel was shut down for one week to service the fuel lines.

8 Pillar Point Harbor — Temko

Action: Temko had nothing to add to his written report.

Board of Harbor Commissioners

9 A. Committee Reports — None

B. Commission Statements and Requests
The Board of Harbor Commissioners may make public statements and requests. Requests may be made to place items on future agendas.

Action: There were no requests of the Commission.

Continued Business — continued

10 TITLE: Identify Real Property Negotiator Pursuant to Government Code §54956.8
PROPOSED ACTION: Identify General Manager Peter Grenell as District Property Negotiator

11 TITLE: Identify Labor Negotiator Pursuant to Government Code §54957.6
PROPOSED ACTION: Identify General Manager Peter Grenell as District Labor Negotiator

Action: General Manager Grenell was identified as both Real Property and Labor negotiator for the District.

PROPOSED
ACTION:

**Pursuant to Government Code §
54957.6: Operating Engineers Local 3**
To Be Determined

16 TITLE:

**Public Employee Performance
Evaluation: General Manager Pursuant
to Government Code §54957**

PROPOSED
ACTION:

To Be Determined

Action: Item 15 was taken up first, followed by item 16. Items 12, 13 and 14 then followed.

**Motion by Campbell, second by Parravano to reconvene to open session.
Motion carried by a unanimous vote at 8:21 p.m.**

Action: No reportable action from closed session.

Adjournment

Motion by Campbell, second by Parravano to adjourn the meeting. Meeting adjourned at 8:22 p.m. by unanimous vote.

APPROVED BY:

ATTESTED BY:

James J. Tucker
President

Beverly Fontana
Deputy Secretary

