



San Mateo County Harbor District

“To assure the public is provided with clean, safe, well-managed, financially sound and environmentally pleasant marinas.”

HUMAN RELATIONS COMMITTEE

AGENDA

(Commissioners Reyering and Chang Kiraly)

May 8, 2020

11:00 AM – 12:30 PM

On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the Shelter-in-Place Order issued by the San Mateo County Health Officer on March 16, 2020, as revised on March 31, 2020, the statewide Shelter-in-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020, and the CDC’s social distancing guidelines which discourage large public gatherings, the Boardroom will not be open for the May 8, 2020 Human Relations Committee Meeting of the San Mateo County Board of Harbor Commissioners. The Human Relations Committee Meeting will be conducted remotely via teleconference.

The Public may watch and/or participate in the public meeting by joining the meeting through the Zoom Videoconference link provided below. The public may also join the meeting by calling the below listed teleconference phone number. Further instructions on how to make public comments throughout the teleconference video conference or teleconference will be provided at the District website at www.smharbor.com.

If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act (“ADA”), please contact Lori Milward, Acting Deputy Secretary at lmilward@smharbor.com or 650-583-4400 prior to this meeting for assistance.

HOW TO JOIN ONLINE OR BY PHONE:

The meeting will begin at 11:00 am.

Whether you participate online or by phone, you may wish to "arrive" early so that you we can address any technology questions prior to the start of the meeting.

ONLINE:

<https://us02web.zoom.us/j/84545020918?pwd=TXoxcU9tb3BiWmFVWjRSc1FRWGFIUT09>

- **Password: 202295**
- When prompted, download and run the Zoom software on your computer. If you have not used Zoom on your computer before you may want to join the call 15 minutes early to test your configuration. Someone will be in the conference at that time to help you.

BY PHONE:

Dial (for higher quality, dial a number based on your current location):

+1 669 900 6833 (San Jose)	+1 301 715 8592 (US)	+1 877 853 5257 (Toll Free)
+1 346 248 7799 (Houston)	+1 253 215 8782 (US)	+1 888 475 4499 (Toll Free)
+1 312 626 6799 (Chicago)	+1 929 205 6099 (New York)	

Webinar ID: 845 4502 0918

When prompted you will need to enter the Webinar ID **845 4502 0918 #**. Then, when asked for a second participant ID number, simply press the # key again to enter the meeting.

PUBLIC COMMENT Members of the public may speak regarding items not on the agenda. The public will be offered an opportunity to comment on agenda discussion items when these items are presented. All participants are requested to state their name and place of residence. Presentations are limited to three minutes.

Scope and Duties: Review Scope and Duties

Item	Description	Desired Outcome
1	Introductions and review of agenda	Welcome public, introductions and review of agenda
2	Discuss and develop Human Relations Committee Purpose and Mission	Discuss and develop the Purpose and Mission of the Human Relations Committee for full Board consideration
3	Labor and Employment Counsel	Discuss and consider recommendation to the Board of Harbor Commissioners for new District Labor and Employment Counsel
4	Policy 6.2.5 : Sexual and Anti-Harassment Policy	Discuss and consider recommendation to the Board of Harbor Commissioners the elimination of current Policy 6.2.5 ‘Harassment, Discrimination and Retaliation Prevention.’ Adopt and replace current Policy with Policy 6.2.5 Sexual & Unlawful Harassment Policy
5	Policy 6.5.11 : Leave Policy During Pandemic	Discuss and consider amending the current Policy 6.5.11; Leave Policy During Pandemic to allow District employees to “cash-out” additional earned Paid Time Off in response to the COVID-19 Pandemic
6	Policy 1.1.1 . the San Mateo County Harbor District Ethics and Values	Discuss and consider recommendation to the Board of Harbor Commissioners to adopt the revision to Policy 1.1.1. ‘San Mateo County Harbor District Ethics and Values’
7	Policy 6.1.15 : Telecommuting Policy	Discuss and consider recommendation to the Board of Harbor Commissioners to adopt Policy 6.1.15, Telecommuting Policy
8	Policy 3.5 : Code of Ethics and Conduct for Elected and Appointed Officials	Discuss and consider recommendation to the Board of Harbor Commissioners to adopt Policy 3.5, a new policy entitled Code of Ethics and Conduct for Elected and Appointed Officials
9	Adjourn Meeting	Thank all for attending and encourage additional public participation

Agenda posted as required:

May 5, 2020 at 11:00 AM

Lori Milward

Lori Milward
Acting Deputy Secretary