

# San Mateo County Harbor District Board of Harbor Commissioners Meeting Minutes

November 5, 2008  
7:00 p.m.

Coastside County Water District Office  
766 Main Street  
Half Moon Bay, CA 94019

## Roll Call

### Commissioners

Ken Lundie, President  
Leo Padreddii, Vice President  
x Sally Campbell, Treasurer  
Pietro Parravano, Secretary  
James Tucker, Commissioner

### Staff

Peter Grenell, General Manager  
Marcia Schnapp, Director of Finance  
Marietta Harris, Human Resource Manager  
Robert Johnson, Harbormaster  
Dan Temko, Harbormaster  
Theresa DellaSanta, Deputy Secretary  
Marc Zafferano, District Counsel

x- absent

Padreddii began the meeting as Chair; Lundie was absent.

## Public Comments/Questions - None

**Staff Recognition-** Grenell recognized Schnapp and Temko for the work they did in getting the first installment of Salmon Relief funds.

Grenell informed the Board that Temko and the Pillar Point staff received two separate commendations from the United States Coast Guard for their assistance during Fleet week and in rescuing an overturned boat at Mavericks beach.

Lundie entered the meeting and took over as Chair at 7:10 p.m.

# Consent Calendar

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- 1    TITLE:                            **Minutes of Meeting October 15, 2008**  
      REPORT:                        Draft minutes  
      PROPOSED ACTION:            Approval

**Action:** Motion by Tucker, second by Padreddii to approve Item 1. The motion passed.

Ayes: 4  
Nays: 0

# Continued Business

- 2    TITLE:                            **Limited Commercial Activity Permit for Pillar Point Harbor Car Show with Waiver of Fee**  
      REPORT:                        Temko, Staff Report  
      PROPOSED ACTION:            Approve Limited Commercial Activity Permit with Waiver of Fees

Temko informed the Board that Mary Botham of Princeton Seafood and The Boys and Girls Club of the Coastsides will be putting the event on and are hoping to expand the show to once a month. Temko added that there has been a lot of local community support and recommended approval.

Grenell informed the Board that he talked with David Kline from the Boys and Girls Club, and Kline stated that he would like to sponsor the event on a trial basis only, but still looks forward to future events.

Mary Botham, Princeton Seafood, stated that she has received a lot of community support for the event. She added that the Boys and Girls Club is providing volunteers and insurance. Botham said that 25 cars have been registered for this event. She concluded that she and Parravano spoke about having future events benefit the fishermen.

Padreddii stated that he thinks the event is a great idea and that it will bring people to the Harbor. Lundie concurred.

Parravano thanked Botham for her perseverance.

**Action:** Motion by Tucker, second by Padreddii to approve Item 2. The motion passed.

Ayes: 4  
Nays: 0

- 3     **TITLE:**                             **Change Order Number 2 for Anzus Construction at Pillar Point Harbor**  
      **REPORT:**                         Temko, Staff Report  
      **PROPOSED ACTION:**         Approve Change Order Number 2 with Anzus Construction for Pillar Point Restroom Renovation Project in an Amount Not to Exceed \$8,598.00

Temko informed the Board that at a previous meeting Anzus was given recommendation to proceed with updating the windows and to come back to the Board with an amount.

Tucker said the restrooms look great.

**Action:** Motion by Tucker, second by Parravano to approve Item 3. The motion passed.

Ayes: 4  
Nays: 0

- 4     **TITLE:**                             **Draft Updated Business Plan for Department of Boating and Waterways (DBW)**  
      **REPORT:**                         Grenell, Memo  
      **PROPOSED ACTION:**         To Be Determined

This item has been postponed.

## **New Business**

- 5     **TITLE:**                             **SKS Presentation: King Venture Lease Assignments**  
      **REPORT:**                         SKS  
      **PROPOSED ACTION:**         To be Determined

This item was postponed.

- 6     **TITLE:**                             **Possible Cancellation of December 17, 2008 and/or January 7, 2009 Harbor Commission Meeting**  
      **REPORT:**                         Calendars  
      **PROPOSED ACTION:**         To be Determined

**Action:** Motion by Padreddii, second by Tucker to approve Item 6 to cancel both meetings. The motion passed.

Ayes: 4  
Nays: 0

- 7     **TITLE:**                             **District Quarterly Investment Balance Through  
September 30, 2008**  
       **REPORT:**                         Investment Report  
       **PROPOSED ACTION:**         Accept District Quarterly Investment Balances Report

Schnapp briefly summarized the report.

