



San Mateo County Harbor District Board of Harbor Commissioners

“To assure that the public is provided with clean, safe, well-managed, financially sound and environmentally pleasant marinas.”

REGULAR MEETING AGENDA

January 18, 2017
6:30 PM

Municipal Services Building, 33 Arroyo Drive
South San Francisco, CA 94080

A.) ROLL CALL

B.) PUBLIC COMMENTS/QUESTIONS

The Public may directly address the Board of Harbor Commissioners for a limit of three minutes, unless a request is granted for more time, on any item of public interest within the subject matter jurisdiction of the San Mateo County Harbor District, Board of Harbor Commissioners that is not on the regular Agenda. If a member of the public wishes to address the Board on an Agenda Item, that person must complete a Public Speaker Form and wait until that Item comes up for discussion. Agenda material may be reviewed at the administration offices of the District, 504 Avenue Alhambra, 2nd Floor, El Granada, CA 94018 or online at www.smharbor.com.

C.) BOARD OF HARBOR COMMISSIONERS COMMENTS

D.) CONSENT CALENDAR

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

ITEMS PULLED FROM THE CONSENT CALENDAR WILL BE HEARD AFTER DISCUSSION ITEMS.

1. [Bills and Claims; Recommend Approval \(Chan\) Amended Item#1](#)
Recommendation: Review Pre-Approved Bills and Claims in the Amount of \$530,823.41. Pre-Approval Bills and Claims not to exceed up to \$450,000.
2. [Minutes –Special Meeting December 7, 2016 \(Gehret\)](#)
Recommendation: Approval of Minutes of the Special Board Meeting of December 7, 2016.
3. [Minutes – Regular Meeting December 7, 2016 \(Gehret\) Attachment/Public Record](#)
Recommendation: Approval of Minutes of the Regular Board Meeting of December 7, 2016.

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4. [Minutes –Special Meeting January 9, 2017 \(Gehret\)](#)
Recommendation: Approval of Minutes of the Special Board Meeting of January 9, 2017.
5. [Regional Government Service \(RGS\) Contract Extension Increasing the Not to Exceed Amount to \\$864,000 \(McGrath\)](#)
Recommendation: Approval of RGS Contract Extension Increasing the Not to Exceed Amount to \$864,000.
6. [Budget Calendar \(Lazof\)](#)
Receive Budget Calendar; Information only.
7. [Second Quarter Rent Report \(Doyle\) Report](#)
Receive Rent Report; Information only.
8. [Second Quarter Financial Report \(Lazof/Doyle\)](#)
Receive Financial Report; Information only.
9. [Mid-Year Budget Review \(Lazof\) - Attachment](#)
Receive Budget Review; Information only.
10. [Progress Update on Fiscal Year 2016/17 Capital Projects \(Moren\) CIP Summary Vehicles OPM Paving PPH SAR Vessel](#)
Receive Report; Information only.
11. [Activity Reports from Management Staff \(McGrath/Lazof/Moren/Draper/Merlo\)](#)
Receive Reports; Information only.
12. [Commercial Activity Permit – Oyster Point Dragons \(Moren\) Application](#)
Recommendation: Approve Commercial Activity Permit for Oyster Point Dragons (Dragons) with fee waiver to store their vessels and operate their community based club at Oyster Point Marina (OPM); Authorize General Manager to execute CAP.
13. [California Marine Affairs Conference \(McGrath\) Attachment](#)
Recommendation: Authorize General Manager’s attendance and travel to conference at the annual meeting of the California Marine Affairs Conference in Washington D.C. March 6-9, 2017.

E.) DISCUSSION

14. [Organization of the Commission – Election of Officers \(McGrath\)](#)
Recommendation: Nominate and elect Officers.
15. [Committee Review and Assignments \(McGrath\)](#)
Recommendation: The President appoints two Commissioners to each Committee as necessary.
16. [Goals and Objectives 2017 \(McGrath\) 2016 Goals & Objectives Ranked 2017 Goals and Objectives PowerPoint Presentation](#)

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Discuss and begin prioritization of 2017 Goals and Objectives.

17. [Rates and Fees – Direction on Passenger Service Fees; Fish Sales off Boats \(Lazof\) Letter - HMBSMA](#)

Recommendation: Direction to staff for upcoming rates and fees discussion regarding Passenger Service Fees (PSF) and off the boat fish sales.

18. [Pillar Point Harbor Sidewalk Expansion and Parking Lot Improvement; Agreement with CSG for Phase II Services for Final Design, Engineering Bid Documents and Construction Support Revised Recommended Motion \(Moren\) CSG PowerPoint Presentation](#)

Recommendation: Receive presentation; authorize General Manager to execute agreement with CSG to authorize allocating funds for Phase II of the project; recommend approval.

19. [Lease Update \(Lazof\) Amended Item# 19](#)

Recommendation: Receive report on lease status.

20. [Harbor Commissioner Salary and Compensation \(McGrath\)](#)

Recommendation: Receive report and provide direction to staff.

21. [Mavericks Update \(Brennan\)](#)

[Mavericks Black-Out Dates](#)

Information only.

F.) DISCUSSION/ACTION ON PULLED CONSENT ITEMS (IF ANY)

G.) ADJOURNMENT

The next scheduled Regular Meeting will be held on at on February 15, 2017 San Mateo County Harbor District Conference Room, 504 Avenue Alhambra, 2nd Floor, El Granada, CA 94018 at 6:30 PM.

Agenda Posted As Required:
January 13, 2017 at 5:00 PM

Debbie Gehret
Deputy Secretary