

**San Mateo County Harbor District
Board of Harbor Commissioners
Meeting Minutes**

**March 2, 2005
7:00 p.m.**

**Coastside County Water District Office
766 Main Street
Half Moon Bay, CA 94019**

Campbell called the meeting to order at 7:00 p.m.

Roll Call

Commissioners

Sally Campbell, President
Pietro Parravano, Vice President
James J. Tucker, Treasurer
Ken Lundie, Secretary
Leo Padreddii, Commissioner

Staff

Peter Grenell, General Manager
Eileen Wilkerson, Human Resources Manager
Lindsay A. Marks, Director of Finance
Robert Johnson, Harbormaster
Dan Temko, Harbormaster
Marc L. Zafferano, District Counsel

**Public Comments/Questions — Public and Staff
Recognition**

The public may address the Board of Harbor Commissioners for a limit of three minutes regarding any items not on the agenda, unless a request is granted for more time.

Action: Brenda Donald of Sewer Authority Midcoast, but speaking as a citizen, raised the issue of water quality at the storm sewer outfall at Capistrano Beach. She referred to chronic high coliform counts at the beach. She asked the Harbor Commission to engage the Regional Water Quality Control Board and all other relevant agencies and organizations in solving this problem, in particular stopping dry weather outflows. Campbell said she would place a study item on the Commission’s first April meeting agenda (April 6). She mentioned that this concern was discussed by the Commission at its February 8 priorities workshop.

Grenell commended Temko and the Pillar Point Harbor Patrol for their excellent work in connection with the Mavericks surfing competition. Campbell stated that they did an excellent job, including taking various agency staff out on the water to view the event. She said this was excellent public relations for the District.

Temko added that Assistant Harbormaster John Draper did an excellent job in leading the Harbor Patrol. No bad incidents were reported. He said further that this was great public relations for the whole Coastside community. Last year's event lessons were heeded, such as keeping helicopters from flying too low and disturbing wildlife.

Temko referred to a letter from United Anglers requesting free boat launches at Pillar Point. In the past, they have received free launch privileges at other harbors. Temko said he did not think the Harbor District could do this, although individual Commissioners could contribute. Last year, Commissioner Tucker donated a few launches; Temko said he would do so. Temko closed by informing the Commission that presence at the March 4 event needed to be confirmed on the 3rd.

Campbell then called on Julia Bott to make her presentation.

PRESENTATION: Julia Bott on informational signs at Pillar Point Harbor and Fitzgerald Marine Reserve. Bott stated she is executive director of the San Mateo County Parks and Recreation Association, which provides support to the County Parks Department. The County has been developing a Master Plan for the Reserve. The Association has gone beyond that to develop a concept plan, a copy of which she provided to the District. She said most visitors don't know the boundaries between the Reserve and the Harbor. She suggested a need to partner on informational signs, and wanted to bring this to the Commission's attention first. Bott said further that they are developing a sign template for the Moss Beach area first. She and the Association want to work with all parties to inform the public as to the rules and why they exist.

Campbell asked if Grenell had mentioned the District's interest in signs. Bott replied affirmatively, and added that they are also working the Gulf of the Farallones National Marine Sanctuary and the County regarding Mirada Surf. Campbell said that with Commission support, Grenell will work with Bott. Grenell then mentioned that he and Temko had already met with Bott to start the process.

Consent Calendar

All items on the consent calendar are approved by one motion unless a request is made at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

- 1 TITLE: Minutes of February 2, 2005 Meeting**
RECOMMENDATION: Approval

2 TITLE: **Minutes of February 8, 2005 Meeting**
RECOMMENDATION: Approval

3 TITLE: **Technical Revisions to Amended Commercial Activity Permit (CAP) for Independently Owned Sportfishing Vessels**
RECOMMENDATION: Approval

Action: Motion by Parravano, second by Lundie to approve Consent Calendar. Motion carried by 5 Ayes, 0 Nays.

