



## San Mateo County Harbor District

We invite applications for the position of:

### **Deputy Harbormaster A**

\$5,354.26 - \$6,198.40 Monthly

(Plus a comprehensive benefits package)

#### **General Definition:**

The San Mateo County Harbor District is seeking a highly qualified and dedicated individual to serve as Deputy Harbormaster. Under general direction of the Assistant Harbormaster, performs a variety of operational, maintenance, repair, safety, security and public information activities in support of the facility. As first point of contact with the public, the Deputy Harbormaster is responsible for ensuring the public's safe and enjoyable facility use.

#### **Deputy Harbormaster A:**

This is the entry-level class in the Deputy Harbormaster series. Initially under close supervision, incumbents will perform basic duties. As experience is gained, assignments become more varied and are performed with greater independence. Work is usually supervised while in progress and fits an established structure or pattern. Exceptions or changes in procedures are explained in detail as they arise. Eventually, incumbents will attain a level of experience to receive only occasional instruction or assistance as new or unusual situations arise and where they are fully aware of the operational procedures and work. This class is alternately staffed with the Deputy Harbormaster B and incumbents may advance to the higher-level class after gaining the knowledge, skills, and experience that meet the qualifications for and by consistently demonstrating the ability to perform the work of the higher-level class. You can review detailed job description for the Deputy Harbormaster A on the San Mateo County Harbor District's website [here](#).

#### **Deputy Harbormaster A Education/Experience:**

An Associate of Arts Degree in Fire Science or Law Enforcement obtained from an accredited college or university is desirable. Courses from non-accredited institutions will not be evaluated for this requirement. Experience: A minimum of six (6) months' service in the capacity of Harbor Worker B preferred, or comparable experience.

#### **License And/Or Certificates:**

Possession of or ability to obtain and maintain a valid Class C California driver's license at time of employment. Completion of Penal Code 832 Law Enforcement Training, within first year of employment. Completion of Marine Fires, Department of Boating and Waterways training within first year of employment. Completion of a valid

Cardiopulmonary Resuscitation (CPR) Adult, Child, One and Two Person and Standard First Aid training and receipt of certificate within first year of employment. Completion of HAZWOPER-24 training and receipt of certificate. Completion of the California Boating Safety Course within first year of employment.

**Working Conditions:**

May be required to work various shifts including early mornings, evenings, weekends, and holidays.

**Benefits:**

Excellent Benefit Package, including Medical, Dental, Vision & Life, Personal Time Off (PTO), CalPERS Retirement (2.5%@55 Classic members or 2%@62 new members).

**APPLICATION PACKET**

Available for pick up at the District Office  
504 Avenue Alhambra, Suite 200, P.O. Box 1449 El Granada, CA 94018

**OR**

Please go to <https://www.smharbor.com/employment>

**Deadline to Apply: May 15, 2019**

Completed applications must be received by 5:00 p.m. You may email, fax, mail or drop off in person at the address above.

**Written and Performance Testing: Tuesday May 21, 2019**

The San Mateo County Harbor District will supply all testing materials. The entire process will take approximately 7-8 hours. The performance test includes a timed one-mile run, 150-yard cold salt water swim, lifting up to 50 pounds, and boat handling skills. Swimsuits only, no wet suits, goggles, or fins allowed. If you have any questions about the process or need special accommodations, please let me know.

**Oral Interviews: Wednesday May 22, 2019 or Thursday May 23, 2019**

Top candidates will be invited to return for an Oral Panel interview.

**More Information:**

Inquiries about the position may be directed to Betty Cortes by Email:

[bcortes@smharbor.com](mailto:bcortes@smharbor.com) or by Telephone: (650) 741-9164 or by Fax (650) 583-4614.