



Staff Report

TO: Board of Harbor Commissioners

FROM: Julie van Hoff, Director of Administrative Services

THRU: James B. Pruett, General Manager

DATE: May 15, 2024

SUBJECT: Consider Increase to Rates and Fees Effective July 1, 2024

Recommendation/Motion:

Motion: Adopt Resolution 24-08 to increase District rates and fees by 3.7% for Pillar Point Harbor, Oyster Point Marina, and Special Events.

Policy Implications:

Harbors and Navigation Code 6079 states that “the board shall by ordinance fix the rate of wharfage charges and other charges which are appropriate for the use of any of the Facilities owned and constructed, or services furnished or provided by the District.”

The District’s Code of Ordinances Section 5.15.010 Rates and Fees-Generally states “The Board of Harbor Commissioners shall from time to time establish by resolution of the Board a rates and fees schedule applicable to each class or type of lease, license, business operation or commercial activity conducted in, or on or from the property of the District.”

Fiscal Implications/Budget Status:

In the event that rates and fees are approved to increase by 3.7% it is estimated that Operating revenues will increase by \$138,000 in FY 2024/25.

Alternatives:

Approve increase in rates and fees by a different percentage increase or leave rates and fees as is.

Background/Overview:

The Harbor Commission approved changes to the rates and fees Schedule on June 21, 2017 for Fiscal Year (FY) 2017/18. The Harbor Commission also approved increasing rates and fees by the CPI in all subsequent years.

The majority of the rates and fees on the proposed attached schedules represent an increase by 3.7% which is the annual average 2023 Consumer Price Index increase for San Francisco- Oakland- Hayward All Urban Consumers (Index 1982-1984=100) https://data.bls.gov/timeseries/CUURS49BSA0&output_view=pct_12mths).

At the April 17, 2024 Harbor Commission Meeting the Board directed staff to proceed with noticing a Public Meeting to consider adopting the increase in Rates and Fees. This Harbor Commission meeting was duly noticed as part of this public meeting, and information was sent to Pillar Point Harbor and Oyster Point Marina berthers.

The District did not receive any input resulting to the public notice of the proposed rate increase.

Summary/Recommendation:

Adopt Resolution 24-08 to increase District rates and fees by 3.7% for Pillar Point Harbor, Oyster Point Marina, and Special Events.

Attachments:

- 1) [Proposed Rates and Fees Schedule - Pillar Point Harbor](#)
- 2) [Proposed Rates and Fees Schedule - Oyster Point Marina](#)
- 3) [Proposed Event Policy Fee Schedule](#)
- 4) [Draft Resolution 24-08](#)