

San Mateo County Harbor District
Board of Harbor Commissioners
Special Meeting Minutes

May 21, 2008
5:00 p.m.

Oyster Point Yacht Club
911 Marina Blvd.
South San Francisco, CA

Roll Call

Commissioners

- x Ken Lundie, President
- Leo Padreddii, Vice President
- Sally Campbell, Treasurer
- Pietro Parravano, Secretary
- x James Tucker, Commissioner

Staff

- Peter Grenell, General Manager
- Marcia Schnapp, Director of Finance
- Marietta Harris, Human Resource Manager
- Robert Johnson, Harbormaster
- Dan Temko, Harbormaster
- Theresa N. Hayes, Deputy Secretary
- x Marc Zafferano, District Counsel

x- absent

Public Comments/Questions- None

Staff Recognition- Temko congratulated Deputy Harbormaster Jacob Walding on the arrival of his newborn son earlier that afternoon.

Campbell recognized Walding, DellaSanta and Temko for their efforts in setting up and manning the District's booth at Rock the Block in Half Moon Bay. Padreddii concurred and commended Campbell for her efforts in organizing the event.

New Business

Schnapp made other points: Breaking even on expenses and revenue is not anticipated until year five (2012-13); interest is currently 3% and DBW interest is 4.5%, so the District could benefit from paying off more debt.

Temko stated that Pillar Point has 24/7 search and rescue activities which requires a base staff load of two 12 hours plus one 12 hour. Pillar Point staff is the only SAR first responder on the San Mateo Coast. Temko concluded that the Coast Guard could handle the job, but would need to be in place before the District could reduce its staff involvement.

Campbell added the need to take into account training, illness, and leaves when considering staff loads. Shifts and scheduling should be examined as part of the whole assessment process.

Schnapp reviewed the five-year projection. Campbell said the District should try to break even sooner than five years. Padreddii concurred.

Grenell stated that this workshop will be the start of a process for the Board to come to conclusions in the next few months on a clear long-term outlook for the District that would save money, maintain customer service, and establish long-term stability.

Campbell requested that conclusions be made within 90 days. The Board agreed.

A short discussion on staffing took place. Campbell suggested preparing numbers to show what search and rescue operations cost the District. The Board agreed.

Adjournment

Action: Motion by Campbell, second by Parravano to adjourn the meeting. The motion passed unanimously at 6:17 p.m.

APPROVED BY:

ATTESTED BY:

Leo Padreddii
Acting President

Theresa DellaSanta
Deputy Secretary