

San Mateo County Harbor District Board of Harbor Commissioners Meeting Minutes

**May 19, 2004
7:00 p.m.**

**Municipal Services Building
33 Arroyo Drive
South San Francisco, CA 94083**

Roll Call

Commissioners

Leo Padreddii, President
Pietro Parravano, Vice President
James J. Tucker, Secretary /Treasurer
Sally R. Campbell, Commissioner
Ken Lundie, Commissioner

Staff

Peter Grenell, General Manager
Lindsay A. Marks, Director of Finance
Charles White, Assistant Harbormaster
Dan Temko, Harbormaster
Beverly Fontana, Deputy Secretary
Marc L. Zafferano, District Counsel

Public Comments/Questions — Public and Staff Recognition

General Manager, Peter Grenell commended Deputy Harbormaster Kevin Miles for his outstanding performance at the Culinary Institute of America's wild salmon BBQ on Friday, May 14th. Miles, he said, put in an exemplary effort to provide for the chefs all their needs. The General Manager for his part also commended Harbormaster Temko on the event. Grenell stated he would be placing letters of commendation in each of their personnel files.

Temko stated he too wanted to commend Deputy Harbormaster Miles for his hard work.

Commissioner Padreddii stated that the event was a well-planned event. He added for the record that he and 3 other Commissioners were in attendance.

Consent Calendar

All items on the consent calendar are approved by one motion unless a request is made at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- 1 TITLE: **Minutes of April 21, 2004 Special Meeting
Budget Workshop**
 RECOMMENDATION: Approval

- 2 TITLE: **Records Destruction**
 RECOMMENDATION: Adopt Resolution 11—04 to Approve Destruction
of District Records

Action: Motion by Tucker, second by Lundie to approve the Consent Calendar. Motion carried by 5 ayes, 0 nays.

Continued Business

- 3 TITLE: **Amendment to Memorandum of Understanding
(MOU) with Teamsters Local Union 856**
 RECOMMENDATION: Adopt Resolution 12—04 to Approve Amendments
to MOU

Action: Grenell stated this item is identical to the amendments made to the Memorandum of Understanding with Operating Engineers Union Local 3 in respect to the CalPERS and PTO provisions. Grenell stated the entire District must have a single unitary contract with CalPERS so staff met with the Teamsters and they agreed to the amendments.

Motion by Tucker, second by Lundie to adopt Resolution 12—04 to approve amendments to MOU. Motion carried by 5 ayes, 0 nays.

- 4 **TITLE:** **Pillar Point Harbor Restroom Design**
 RECOMMENDATION: Approve Design and Authorize General Manager to
 Obtain County Planning Approval and Building
 Permit.

Action: Grenell stated the designs for the restroom building were before the Board tonight for approval. Mark Macy of Jensen & Macy was in the audience to take any questions if any. Staff recommends approving the design and authorizing Jensen & Macy to prepare construction drawings. After which the General Manager will obtain planning and building permits.

Campbell stated she was pleased with the designs presented. The designs do show a change requested by the Restroom Committee and stated they are now ready for approval.

Motion by Campbell, second by Lundie to approve design and authorize General Manager to obtain County planning approval and building permits.

Tucker asked if there was a cost estimate. Mark Macy stated his contract did not include a cost estimate. Campbell stated that during the meetings with Mr. Macy the budget was discussed and was assured the project would stay within the budget. The budget for this project is approximately \$500,000 -\$600,000.

Motion carried by 4 ayes, 1 nay (Tucker).

- 5 **TITLE:** **Vessel Liability Insurance for Pillar Point
 Harbor Tenants**
 REPORT: Preliminary Report
 PROPOSED ACTION: To Be Determined

Action: Harbormaster Temko requested this item be continued to the next meeting in Half Moon Bay since it concerns Pillar Point Harbor berthers. Temko did give a brief report on this item, he stated he has surveyed other harbors and finds not all have required insurance.