Public Hearing - None

Continued Business -

4 TITLE: **District Action Priorities**
RECOMMENDATION: Approval

Action: Grenell summarized the item. Campbell and Tucker asked if the priorities listing is the same as that determined in the workshop. Grenell replied affirmatively. Motion by Tucker, second by Lundie, to approve the priorities for 2005-2006. Campbell stated that in six months the Commission should review progress at another workshop. Motion carried by unanimous vote.

New Business

5 TITLE: **1st Budget Workshop for FY 2005-06**
RECOMMENDATION: To Be Determined

Action: Campbell had no problem going over the main points, and Commissioners can address details later. Marks summarized the first draft preliminary budget highlights. Campbell asked for prior year information. Marks indicated where it was located in the draft, and asked if Campbell wanted this information included with the highlights. Campbell replied affirmatively. Campbell asked for comments; there were none. No further action was taken.

6 TITLE: **License for San Francisco International Airport (SFO) and Authorization to Install and Maintain an Aircraft Noise Monitor at Oyster Point Marina/Park**

RECOMMENDATION: Approval

Action: Grenell summarized the item. Johnson said a representative from the Airport was present to answer questions, if any. He stated that the installation will not adversely affect Oyster Point Marina operations, and noted that it would be located away from public access.

Campbell asked the representative, David Ong, if they will come on site to connect a receptacle. Ong said that the information is transferred electronically, but they would come on site twice a year to calibrate the antenna, a task that takes about ten-fifteen minutes. Parravano asked how they establish or identify aircraft noise as distinguished from other sounds. Ong said they have noise thresholds and other parameters, such as duration of noise over a threshold. Parravano inquired about vessel noise in the harbor, and how to determine that the sound is not a compounded noise. Ong replied that the noise monitor and FAA flight radar tracking data are correlated. In general, Ong stated that a noise event that is not aircraft noise is considered "community noise". Parravano asked who owns the data. Ong said SFO, but they generally share it with inquiring agencies. Tucker asked if one threshold used is decibel level. Ong said it is; distance is also a factor. Padreddii had no objection to the installation, and said the District should work together with our neighbors.

Motion by Lundie, second by Padreddii to approve the noise monitor installation agreement.
Motion carried by 5 Ayes, 0 Nays.

7 TITLE: **Authorization to Issue a Request for Proposals (RFP) for Auditing Services or Renew the Contract with the Firm of Caporicci & Larson for the Performance of the 2004/2005 Audit**

RECOMMENDATION: To be Determined

Action: Grenell summarized the item and indicated staff's recommendation is now to issue an RFP. Tucker inquired about price. Grenell said that although the price may be a little higher, it will still be more cost effective than previously. Lundie stated he was impressed with Caporicci & Larson. Grenell said they will be informed that they can propose again. Campbell said she is concerned that they recommended that the District get another staff person in the Finance and Accounting unit, before the new Finance Director is hired. Padreddii and Parravano concurred.

Motion by Lundie, second by Padreddii to authorize the General Manager to issue an RFP.
Motion carried by 5 Ayes, 0 Nays. Campbell instructed Grenell to tell Caporicci & Larson that they are welcome to give a proposal.

8 TITLE: **Contribution to 46th Annual State Reception**
RECOMMENDATION: Approval

Action: Grenell summarized the item and history. Campbell suggested that the District's contribution might be increased a little. Motion by Parravano, second by Lundie to contribute \$650.00 to CMANC for the Golden State Reception. Motion carried by 5 Ayes, 0 Nays.

9 TITLE: **Limited Commercial Activity Permit: Leukemia and Lymphoma Society**
RECOMMENDATION: Approval

Action: Grenell presented the item. Motion by Tucker, second by Lundie to approve the Limited CAP. Motion carried by unanimous vote.

10 TITLE: **Bills and Claims in the Amount of \$133,573.21**
RECOMMENDATION: Approval of Bills & Claims and a Transfer for Payment in the Amount of \$133,573.21

Action: Tucker said he had reviewed the bills and claims and the total has been reduced because the Sandpiper invoice was postponed for work schedule reasons. The new total is \$133,573.21. Motion by Tucker, second by Padreddii to approve the bills and claims. Motion carried by 5 Ayes, 0 Nays.

