

San Mateo County Harbor District Board of Harbor Commissioners Minutes

September 19, 2007
7:00 p.m.

Municipal Services Building
33 Arroyo Drive
South San Francisco, CA 94083

Roll Call

Commissioners

James Tucker, President
x Ken Lundie, Vice President
Leo Padreddii, Treasurer
x Sally Campbell, Secretary
Pietro Parravano, Commissioner

Staff

Peter Grenell, General Manager
Eileen M. Wilkerson, Human Resource Manager
Marcia Schnapp, Director of Finance
Robert Johnson, Harbormaster
Dan Temko, Harbormaster
Theresa N. Hayes, Deputy Secretary
Marc Zafferano, District Counsel

x- absent

Public Comments/Questions - None

Public and Staff Recognition - None

Consent Calendar

All items on the consent calendar are approved by one motion unless a Commissioner requests at the beginning of the meeting that an item be withdrawn or transferred to the regular agenda. Any item on the regular agenda may be transferred to the consent calendar.

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|---|------------------|--|
| 1 | TITLE: | Minutes of Meeting September 5, 2007 |
| | REPORT: | Draft minutes |
| | PROPOSED ACTION: | Approval |
| 2 | TITLE: | Minutes of <i>Special</i> Meeting September 6, 2007 |
| | REPORT: | Draft minutes |
| | PROPOSED ACTION: | Approval |

Grenell informed the Board that the Special Meeting minutes should be amended to note that Commissioner Lundie was absent. The Board agreed.

Action: Motion by Parravano, second by Padreddii to approve Item 1 and Item 2 as amended. The motion passed.

Ayes: 3

Nays: 0

New Business

3	TITLE:	Presentation of Salmon Rearing Pens by Coastside Fishing Club and Half Moon Bay Fisherman’s Market Association
	REPORT:	Verbal
	PROPOSED ACTION:	To Be Determined

Temko informed the Board that this is a proposal to take hatchery salmon and put them in a pen in Pillar Point Harbor before releasing them into the ocean in hopes that their survival rate will be higher. Temko said this is a good way to get more fish into Pillar Point Harbor.

Darrell Tilehurst from the Coastside Fishing Club stated that this has been done in Monterey and it was very successful. He added that it extends opportunities for fishing and produces more salmon. Tilehurst said that it is a great family activity and it would bring more people to the Harbor.

Padreddii said he feels it would be a great idea and he fully supports it.

Parravano thanked Tilehurst for sharing his concepts and asked him to be aware of the challenges they will face with other predators in the waters. Parravano stated that he would like to see an educational component along with this and offered his support in creating it.

Jim Anderson, Half Moon Bay Fisherman’s Marketing Association, stated that it is amazing how many kids wanted to come to the Harbor and see the fish. Anderson said they plan to truck the salmon in, put them in the pens and release them within 5 days. He added that there is a possibility to put the net pens in a slip for people to look at them. Anderson concluded that he is looking into using this same concept with crab and will come back to the Board if viable.

Action: Motion by Parravano, second by Padreddii to approve item 3 in concept. The motion passed.

Ayes: 3

Nays: 0

- 4 TITLE: **Limited Commercial Activity Permit for Sam’s Chowder House at Pillar Point Harbor**
REPORT: Application
PROPOSED ACTION: Approve Limited Commercial Activity Permit for Sam’s Chowder House at Pillar Point Harbor for event on October 6, 2007

Temko informed the Board that Sam’s Chowder House plans to hold a wedding ceremony on the beach below their deck. Temko said there needs to be public access at all times and the District cannot block it off for a wedding ceremony. He added that there is access for the public to walk on the trail or in the sand on either side of the ceremony.

Padreddii said he doesn’t have any problem with this and feels it is good public relations.

Paul Shenkman of Sam’s Chowder House asked the Board if he will be able to do more weddings after this one.

Tucker said the District will wait to see how the October 6th ceremony turns out and if everything goes ok it will be at the Commissioner’s discretion.

Action: Motion by Parravano, second by Padreddii to approve Item 4. The motion passed.

Ayes: 3

Nays: 0

Public Hearing - None

Continued Business

- 5 TITLE: **Placement of *F/V Irene* at Pillar Point Harbor: Extension of Haul Out Period**
REPORT: Letter
PROPOSED ACTION: Approve Extension of Haul Out Period for Six (6) Months

Action: Motion by Parravano, second by Padreddii to approve Item 5. The motion passed.

Ayes: 3

Nays: 0

- 6 TITLE: **Limited Commercial Activity Permit (LCAP) for the Leukemia & Lymphoma Society’s “Light the Night” Walk at Oyster Point Marina/Park on October 4, 2007**
REPORT: Application
PROPOSED ACTION: Approve Limited Commercial Activity Permit for the Leukemia & Lymphoma Society’s “Light the Night” Walk at Oyster Point Marina/Park

Johnson informed the Board that this would be the 2nd annual event for the Society's "Light the Night" walk at Oyster Point. He added that the Society hired an event coordinator this year which would reduce Oyster Point staff time on helping set up for the event.

Action: Motion by Padreddii, second by Parravano to approve Item 6. The motion passed.

Ayes: 3

Nays: 0

- 7 TITLE: Request for Proposals (RFP) for Parcel Survey, Oyster Point Marina/Park**
REPORT: Memo
PROPOSED ACTION: Authorization to Publish Request for Proposals

Action: Motion by Parravano, second by Padreddii to approve Item 7. The motion passed.

