

San Mateo County Harbor District Board of Harbor Commissioners Meeting Agenda

March 4, 2015
6:30 p.m.

Sea Crest School, Think Tank, Room #19
901 Arnold Way
Half Moon Bay, Ca. 94019

All Harbor District Commission meetings are recorded and posted at www.PacificCoast.tv within 24-48 hours of the meeting. Pacifica residents can tune into Comcast Chanel 26 and residents from Montara through Pescadero can tune into Comcast Chanel 27. Copies of the meetings can also be purchased from PCT and mailed for \$18.

Persons requiring special accommodation with respect to physical disability are directed to make such requests per the Americans With Disabilities Act to the Deputy Secretary to the Board at 650-583-4400.

Roll Call

Commissioners

Sabrina Brennan, President
Tom Mattusch, Vice President
Nicole David, Secretary
Robert Bernardo, Commissioner
Pietro Parravano, Commissioner

Staff

Scott A. Grindy, Acting General Manager & Treasurer
Debra Galarza, Director of Finance
Marietta Harris, Human Resource Manager
Charles White, Acting Harbor Master - OPM
John Draper, Acting Harbor Master - PPH
Debbie Nixon, Deputy Secretary
Steven Miller, District Counsel

Public Comments/Questions -

The Public may directly address the Board of Harbor Commissioners for a limit of three minutes, unless a request is granted for more time, on any item of public interest within the subject matter jurisdiction of the San Mateo County Harbor District, Board of Harbor Commissioners that is not on the regular Agenda. If a member of the public wishes to address the Board on an Agenda Item, that person must complete a Public Speaker Form and wait until that Item comes up for discussion. Agenda material may be reviewed at the administration offices of the District, 400 Oyster Point Blvd., Suite 300, South San Francisco, CA 94080 or online at www.smharbor.com.

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Staff Recognition-

Consent Calendar

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- 1 **TITLE:** **Minutes of *Special* Meeting February 04, 2015**
 REPORT: Draft minutes
 PROPOSED ACTION: Approval

- 2 **TITLE:** **Minutes of Meeting February 04, 2015**
 REPORT: Draft minutes
 PROPOSED ACTION: Approval

New Business

- 3 **TITLE:** **Proclamation for Marietta Harris**
 REPORT: Parravano, Proclamation
 PROPOSED ACTION: Approve Proclamation

- 4 **TITLE:** **Information Item: Resource Conservation District First
Flush Study Results**
 REPORT: Grindy, Kellyx Nelson
 PROPOSED ACTION: Information Only

- 5 **TITLE:** **Possible Change in Location of Three Captains' Hoist at
Pillar Point Harbor**
 REPORT: Brennan, Memo, Attachments
 PROPOSED ACTION: To be determined

- 6 **TITLE:** **Athletic Event Permit for Ryan Cohello**
 REPORT: Harris, Memo
 PROPOSED ACTION: Approve Athletic Event Permit

- 7 **TITLE:** **Parity of Commissioner Benefits**
 REPORT: Harris, Memo
 PROPOSED ACTION: To be determined

- 8 TITLE: **Review and Revisit RFP Process for Legal Services**
REPORT: Parravano
PROPOSED ACTION: To be determined
- 9 TITLE: **Authorize Award of Contract to Regional Government Services for Interim Management Services**
REPORT: **BHI Consulting**
PROPOSED ACTION: Approve contract
- 10 TITLE: **Quarterly Investment Report**
REPORT: Galarza, Report
PROPOSED ACTION: Accept report
- 11 TITLE: **Bills and Claims in the Amount of \$XXX,XXX**
REPORT: Bills and Claims Detailed Summary
PROPOSED ACTION: Approval of Bills and Claims for payment and a transfer in the amount of \$XXX,XXX to cover payment of Bills and Claims

Staff Reports: a) Administration and Finance

- 12 **Acting General Manager – Grindy**
- 13 **Director of Finance – Galarza**
- 14 **Human Resources Manager – Harris**

b) Operations

- 15 **Oyster Point Marina/Park – White**
- 16 **Pillar Point Harbor – Draper**

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17 A. Committee Reports

Communications and Marketing Committee – Brennan (2/16/15)

Beach Replenishment Committee – David, Parravano (2/17/15)

B. Commissioner Statements and Requests

1. The Board of Harbor Commissioners may make public statements limited to five (5) minutes.

2. Any Commissioner wishing to place an item on a future agenda may make a motion to place such an item on a future agenda

Adjournment

The next scheduled meeting will be held on **March 18, 2015 at the Municipal Services Building, 333 Arroyo Drive, South San Francisco at 6:00 p.m.**

Agenda Posted As Required:
January 29th at 3:30 p.m.

Debbie Nixon
Deputy Secretary