Ayes: 4  
Nays: 0

- 8     **TITLE:**                             **Bills and Claims in the Amount of \$183,163.86**  
       **REPORT:**                         Bills and Claims Detailed Summary  
       **PROPOSED ACTION:**         Approval of Bills and Claims for payment and a transfer in the  
  amount of \$183,163.86 to cover payment of Bills and Claims

Padreddii informed the Board that he reviewed the Bills and Claims and found them in order. He recommended approval.

**Action:** Motion by Padreddii, second by Parravano to approve the Bills and Claims in the amount of \$183,163.86. The Motion passed.

Ayes: 4  
Nays: 0

## **Reports for Possible Discussion/Action**

### **Administration and Finance**

#### **9     General Manager - Grenell**

Grenell informed the Board that the Coastside County Water District wants the Harbor District to begin paying a fee for the room used for Board meetings. Tucker asked Grenell to look into the Oceano Hotel and Spa.

#### **10    Director of Finance - Schnapp**

Schnapp stated that personnel costs have gone down \$300,000 largely due to the changes made at the Harbors.

Zafferano arrived at the meeting at 7:35 p.m.

#### **11    Human Resources Manager - Harris**

Nothing further to add to written report.

## **Operations**

**12 Oyster Point Marina/Park - Johnson**

Nothing further to add to written report.

**13 Pillar Point Harbor – Temko**

Temko stated that Commercial; crab season will open on November 15<sup>th</sup>. He added that sport crab fishing opened last weekend and all went well.

**Board of Harbor Commissioners**

- 14 A. Committee Reports
- B. Commission Statements and Requests

**The Board of Harbor Commissioners may make public statements and requests. Requests may be made to place items on future agendas.**

Padreddii complimented Parravano on his visit with President Bush. He said he saw the picture of Parravano and Bush and thinks it is fantastic for both Parravano and for the Harbor District.

Parravano thanked Padreddii.

- 15 TITLE: **Identify Real Property Negotiator Pursuant to Government Code §54956.8**
- REPORT: Zafferano
- PROPOSED ACTION: Identify Real Property Negotiator Peter Grenell

Lundie identified Grenell as Real Property Negotiator.

**Action:** Motion by Tucker, second by Padreddii to move to Closed Session. The motion passed unanimously at 7:40 p.m.

**Closed Session**

- 16 TITLE: **Conference with Real Property Negotiator: Parcels APN 015-010-060, 015-010-260, 015-010-270, Oyster Point Marina/Park, City of South San Francisco, San Mateo County; San Mateo County Harbor District with San Francisco Bay Water Emergency Transportation Authority (WETA) Regarding Lease Price, Terms and Conditions, Pursuant to Government Code §54956.8**
- REPORT: Grenell
- PROPOSED ACTION: To Be Determined

- 17 TITLE: **Conference with Real Property Negotiator: Parcels APN 015-010-060, 015-010-260, 015-010-270, Oyster Point Marina/Park, City of South San Francisco, San Mateo**

**County; San Mateo County Harbor District with King Ventures Regarding Lease Price, Terms and Conditions, Pursuant to Government Code §54956.8**

REPORT: Grenell  
PROPOSED ACTION: To Be Determined

- 18 TITLE: Conference with Real Property Negotiator: Median Strip, APN 047-262-010, El Granada, San Mateo County: Regarding Sale or Lease Price and Terms and Conditions Pursuant to Government Code Section §54956.8**

REPORT: Grenell  
PROPOSED ACTION: To Be Determined

**Action:** Motion by Padreddii, second by Tucker to adjourn to Open Session. The motion passed unanimously at 8:33 p.m.

## **Open Session, Continued**

There was no reportable action from Closed Session.

- 18 TITLE: Lease Agreement with San Francisco Bay Water Emergency Transportation Authority (WETA) for Construction and Operation at Oyster Point Ferry Terminal**
- REPORT: Grenell, Agreement, Resolution 22-08  
PROPOSED ACTION: Adopt Resolution 22-08 to Approve Lease Agreement with San Francisco Bay Water Emergency Transportation Authority (WETA) for Construction and Operation at Oyster Point Ferry Terminal

This item was postponed.

## **Adjournment**

**Action:** Motion by Padreddii, second by Tucker to adjourn the meeting. The motion passed unanimously at 8:35 p.m.

APPROVED BY:

ATTESTED BY:

\_\_\_\_\_  
Ken Lundie  
President

\_\_\_\_\_  
Theresa DellaSanta  
Deputy Secretary