Ayes: 3

Nays: 0

- 8 TITLE: Future Dredging Projects: Request for Qualifications**
REPORT: Memo, Attachments
PROPOSED ACTION: Authorization to Establish Process Leading to Publish Request for Qualifications

Grenell informed the Board that he has a packet available from the Department of Industrial Relations website regarding information on this item.

Action: Motion by Parravano, second by Padreddii to approve Item 8. The motion passed.

Ayes: 3

Nays: 0

- 9 TITLE: Classification Study**
REPORT: Staff Report
PROPOSED ACTION: To Be Determined

This item was moved to the October 10th Special Meeting.

New Business, Continued

- 10 TITLE: Notification of Surplus Property**
REPORT: Staff Report
PROPOSED ACTION: To Be Determined

Temko informed the Board that the 1991 Chevrolet S-10 at Pillar Point is currently non-operational and is continuously deteriorating. He said that Wilkerson did some research and found a company that will haul it away and pay the District \$121.00 for it with no liability to the District. Temko recommended that the Board approve this property as surplus.

Action: Motion by Parravano, second by Padreddii to approve Item 10. The motion passed.

Ayes: 3

Nays: 0

- 11** **TITLE:** **Bills and Claims in the Amount of \$175,092.67**
 REPORT: Bills and Claims Detailed Summary
 PROPOSED ACTION: Approval of Bills and Claims for payment and a transfer in the amount of \$175, 092.67 to cover payment of Bills and Claims

Padreddii informed the Board that he had reviewed the Bills and Claims and found them in order. He recommended approval.

Action: Motion by Padreddii, second by Parravano to approve Bills and Claims in the amount of \$175,092.67. The motion passed.

Ayes: 3

Nays: 0

Reports for Possible Discussion/Action

Administration and Finance

12 **General Manager – Grenell**

A) Update on Study Session Priority Items

B) General Manager’s Report

Grenell informed the Board that Senate Bill 976 (Torlakson) is on the Governor’s desk and if passed will replace the WTA with a new San Francisco Bay Water Emergency Transportation Agency (WETA). It will be formally empowered to create an emergenc water transport system, receive state and federal monies, will have a five member Boar and will have expanded powers to take over facilities from City of Vallejo and the City of Alameda.

Tucker asked how the District stands legally with Oyster Point Marina. Grenell said thi remains to be seen, but he can work some language into the lease with WTA that includes something “to protect the District.”

Tucker advised Grenell to check with legal counsel and management at the City of South San Francisco.

13 Director of Finance - Schnapp

Schnapp requested that the Board inform her of anything they may want to add to the Finance and Priorities workshop agenda for October 10th.

14 Human Resources Manager – Wilkerson

Wilkerson informed the Board that the supervisors in the District spent the morning at supervisory training class to prevent harassment and retaliation. She added that this was a 2-year compliance issue and it is now complete.

Operations

15 Oyster Point Marina/Park - Johnson

Nothing further to add.

16 Pillar Point Harbor – Temko

Temko stated that rock cod season closes on October 1st and Pillar Point has been very busy since the announcement of the closure. Temko added that the Coastside Infant Toddler Center 3K run went very well.

Board of Harbor Commissioners

17 A. Committee Reports

None

B. Commission Statements and Requests

The Board of Harbor Commissioners may make public statements and requests. Requests may be made to place items on future agendas.

Padreddii asked Grenell to explain what the City did with the trail at Oyster Point Marina/Park.

Grenell informed the Board that the City of South San Francisco completed a missing link in the Bay Trail behind the Oyster Point swimming beach. Johnson added that they did it solely on their own with minimal communication.

Padreddii asked if it was done properly. Johnson said yes.

- 18** TITLE: **Identify Real Property Negotiator Pursuant to Government Code §54956.8**
REPORT: Zafferano
PROPOSED ACTION: Identify Real Property Negotiators Sally Campbell and Pietro Parravano

Tucker identified Campbell and Parravano as Real Property Negotiator.

Action: Motion by Padreddii, second by Parravano to move to closed session. The motion passed.

Ayes: 3

Nays: 0

Closed Session

- 19** TITLE: **Conference with Real Property Negotiator: Ketch Joanne Restaurant and Harbor Bar, Parcel 3, One Johnson Pier, Lessees Building, APN 047-083-060, Pillar Point Harbor, E Granada, San Mateo County Regarding Lease, Price, and Terms and Conditions Pursuant to Government Code Section §54956.8**
REPORT: Campbell and Parravano
PROPOSED ACTION: To Be Determined
- 20** TITLE: **Public Employee Performance Evaluation: General Manager, Pursuant to Government Code Section §54957.6**
REPORT: None
PROPOSED ACTION: To Be Determined

Action: Motion by Parravano, second by Padreddii to adjourn to Open Session. The motion passed unanimously at 8:33 p.m.

Open Session, Continued

There was no reportable action from the Closed Session.

- 21** TITLE: **Discussion Item: Ketch Joanne Restaurant and Harbor Bar Lease**
REPORT: Campbell
PROPOSED ACTION: To Be Determined

22 TITLE: **General Manager's Compensation**
REPORT: None
PROPOSED ACTION: To Be Determined

Items 21 and 22 were not taken up.

Adjournment

Action: Motion by Padreddii, second by Parravano to adjourn the meeting. The motion passes unanimously at 8:34 p.m.

APPROVED BY:

James Tucker

James Tucker
President

ATTESTED BY:

Eileen M. Wilkerson

Eileen M. Wilkerson
Acting Deputy Secretary