



San Mateo County Harbor District Board of Harbor Commissioners

“To assure that the public is provided with clean, safe, well-managed, financially sound and environmentally pleasant marinas.”

REGULAR MEETING AGENDA

**June 21, 2017
6:30 PM**

San Mateo County Harbor District
Conference Room
504 Avenue Alhambra, 2nd Floor
El Granada, CA 94018

All Harbor District Commission meetings are recorded and posted at www.PacificCoast.tv within 48 hours of the meeting. Pacifica residents can tune into Comcast Channel 26 and residents from Montara through Pescadero can tune into Comcast Channel 27. Copies of the meetings can also be purchased from PCT and mailed for \$18.

Persons requiring special accommodation with respect to physical disability are directed to make such requests per the Americans With Disabilities Act to the Deputy Secretary to the Board at 650-583-4400, 72 hours in advance.

A.) Roll Call

B.) Proclamations

C.) 1. Public Comments/Questions

The Public may directly address the Board of Harbor Commissioners for a limit of three (3) minutes, unless a request is granted for more time, on any item of public interest within the subject matter jurisdiction of the San Mateo County Harbor District, Board of Harbor Commissioners that is not on the regular Agenda. If a member of the public wishes to address the Board on an Agenda Item, that person must complete a Public Speaker Form and wait until that Item comes up for discussion. Agenda material may be reviewed at the administration offices of the District, 504 Avenue Alhambra, 2nd Floor, El Granada, CA 94018 or online at www.smharbor.com.

2. Commissioner Comments

Commissioners may make public statements limited to five (5) minutes.

D.) Consent Calendar

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

ITEMS PULLED FROM THE CONSENT CALENDAR WILL BE HEARD AFTER DISCUSSION ITEMS.

1. [Bills and Claims \(Chan\)](#)
Recommendation: Review Pre-Approved Bills and Claims in the Amount of \$650,175.48. Pre-Approval Bills and Claims not to exceed \$350,000.
2. [Special Meeting Minutes May 17, 2017 \(Gehret\)](#)
Recommendation: Approve Minutes of the Special Meeting of May 17, 2017.
3. [Regular Meeting Minutes May 17, 2017 \(Gehret\)](#)
[Added Item](#)
Recommendation: Approve Minutes of the Regular Meeting of May 17, 2017.
4. [Special Meeting Minutes June 5, 2017 \(Gehret\)](#)
Recommendation: Approve Minutes of the Special Meeting of June 5, 2017.
5. [Special Meeting Minutes June 7, 2017 \(Gehret\)](#)
Recommendation: Approve Minutes of the Special Meeting of June 7, 2017.
6. [Bad Debt Write-Off \(Henthorne\)](#)
Recommendation: Approve current bad debt write off in the amount of \$570.55.
7. [May Activity Reports \(McGrath / Lazof / Moren\)](#)
Information only.
8. [Harbor Commissioner Report from Special District Leadership Foundation \(SDLF\) Conference in San Luis Obispo \(Mattusch/Larenas\)](#)
Information only.
9. [Harbor Commissioner Report from California Special District Association \(CSDA\) Legislative Days, Sacramento \(Brennan\)](#)
Information only.

E.) Discussion

10. [Resource Conservation District Presentation; Pillar Point Harbor Water Quality Update \(Moren\)](#)
Receive Report.
11. [Rates and Fees Effective August 1, 2017 and Subsequent Adjustments by Consumer Price Index \(CPI\) \(Pyle/Lazof\)](#)
Recommendation: Approve Rates and Fees Schedule Effective August 1, 2017, and subsequent adjustments by Consumer Price Index; Adopt Resolution No.17-12.

12. [Approve and Adopt 2017/18 Fiscal Year Final Budget \(McGrath/Pyle/Lazof\)](#)
[Additional Page](#)
Recommendation: Approve FY 2017-18 Final Budget; Adopt Resolution No.17-09.
13. [Adoption of Public Records Act Policy \(McGrath\)](#)
Recommendation: Approve Public Records Act Policy 5.4.0; Adopt Resolution No.17-08.
14. [Reimbursement of Commissioner Legal Costs Related to Public Records Act Compliance \(McGrath\)](#)
Recommendation: Make no change to existing Reimbursement Policy 4.2.4.
15. [Amendment to Ordinance Code 3.30.140 \(D\); Oil Spill Prevention Requiring the Use of Absorbent Pads in Vessel Bilges \(Moren\)](#)
Recommendation: Approve amendment to Ordinance 3.3.140 (D); Adopt Resolution No. 17-10.
16. [Peninsula Clean Energy \(PCE\); Move to ECO100; 100% Clean and Renewable Energy \(McGrath\)](#)
Recommendation: Approve 100% participation in Clean Energy Program; Adopt Resolution No.17-11.
17. [Nominations for Special District Risk Management Authority \(SDRMA\) 2017 Board of Directors Election \(McGrath\) Additional Letter](#)
Recommendation: Commission may vote for up to 4 candidates; Adopt Resolution No. 17-07, or take no action at all.
18. [Nominations for California Special Districts Association \(CSDA\) 2017 Board Elections \(McGrath\)](#)
Recommendation: Commission may vote for up to 2 candidates, or take no action at all.

F.) Commissioner Items

19. [Update on West Trail \(Larenas\)](#)

G.) Discussion/Action on Pulled Consent Items (if any)

H.) Adjournment

The next Regular Meeting will be held on July 19, 2017 at the Municipal Services Building, 33 Arroyo Drive, South San Francisco, CA 94080 at 6:30 PM.

Agenda posted as required:
June 16, 2017 at 5:00 PM

Debbie Gehret
Deputy Secretary