Reports for Possible Discussion/Action

Administration and Finance

11 General Manager Grenell

Action: Grenell added a brief summary of work progress on the action priorities, including ferry terminal, Princeton shoreline, dredger, Oyster Point dock gates, Johnson Pier, and Boating and Waterways loan restructuring agreement. Parravano asked that the Commission be kept informed on the Miramar shoreline erosion issue, as this is a "hot button" issue. Grenell briefly referred to his communications with Miramar property owner Susan Pate, who had contacted the District to obtain information on this matter. Campbell concurred with Parravano's request. Parravano inquired whether a letter to the Coastal Commission should be written. Grenell replied that this would not be useful at this time. Campbell stated that the Commission now has an ad hoc committee that can address the issue. Grenell said he would update the committee when it meets.

12 Director of Finance Marks

Action: None.

13 Human Resource Manager Wilkerson

Action: None.

14 Oyster Point Marina/Park — Johnson

Action: Johnson reported that a new Oyster Point Tenant Information folder is ready. He also said that every new vessel in the marina will be inspected by the Harbor Patrol. They will inspect seals to ensure there are no overboard discharges. Campbell asked that he bring the Tenant Folder to the Commission.

15 Pillar Point Harbor — Temko

Action: Temko summarized the Mavericks surfing event. He commended the Commission's decision to choose Evolve Sports to run the even, and also the District administration staff's work, and that of Shari Chapin during the event day. This was a team effort, according to Temko. Evolve Sports and Mavericks LLC worked very hard to make the event a success. Campbell said they all did a great job.

Board of Harbor Commissioners

16 A. Committee Reports

B. Commission Statements and Requests

The Board of Harbor Commissioners may make public statements and requests. Requests may be made to place items on future agendas.

Action: Tucker stated that he would attend the Princeton Citizens Advisory Committee meeting on Monday. Campbell said the meeting day was switched because the PCAC would be attending the County Supervisors' LCP meeting on Tuesday, the normal PCAC meeting day. Campbell asked Grenell to inform the PCAC President of Tucker's attendance.

Parravano said he rode his bicycle up the coastal trail and felt the excitement from people about the impending Mavericks event. At Pillar Point Harbor, he saw the convergence of work that Temko has been doing for years with the various agencies. He saw the Harbor Patrol on PWCs. He noted that a medical situation arose on a photo boat that was dealt with expeditiously. He saw how the agencies worked together. Parravano said he wants the Commission to know how a facility can bring people together, through professional work, and enhance people's appreciation of nature.

Parravano also spoke with reference to the SFO use permit about labor activities in Northern Ireland, where building contractors are encouraged not to use tropical hardwoods. He said the District could consider inserting language in its permits calling for use of wild fish, not farmed fish. Zafferano said the Commission should put this on an agenda to pass a resolution; he has

seen the City of Berkeley and other cities do this. Then the District can refer to it in its contracts. Tucker asked if the District would be seen like Berkeley. Parravano asked what the District is all about, and that it would be a message more than anything else. Lundie said that San Francisco has very customized contracts, e.g., their domestic partners clause. He said that when the City bought a new fireboat, they had to buy it from a middleman in order to comply with City policy requirements.

Parravano asked that the Gulf of the Farallones National Marine Sanctuary event calendar flyer be distributed to the Commissioners immediately.

Padreddii said he went out on the patrol boat with Temko and two new Harbor Patrolmen to pick up some buoys. He was pleased to see their work and complemented Temko on training them.

Lundie thanked Temko for his boat trip at the Mavericks event. He asked if the surfers were towed in with PWCs. Temko said the event was strictly paddle-in. Grenell said that the limited commercial activity permit and Evolve Sports' intention was for a paddle-in event. Temko added that they paddled back out to the next wave line-up.

Closed Session - None

Adjournment

Action: Motion by Tucker, second by Lundie to adjourn the meeting. Motion carried by unanimous vote at 8:26 p.m.

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APPROVED BY:

ATTESTED BY:

Sally Campbell
President

Ken Lundie
Secretary