Campbell asked if commercial fishing vessels primarily occupied the harbors surveyed. Temko stated they were of similar makeup. Campbell then asked if the commercial fishing vessels could be exempt from the insurance requirements. Temko stated he would review that issue and report on it at the Half Moon Bay meeting on June 2, 2004.

No action was taken on this item and it was continued to the June 2, 2004 agenda.

New Business

- 7 TITLE: **Bills and Claims in the Amount of \$139,643.25**
RECOMMENDATION: Approval

Action: Tucker stated he had reviewed the Bills and Claims. Tucker stated there are two additions to the original amount for approval. Motion by Tucker, second by Lundie to approve the amended amount of Bills and Claims in the amount of \$143,624.39. Motion carried by 5 ayes, 0 nays.

Continued Business — continued

- 8 TITLE: **Identify Labor Negotiator Pursuant to Government Code §54957.6**
RECOMMENDATION: Identify Ad Hoc Committee of Commissioners Campbell and Tucker

Action: Campbell and Tucker were identified as Ad Hoc Committee for General Manager's contract review.

Reports for Possible Discussion/Action

Administration and Finance

9 General Manager Grenell

Action: Grenell had one item to add to his written report. Grenell was recently at a South San Francisco City Council meeting where Mr. Dalton Smith gave a presentation on the hotel project at Oyster Point Marina.

Grenell added that the lease violations with King Ventures were discussed at an earlier meeting with Zafferano and he wanted to inform the Board that the pending issue will be addressed in a future Closed Session.

Campbell requested the District's web page display a direct link to the Commissioners. She added there is Commissioner information but it is hard to get

to. Grenell stated he would contact Ms. Wright as soon as possible and have her speak with the Commissioners to see if they would like to update their current biographies and possibly place photos on the web page.

10 Director of Finance Marks

Action: Marks stated she is busy working on the final budget.

Operations

11 Oyster Point Marina/Park — Assistant Harbor Master White

Action: Assistant Harbor Master White sat in for Johnson. He had nothing to add to Johnson's written report.

12 Pillar Point Harbor — Temko

Action: Temko stated occupancy was 95%. Salmon is going well and the fishermen are selling fish at a good price this year.

Temko welcomed new employee Matt McDonell to the District. Matt was recently hired as a Deputy Harbormaster at Pillar Point Harbor. He comes to the District with good experience.

Campbell asked about the seals in the harbor. She understands they are becoming a problem in the harbor. Temko appreciated the report on the seals and states he will look into the problem, he had not heard of any particular incident.

Board of Harbor Commissioners

13 A. Committee Reports

Action: Tucker stated the Ad Hoc Committee for the General Manager's contract and compensation will have a report in Closed Session.

B. Commission Statements and Requests

The Board of Harbor Commissioners may make public statements and requests. Requests may be made to place items on future agendas.

Motion by Tucker, second by Campbell to break for Closed Session. Motion carried by unanimous vote at 7:45 p.m.

Commissioner Lundie left the Board room at 7:47 p.m. for the evening.

Closed Session began at 7:50 p.m.

Closed Session

**14 TITLE: Conference with Labor Negotiators Pursuant to Government Code §54957.6:
Unrepresented employee: General Manager**
RECOMMENDATION: To Be Determined

Motion by Campbell, second by Tucker to reconvene to Open Session. Motion carried by a unanimous vote at 8:35 p.m.

Action: No reportable action.

Continued Business— continued

15 TITLE: General Manager's Contract Extension and Compensation Pursuant to Government Code §54957.6
RECOMMENDATION: Identify Ad Hoc Committee of Commissioners Campbell and Tucker

Action: Motion by Campbell, second by Tucker to continue this item to the next meeting. Motion carried by a unanimous vote.

Adjournment

Motion by Campbell, second by Tucker to adjourn the meeting. Motion carried by a unanimous vote at 8:37 p.m.

APPROVED BY:

ATTESTED BY:

Leo Padreddii
President

Beverly Fontana
Deputy Secretary